# Parent & Family
## RESOURCE GUIDE
### 2021-2022

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This pdf, provided by William & Mary Parent & Family Programs, will be updated once per year and posted for those who wish to print out our Resource Guide. For the most up-to-date information contained in this guide, visit [www.wm.edu/offices/deanofstudents/services/parent-family/resources-tools/resource-guide](http://www.wm.edu/offices/deanofstudents/services/parent-family/resources-tools/resource-guide)
Auxiliary Services
www.wm.edu/auxiliary

(Bookstore, Conference Services, Dining, Parking & Transport, Tribe Card)
The Office of Auxiliary Services provides a variety of products and services that support and enhance campus life for students, faculty and staff, alumni, and guests of William & Mary. We are committed to fostering an environment that promotes the diversity of creativity, excellence, thought, culture and educational opportunities throughout the auxiliary enterprise at William & Mary.

Campus Bookstore
601 Prince George Street
www.wm.edu/bookstore
(757) 221-1651
The William & Mary Bookstore, operated by Barnes & Noble College Booksellers, is the university’s retail location for textbooks, general books and William & Mary memorabilia.

Community Values and Restorative Practices
www.wm.edu/communityvalues
cvrp@wm.edu | (757) 221-2509

(Student Handbook, Code of Conduct, Honor Code, Healthy Together Community Commitment)
Community values at W&M include personal integrity, academic integrity, concern for the rights of others, and personal responsibility. These values are reflected in the Honor Code, the Student Code of Conduct, and other university policies. Staff members are available to provide information to students, faculty, and staff about the university community’s standards, to provide information about relevant procedures, and to discuss and receive reports related to students or student groups.

Dietitian
smmay@wm.edu

(Allergy Concerns, Dietary Restrictions, Healthy Eating)
Some students special dietary requirements go beyond balancing the guilty pleasures with healthy choices, but instead are medically necessary to remain healthy and safe. Whether a student is following a special diet for medical reasons or he/she just wants to stay healthy in college, the dining halls have a variety of choices to help keep a student healthy, safe and satisfied. W&M’s campus dietitian and executive chefs can help you plan your meals to meet your special dietary needs. Please feel free to email Campus Dietitian Stephanie May.

Dining Services
www.wm.edu/dining
dining@wm.edu

(Meal Plans, Dining Dollars, Special Diets, Campus Dietician)
Meal plans come in many different shapes and sizes, conveniently tailored for the varying needs of individual students living both on and off campus. Enjoy easy access to all-you-care-to-eat facilities, specialty coffee houses and cafes, convenience stores, food trucks, and national franchises.

FERPA: Family Educational Rights and Privacy Act
www.wm.edu/offices/registrar/facstaff/ferpaandbanner

The Family Educational Rights and Privacy Act is a federal law that affords students certain rights with respect to their education records and defines situations in which the university may release information from student records with student consent. These rights transfer from the parents to the student when the student either turns eighteen years old or enters a postsecondary educational institution, regardless of age.

Financial Aid
www.wm.edu/admission/financialaid
aid@wm.edu | (757) 221-2420

(FAFSA, Federal Work Study, Student Employment Opportunities)
As a public university, we work hard to keep the cost of our exceptional education affordable, and we commit our resources to need-based aid.

Financial Operations (Bursar’s Office)
www.wm.edu/offices/financialoperations/bursar@wm.edu | (757) 221-1220

(Student Accounts, Collection of Tuition, Fees, Meal Plans, Housing, and Other University Charges)
Financial Operations at William & Mary and the Virginia Institute of Marine Science is responsible for providing comprehensive accounting, bursar and payroll services in support of the university’s primary mission of education, research and public service.
ESPECIALLY FOR PARENTS

Parent Proxy

Proxy Access provides students with the ability to grant permission to their parents or guardians to view certain pages of information currently available in their student’s Banner account. The student manages the creation of a proxy and the pages they can view. If a William & Mary student has granted you proxy access to his/her student information, you will receive an email with a temporary web link and temporary PIN.

Parking & Transportation

Parking and Transportation services at William & Mary are dedicated to providing William & Mary students and faculty with a safe and organized campus, and the ability to get you where you need to go. Sometimes this means we have to lay down the law, but we also do a lot to make the W&M area an easy place to explore.

Passphrase

Passphrase is a new verification system designed to verify the identity of individuals requesting information from student education records. No information from student education records may be disclosed without consent of the student or an applicable exemption under the student records privacy policy. Established Release Types include: Academic Release, Financial Release, Conduct/Honor Release.

