W&M Address Formats for Departments

The United States Post Office does not recognize our physical street address as a delivery point. To receive items sent through the United States Post Office, please use the following address format:

Department Recipient's Name PO Box 8795 Williamsburg, VA 23187-8795

Other carriers such as UPS, FedEx, Amazon, and DHL will not deliver to PO boxes. When sending anything through a carrier that requires a physical street address for delivery, please use the following address format:

Department

Recipient's Name

The street address of the building where the items are to be delivered (all items for locked buildings are being delivered to the main campus post office during adjusted operations for COVID)

Please contact us at <u>wmpostoffice@wm.edu</u> with any address format questions or concerns.