

**ANDREA SAMPLE**

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**EDUCATION**

**William & Mary**, Williamsburg, VA

B.B.A. in Finance, Marketing Concentration

Anticipated May 20XX

GPA: 3.65

Relevant Coursework: Corporate Financial Strategy, Marketing Research, Consumer Behavior

**Germanna Community College**, Fredericksburg, VA

Associate of Arts and Sciences in Business Administration, *Summa Cum Laude*

June 20WW

GPA: 4.0

Honors and Awards: Dean's List (all semesters), Germanna Scholars Program, Phi Theta Kappa

Relevant Coursework: Leadership Development, Ethical Issues in Management, Business Law I & II

**RELEVANT EXPERIENCE**

*Analyst Intern*, **Credit Suisse**, New York, NY

May 20YY – August 20YY

- Completed a competitive 10-week summer rotational program, receiving exposure to investment banking, fixed income, equities, global markets, and asset management divisions
- Teamed with Senior Researchers and Portfolio Managers to perform qualitative analysis of trading strategies and portfolios
- Developed risk and return forecasting models using SPSS

*Team Lead*, **Invictus Challenge Case Competition**, College of William and Mary

September 20ZZ

- Led a four member team to prepare a solution for a case study simulation featuring a middle-market bank
- Conducted extensive research and quantitative analysis to create team presentation
- Strengthened communication and project management skills by directing team members' work and resolving disputes
- Presented results in a formal proposal to Invictus CFO and two senior partners
- Awarded first place out of 10 teams

*Marketing Intern*, **Strathmore Hall Foundation, Inc.**, Bethesda, MD

June 20ZZ – August 20ZZ

- Drafted and edited press releases and distributed to local media outlets
- Created and proofed publications, advertisements, and email announcements to the general public
- Conceptualized and implemented redesign of content for Strathmore Facebook and Twitter presence
- Operated box office on an as-needed basis by professionally interacting with customers, addressing questions and solving problems

**OTHER EXPERIENCE**

*Shift Manager*, **McDonalds**, Fredericksburg, VA March 2010 – June 2014

- Financed 100% of associates degree education through continuous full- and part- time work
- Promoted to shift manager from team member in February 2011

**LEADERSHIP & AFFILIATIONS**

- Financial Modeling Club, College of William and Mary August 20YY - present
- Howard J. Busbee Finance Academy, College of William and Mary September 20ZZ - present
- Student Marketing Association, College of William and Mary August 20ZZ - December 20YY
- Student Government Association, Germanna Community College February 20WW - June 20ZZ

**CERTIFICATIONS & LANGUAGES**

- STATA, Python, R
- Bilingual in Italian and English; Intermediate Proficiency in Spanish
- Bloomberg Terminal Certified