



WILLIAM & MARY

Arts & Sciences

Enroll in Graduate-level Course for Graduate Credit Form

Senior undergraduate students at William & Mary may take up to six hours of courses offered at the graduate level and receive graduate credit, provided:

- Student has a GPA of at least 3.0 overall
- The graduate credits are in excess of all requirements for the bachelor's degree

Instructions

1. Complete one form for each graduate course.
2. Obtain the instructor's signature.
3. If the course is taught in Arts & Sciences, obtain the signature of the chair/director.

If the course is taught in the School of Business, School of Education, School of Law, or School of Marine Science (VIMS), obtain the signature of that school's Dean.

For the School of Business, please contact the Assistant Dean of Undergraduate Programs.

4. Attach a copy of your [Degree Works](#)
5. Return completed form to the Assistant Dean for Undergraduate Education, Ewell Hall.

Deadline: The completed form (with Degree Works) is due before the end of Add/Drop.

If the petition is approved, the Registrar's Office will send a notification of enrollment in the course.



WILLIAM & MARY
Arts & Sciences

Dean's Office, Ewell Hall
as-undergraduate@wm.edu

Enroll in Graduate-level Course for Graduate Credit

Student's Name: _____ Banner ID #: _____

Phone: _____ Email: _____

Major: _____ Anticipated Graduation Date: _____

I request to take the graduate-level course (described below) for graduate credit:

Course Prefix and Number

Semester | Year will be Taken

Course Title

CRN

Student Signature

Date

Permission granted by instructor:

Instructor Name (print)

Instructor Signature

Date

Approvals:

A&S Chair/Director Name (print)

A&S Chair/Director Signature

Date

or

Dean of School Name (print)

Dean of School Signature

Date

Vice-Dean of Graduate Studies and Research (required for A&S graduate courses only)

Date

Assistant Dean for Undergraduate Education Signature

Date