

Parking Services
201 Ukrop Way
Williamsburg, VA 23185
757-221-2131



WILLIAM & MARY

CHARTERED 1693

Refund Request

Fees for parking decals are not generally refundable. However, students and faculty/staff who leave the college before the end of the school year may apply for a partial refund on decals. If you are not leaving the college you may file an appeal requesting a refund from the Parking Appeals Committee. If filing an appeal do not return decal and complete refund form until approval has been given from the appeals committee. Refunds tend to take four to six weeks.

LAST DAY FOR STUDENTS TO REQUEST A REFUND IS March 31ST.

Decal must be affixed to this request and returned when application is made for refund.

A \$12.00 processing fee will be deducted along with any outstanding citations and fees.

NAME:

**HOME
ADDRESS:**

**Phone
Number:**

W&M ID NUMBER:

**REASON FOR
REQUEST:**

SIGNATURE:

BELOW ITEMS FOR DEPARTMENT USE ONLY

Date Returned:

Amount Paid:

Date Processed:

Less charge for weeks used: - \$12.00 fee

Amount Refunded: