



WILLIAM & MARY

Arts & Sciences

Enroll in Graduate-level Course for Undergraduate Credit Form

Undergraduate students at William & Mary may take graduate-level courses (numbered 500 and above) for credit toward the bachelor's degree, provided:

- Student has a GPA of at least 2.5 overall and 3.0 in the subject field of the course
- Student has taken the appropriate prerequisites
- Material in the graduate-level course is relevant to the student's program and is not available in the undergraduate curriculum

Instructions

1. Complete one form for each graduate course.
2. Obtain the instructor's signature.
3. If the course is taught in Arts & Sciences, obtain the signature of the chair/director.

If the course is taught in the School of Business, School of Education, School of Law, or School of Marine Science (VIMS), obtain the signature of that school's Dean.

4. Attach a copy of your [Degree Works](#)
5. Return completed form to the Assistant Dean for Undergraduate Education, Ewell Hall.

Deadline: The completed form (with Degree Works) is due before the end of Add/Drop.

If the petition is approved, the Registrar's Office will send a notification of enrollment in the course.



WILLIAM & MARY
Arts & Sciences

Dean's Office, Ewell Hall
as-undergraduate@wm.edu

Enrollment in Graduate-level Course for Undergraduate Credit

Student's Name: _____ Banner ID #: _____

Phone: _____ Email: _____

Major: _____ Anticipated Graduation Date: _____

I request to take the graduate-level course (described below) for undergraduate credit:

_____ Semester | Year will be Taken

_____ CRN

_____ Date

Permission granted by instructor:

_____ Instructor Signature _____ Date

Approvals:

_____ A&S Chair/Director Signature _____ Date

or

_____ Dean of School Signature _____ Date

_____ Vice-Dean of Graduate Studies and Research Signature (required for A&S graduate courses only) _____ Date

_____ Assistant Dean for Undergraduate Education Signature _____ Date