Postal Services

The campus post office operates as a branch of the U.S. Postal Service. We provide timely, reliable, and accurate processing and distribution of William & Mary’s internal and external mail.

CSU or campus station unit is the individual mailbox number that students are assigned until graduation or withdrawal.

ADDRESSING MAIL TO STUDENTS ON CAMPUS

Via U.S.P.S.  
Student Name 
CSU # 
P.O. Box 8795  
Williamsburg, VA 23187-8795

Via overnight courier  
Student Name 
CSU # 
P.O. Box 8795  
Williamsburg, VA 23187
ACADEMICS

Academic Advising
www.wm.edu/as/undergraduate/strategies-planning/advising
advising@wm.edu  |  (757) 221-2476
(PRE-MAJOR ADVISING, MAJOR ADVISORS, PEER ADVISORS, PRE-PROFESSIONAL PROGRAM ADVISORS)
The Office of Academic Advising empowers William & Mary students and faculty by providing academic information, advice, and support. We are committed to the success of our students. We can help you: Connect with faculty advisor; Identify curricular and co-curricular opportunities to further your academic goals; and Find additional resources to enhance your educational experience.

Academic Enrichment
www.wm.edu/offices/deanofstudents/services/academicenrichment
academicenrichment@wm.edu  |  (757) 221-2512
(TUTORZONE/TIME MANAGEMENT SKILLS/ACADEMIC SUPPORT)
Academic Enrichment guides students to the completion of their academic goals by creating an accessible, responsive, constructive, learner-centered space for students to become active, independent, and confident learners. We help students develop academic skills and strategies, strengthen personal responsibility, and promote an understanding of both University culture and effective decision making.

Arts & Sciences, College of
www.wm.edu/as
www.wm.edu/majorsminors
(UNDERGRADUATE STUDIES AND GRADUATE STUDIES)
We offer 11 select graduate programs and dozens of undergraduate majors and minors, connecting the breadth and depth of knowledge across the arts and sciences.

The Charles Center
www.wm.edu/as/charlescenter/about
(SCHOLARS PROGRAM, INTERDISCIPLINARY STUDY, STUDENT RESEARCH, HONORS THESIS, STUDY AWAY, ACADEMIC INTERNSHIPS)
In collaboration with William & Mary faculty, we advance student research and interdisciplinary study. Our initiatives, from scholars programs to academic internships, inspire faculty-student collaborations in classrooms and across the world. We invest in experiences that prepare students for a life of scholarly thought, curiosity, and success.

Global Education
www.wm.edu/offices/revescenter/geo/wmabraod@wm.edu
(STUDY ABROAD/EXCHANGE PROGRAMS)
William & Mary is the #1 public university for study abroad. Nearly 60% of all undergraduates study abroad in their W&M careers. More than 750 undergraduate students study abroad each year in more than 50 countries around the world.

Joint Degree Programme
www.wm.edu/as/undergraduate/more-pathways/standrews
(INTERNATIONAL JOINT DEGREE PARTNERED WITH UNIVERSITY OF ST ANDREWS IN SCOTLAND)
The Joint Degree Programme between William & Mary and the University of St Andrews is one of the few international undergraduate joint degrees offered with a U.S. university. Students complete two years at each institution and earn a single diploma--a Bachelor of Arts (International Honours - with the insignia of both institutions. The Programme offers you a greater range of academic experiences than either school can offer on its own. It gives you the opportunity to experience two distinct intellectual and national cultures. Your studies will have more breadth than a traditional St Andrews degree as well as more specialization than is usual at William & Mary.

Mason School of Business
mason.wm.edu
info@mason.wm.edu
(UNDERGRADUATE AND GRADUATE PROGRAMS)
Driven by our distinctive ideals of public service, entrepreneurship and innovation we have pressed on and once again take up the challenge of revolution, an economic one, where commerce, integrity, hard work and innovation will be called on to reshape the world once more. The Mason School of Business embraces the spirit of revolution by educating the next generation of principled leaders who will imagine the great business opportunities of the day and seize them. The entrepreneurial spirit that is the cornerstone of American business is as alive and as important as ever and lives on at the Mason School of Business.
Reves Center for International Studies  
www.wm.edu/offices/revescenter  
international@wm.edu  

(International Affairs, Global Education, Global Engagement, International Students and Scholars)  
The Reves Center for International Studies is the home of the office of the Vice Provost for International Affairs as well as the Global Education Office and the Office of International Students, Scholars, and Programs.

