**2022-2023 Mathematics Department Service and Committee Membership**

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| Department chair | Yu |
| Actuarial Advisor | Chadraa |
| Assistant Professor Mentor | Bolotnikov (Clare), Leemis (Hunt), Kincaid (Hurtado-Lange), Yu (Ge) |
| A&S development liaison | Johnson, Kincaid, Li |
| Calculus and TA coordinator | Zapf |
| Chief Undergraduate Advisor | Patel (F22), Vinroot (S23) |
| Colloquium and seminar | Clare (Chair), Day |
| Computers | Hunt (F22), Ninh (S23), Shi (chair) |
| Course scheduling | Clare, Patel, Shaw, |
| Diversity | Bolotnikov (chair), Iaci, Sasinowska, Trefethen |
| Former and current chair/Space | Leemis, Li, Kincaid, Shi, Yu |
| Honors and undergraduate research | Johnson, Swartz (chair), Shaw, |
| Honor Council liaison | Wang |
| Library representative | Sasinowska |
| Mathematics contests | Clare (chair), Ge |
| MCM faculty advisor | Fox, Hurtado-Lange, Ninh (S23) |
| PIE editor | Swartz (S23), Yu |
| Placement test coordinator | Zapf |
| PME Math club faculty sponsor | Ge |
| Student evaluations | Chadraa |
| Transfer credit coordinator | Ge |
| Undergraduate Curriculum | Bolotnikov, Day, Iaci, Shi (Chair), Swartz, Trefethen |
| Visiting Assistant Professor Mentor | Vinroot (Carman), Shi (Guan), Swartz (Russoniello), Yu (Yuan) |
| Web presence and outreach | Clare, decamp, Leemis, Li (chair), Ninh (webmaster), Vinroot (S23) |

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| Unit | Applied Mathematics | Standard Mathematics |
| Director | Kincaid | Bolotnikov |
| Merit Evaluation | Shaw, Wang | Clare, Ge, Bolotnikov |
| Personnel | Patel, Shi | Bolotnikov, Swartz, |
| Members | Day, Hunt, Hurtado-Lange, Iaci, Kincaid, Leemis, Li, Ninh, Patel, Shaw, Shi, Wang | Bolotnikov, Clare, Ge, Johnson, Swartz, Vinroot, Yu |
| On Leave | Leemis, Hunt (S23), Ninh (F22) | Swartz (F22), Vinroot (F22) |

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| CAMS program  Day (Director) | Appl Stat: Iaci, Hunt (Director), Kincaid, Leemis, Sasinowska, Wang Math Biol: Shaw(co-director), Day, Patel, Shi, LaMar (co-director) |
| COR Program | deCamp, Fox, Hurtado-Lange, Kincaid (Director), Leemis, Ninh |
| Lecturers | Chadraa, Sasinowska, Somal, Trefethen, Zapf |
| Visiting professors | Carman, Fox, Guan, Russoniello, Yuan |
| Adjunct Professors | Barry, deCamp, Heard, A. Johnson, Hinger |

* **Actuarial Advisor:** advise students on actuarial study and exams
* **Assistant Professor Mentor:** mentor pre-tenure faculty members on career development, path to tenure
* **A&S development liaison:** contact with A&S development, possibly talk to donors
* **Calculus and TA Coordinator:** coordinate Math 111 and 112, assign TA/graders
* **Chief Undergraduate Advisor:** advising mathematics majors, or refer to other faculty for advising give placement tests, and evaluate transfer credits
* **Colloquium and seminars:** organize weekly colloquium talks, pass colloquium information to webmasters, and organize other seminars
* **Computers:** maintain department computer systems
* **Course Scheduling:** make class schedule/assignment based on faculty requests and course need
* **Diversity:** revise department diversity statement, advise on diversity strategy
* **Former Chair/Space**: advisory to chair, and manage department space
* **Honors and Undergraduate Research**: discuss with students about undergraduate research opportunities and honors projects
* **Honor Council liaison**: departmental faculty liaison to the Honor Council
* **Library Representative**: represent mathematics in college library
* **Mathematics Contests**: manage VT and Putnam undergraduate mathematics contests, manage middle school/high school mathematics contests (AMC8/10/12) for local schools
* **MCM Faculty Adviser**: advise students on Mathematical Contest in Modeling
* **PIE editor**: update PIE
* **Placement test coordinator**: coordinate test for credits for Math 111, 112, 211, 212/213, 302
* **PME Math Club Sponsor**: adviser to student club for meetings, organize induction ceremony
* **Pre-major advisers**: meet with freshman students in August, November and March to advise on course selection and major planning
* **Student Evaluations:** represent mathematics for teaching evaluation process
* **Transfer credit coordinator**: evaluate and approve transfer credits for courses taken before matriculation or taken in other places
* **Undergraduate Curriculum**: update undergraduate curriculum, approve course/degree changes, update course catalog/webpages, determine student graduation awards
* **Visiting Assistant Professor Mentor**: advise visiting assistant professors on teaching, research and career development
* Web presence and outreach: maintain website, communicate with W&M News and alumni association for possible news story, organize alumni/recruiting activities (homecoming, charter day, admitted student day)
* **Unit Merit Evaluation**: evaluate unit TE faculty research/teaching/service, class visits, and evaluate NTE faculty teaching
* **Unit Personnel**: handle tenure or full professor promotion cases, handle hiring of new TE faculty members, nominate faculty and students for awards/professorship