School of Education  
education.wm.edu  
wmsoe@wm.edu  

(Undergraduate and Graduate Programs)  
The School of Education’s graduate programs are designed to meet the needs of a diverse student population that includes full-time and part-time students, differently abled students, mid-career professionals responding to rapid changes in their respective fields, homemakers re-entering the paid work force, and recent recipients of bachelor’s or master’s degrees preparing for advanced positions in the field of education.

Swem Library  
libraries.wm.edu  
libraries@wm.edu  | (757) 221-3072  

(Find and Borrow Books, Get Help & Support, Resource Aid, Study Spaces)  
We are proud to offer a collection of more than 2 million books, journals, manuscripts, and govern documents and films, electronic access to many of our resources from anywhere in the world, a staff with over 870 years of expertise, varied study areas, including group study rooms, study carrels, collaboration booths and media studios, computers, and printers, and lots more!

Washington Center  
www.wm.edu/offices/dccenter  

(D.C. Semester Program, D.C. Winter Seminar, D.C. Summer Institutes, D.C. Summer Session)  
The Washington Center partners with faculty from departments and schools across William & Mary to offer high-impact learning experiences for students in all majors. Among the diverse topics offered are government, policy, culture, business, and education. Since its inception, the Center has grown to become W&M’s “Campus in the City,” running Study in D.C. academic opportunities for almost 300 undergraduate students year-round, with a growing scholarship fund to support them.

Writing Resource Center  
www.wm.edu/as/wrc  
wrcenter@wm.edu  

(Individual Appointments, Resources for Writing, Practice Your Words)  
At the Writing Resources Center, we help you strengthen your writing and communication skills by providing resources, workshops, and individual support for all kinds of assignments and projects that require writing: academic essays, presentations, storyboards, posters, personal statements, creative writing, applications, and more.)
CAMPUS LIFE

Athletics
tribeathletics.com
(TEAMS, SCHEDULES, TICKETS)
Athletics is an integral part of the educational experience at William & Mary. Our responsibility is to deliver a holistic experience with high standards of performance; providing an environment where champions of uncompromising character, fully engaged with campus and the community, prepare to make a positive impact in a complex and changing world. Varsity Sports include Baseball, Men’s & Women’s Basketball, Men’s & Women’s Cross Country, Field Hockey, Football, Men’s & Women’s Golf, Men’s & Women’s Gymnastics, Women’s Lacrosse, Men’s & Women’s Soccer, Men’s & Women’s Swimming, Men’s & Women’s Tennis Men’s & Women’s Track & Field, and Women’s Volleyball.

Campus Recreation
www.wm.edu/offices/wellness/campusrec
(757) 221-3310, opt. 3
(FITNESS & WELLNESS, INTRAMURALS, SPORT CLUBS, TRIBE ADVENTURES, AQUATICS & SAFETY, AND EQUIPMENT RENTAL)
We provide quality recreational opportunities to all members of the William & Mary Community to enhance and foster a lifelong appreciation for health, wellness and recreation.

Center for Student Diversity
www.wm.edu/offices/studentdiversity
studentdiversity@wm.edu | (757) 221-2300
(LGBTQ+, CAMPUS LIVING OPTIONS, SUPPORT & ADVOCACY, STUDENT ORGANIZATIONS, SPIRITUALITY & FAITH)
The Center for Student Diversity (CSD) strives to enhance the success of students both in and out of the classroom and to create a climate on campus that is inclusive and welcoming to all students.

Community Engagement
www.wm.edu/offices/ocz
(757) 221-3263
(EDUCATION PROGRAMS, BRANCH OUT ALTERNATIVE BREAKS, AIM 4, VOTER ENGAGEMENT)
The Office of Community Engagement connects William & Mary and community to support students’ development as active and educated citizens and to promote positive, community-driven social change. Our vision is that students will prioritize working within and understanding community in a lifelong pursuit of social justice.

Fraternity & Sorority Life
www.wm.edu/offices/fsl
(FRATERNITIES, SORORITIES, HOW TO JOIN, RESOURCES)
Here at William & Mary the tradition of fraternity remains strong and our Fraternity & Sorority Community plays a vital role on campus and in the community. There are 16 Fraternities and 13 Sororities at the William & Mary.

Residence Life
www.wm.edu/residencelife
living@wm.edu | (757) 221-4314
(MOVE IN, MOVE OUT, HOUSING, COMMUNITY ENGAGEMENT ON CAMPUS)
Through our variety of living options and 170+ trained and talented student staff we display our fervent devotion to the Tribe by working to make your living experience safe, secure and comfortable. Together we strive to create an atmosphere that encourages, nurtures friendships and belonging, and allows you to learn, develop, explore and find your place in the William & Mary community.

Student Affairs
www.wm.edu/about/administration/senioradmin/studentaffairs
studentaffairs@wm.edu | (757) 221-1236
(CAMPUS LIVING, CAREER DEVELOPMENT, HEALTH & WELLNESS, STUDENT ENGAGEMENT & LEADERSHIP, STUDENT SUCCESS, THE HAVEN)
Through student-centered programs, policies, and services, the Division of Student Affairs prepares students to learn, lead, and live with integrity and purpose. Our vision is to create an engaging learning environment where community is strengthened and individuals flourish.

Student Leadership Development
www.wm.edu/offices/studentleadershipdevelopment
leadership@wm.edu
(CLUBS & ORGANIZATIONS/GREEK LIFE/LEADERSHIP DEVELOPMENT INITIATIVES/STUDENT ASSEMBLY)
At William & Mary, we believe that student leadership development is a cornerstone in supporting our students - YOU! - to become engaged citizens. Leaders develop a skill set to adapt to change, craft creative solutions, and seize opportunities. Getting involved gives you a limitless practice field, and we’re here to support you!
SUPPORT RESOURCES

Care Support Services
www.wm.edu/offices/deanofstudents/services/ caresupportservices
care@wm.edu | (757) 221-2511
(MEDICAL MODIFICATIONS/LEAVE OF ABSENCE/ CONCERNS OF WELLBEING/HEART FUND)
Care Support Services provides outreach, advocacy, and support services that assist and empower students in identifying and managing interpersonal, academic, and wellness concerns. When students face significant challenges to their mental, physical, and social health, we help in identifying and accessing resources both on and off campus to meet students’ needs.

Cohen Career Center
www.wm.edu/offices/career
career@wm.edu | (757) 221-3231
We offer career development programs, services, connections, and resources, empowering students to achieve their career goals.

Dean of Students Office
www.wm.edu/offices/deanofstudents
deanofstudents@wm.edu | (757) 221-2510
(ACADEMIC ENRICHMENT, PARENT & FAMILY PROGRAMS, CARE SUPPORT SERVICES, ENROLLMENT SUPPORT SERVICES, STUDENT ACCESSIBILITY SERVICES)
The Dean of Students Office assists all students, graduate and undergraduate, from their initial orientation through the completion of their academic and personal goals.

Enrollment Support Services
www.wm.edu/offices/deanofstudents/services/ enrollmentsupportservices
ess@wm.edu | (757) 221-2511
(COURSE WITHDRAWALS/ INSTITUTIONAL WITHDRAWALS/RE-ENROLLMENTS)
We believe education has the power to transform lives. Enrollment Support Services (ESS) offers a student-centered approach to provide students with opportunities to learn, lead, engage, and be bold and socially responsible. We envision to create an environment of respect, civility, access, and inclusion that engages the W&M community and values diversity. Our mission is to provide exemplary support services by assisting and educating students to achieve their educational goals in a professional, caring, and equitable manner.

The Haven
www.wm.edu/offices/thehaven
thehaven@wm.edu | (757) 221-2449
(CONFIDENTIAL RESOURCE - SEXUAL VIOLENCE, HARASSMENT, ABUSE, STALKING)
The Haven is a peer-based confidential, welcoming and inclusive resource center for those impacted by sexual violence and harassment, relationship abuse and intimate-partner violence, stalking and other gender-based discrimination.

Information Technology
www.wm.edu/offices/it
support@wm.edu | (757) 221-4357
(COMPUTER SUPPORT, SUPPORT CHAT, EMAIL, PASSWORDS)
William & Mary Information Technology is a service-based organization, first and foremost. Whether you are a student, faculty member, or an administrator, that means we’ll always be ready with creative solutions for all your technology needs.

The Parent & Family Council (PFC)
advancement.wm.edu/volunteer-leadership/pfc/pfcleadership@wm.edu
The PFC is a select group of parent donors who serve as the volunteer philanthropic board for the Division of Student Affairs at William & Mary. The council comprises national and international representation, as well as both alumni and non-alumni families. Throughout the year, council members interact with university administrators to learn about, provide feedback on, and advocate for university priorities, representing and communicating with the university’s wider parent community.
We want parents and families to have all of the resources necessary for their William & Mary experience to be as enriching and rewarding as possible. We recognize that having a student in college can be both an exciting and challenging experience. Our goal and vision is to help ease that process while providing resources, student stories, opportunities for involvement and a parent support network.

Student Accessibility Services
www.wm.edu/offices/deanofstudents/services/studentaccessibilityservices
sas@wm.edu | (757) 221-2512

(ACCOMMODATIONS – PHYSICAL AND EDUCATIONAL – WATSON LAB, SPECIAL NEEDS HOUSING)
The mission of Student Accessibility Services is to create a barrier-free environment for matriculating students with debilitating diagnosed conditions by considering reasonable accommodations upon request on an individual and flexible basis. We strive to foster student independence, to encourage self-determination, to emphasize empowerment and accommodation over limitation, and to create a comprehensive, accessible environment to ensure that individuals are viewed based on contribution, not deficit.

Student Transition Engagement Programs
www.wm.edu/step
step@wm.edu | (757) 221-1431

(ORIENTATION/MOVE IN/TRANSITION SUPPORT)
STEP supports the transition of students through and out of their W&M community experience by providing services, outreach, and support encompassed within our New Student Orientation, Find Your Experience, Form Your Experience programs, and Focus Your Experience programs.

Student Unions & Engagement
www.wm.edu/offices/sue

(EVENT PLANNING, AMP, STUDENT EMPLOYMENT, STUDENT UNIONS OPERATION)
The mission of the Student Unions & Engagement Office is to provide excellent access to facilities, equipment, service, and assistance to all members of the W&M community for their events and activities.

Student Veteran Engagement
www.wm.edu/offices/osve

(APPLICATIONS, GI BILL BENEFITS, TRANSFER OF CREDITS, AND SUPPORT SERVICES)
The Office of Student Veteran Engagement (OSVE) supports veteran students in a variety of ways. From bolstering the efforts of veteran student organizations, connecting veterans with resources on and off-campus. The staff assist in finding internship and employment opportunities, as well as, coordinate initiatives across all schools and programs, work to expand veteran enrollment, and seek support for those and other university veteran programs.
HEALTH & SAFETY

Center for Mindfulness & Authentic Excellence
www.wm.edu/offices/wellness/virtual/mindfulness
(AUTHENTIC EXCELLENCE INITIATIVE, HEALTH COACHING, BUILDING CONNECTIONS & BRIDGING DIFFERENCES)
The Center for Mindfulness and Authentic Excellence works to teach us tools for resilience and share the message that when we seek to optimize — versus maximize — our wellness across all eight dimensions, we flourish.

Counseling Center
www.wm.edu/offices/wellness/counselingcenter
(757) 221-3620
(MENTAL HEALTH, RELATIONSHIPS, FAMILY CONCERNS, IDENTITY DEVELOPMENT, PERSONAL GROWTH)
Located in the McLeod Tyler Wellness Center, we offer a range of mental health services to students wanting help with personal concerns.

Emergency Information
www.wm.edu/about/administration/emergency
(TRIBE ALERTS, EMERGENCY MANAGEMENT TEAM, EMERGENCY NOTIFICATION SYSTEM)
William & Mary is committed to providing a safe and secure environment for its students, faculty, employees and visitors to learn, teach, work and enjoy our beautiful campus and all it offers. In pursuit of that goal, the university takes a comprehensive approach to protecting the campus community and preparing for any emergency. Although a university campus is among the safest places you can be, we work every day to make our campus safer. Using the university’s emergency notification system, the Emergency Management Team will notify the campus community of any confirmed emergency or dangerous situation that presents an immediate threat to the health or safety of the community.

Health Promotion
www.wm.edu/offices/wellness/ohp/about
ohp@wm.edu | (757) 221-1439
(WORKSHOPS ON SLEEP, NUTRITION, AOD, SEXUAL WELLNESS, ETC)
Located in the McLeod Tyler Wellness Center, we work to enhance the overall health and wellness of the W&M campus community through evidence-informed prevention efforts. By advancing a holistic and multidimensional view of wellness, we promote a culture of healthy behavior and choices that improve quality of life.

Student Health Center
www.wm.edu/offices/wellness/healthcenter
(757) 221-4386
(PRIMARY CARE SERVICES, PHYSICAL, MENTAL HEALTH, SOCIAL HEALTH)
Located in the McLeod Tyler Wellness Center, we provide a full-range of primary care services. All full-time students with a completed Health Evaluation Form are eligible to receive care at the Student Health Center.

W&M Police Department
www.wm.edu/offices/police
(757) 221-4596
William & Mary police officers have the same training and police authority, including powers of arrest, as do all other police officers in Virginia. We provide professional police, public safety, emergency communications, and emergency management services that include active police patrol 24 hours-a-day, 7 days-a-week; crime prevention services; critical incident response; criminal investigation; security technology systems; student training on Response to an Active Shooter Incident, Alcohol and Other Drugs Awareness, Rape Aggression Defense; and victim/witness support services.