The Cohen Career Center is hosting an **Etiquette Lunch** on **Friday, February 16, 2018**, 12:00 pm - 1:30 pm, Sadler Center, Tidewater A&B. Don't miss out on this great opportunity to polish your etiquette skills, so you can put your best foot forward in varied business and social situations. The Registration Deadline is Friday, February 9, 2018, at 4pm. **Registration** is required. A $10 fee is required to confirm your reservation - A&S grad students eat for FREE. More

**The 17th Annual Graduate Research Symposium** will be held March 16-17, 2018 at the Sadler Center. This year there are 160 presenters scheduled to give talks and posters, including nearly 55 presenters from 20 visiting institutions including Texas A&M, University of California, Irvine and University of Virginia. Please join us Thursday night, March 15 at 6:30 pm for the Annual Raft Debate. Be sure to join us Friday, March 16 from 3:30 pm - 5:30 pm for our Poster Presentations/Professional Development and Networking Reception. The Research Symposium is free and open to the public. The full 2018 GRS program will be available the first week in March 2018. Here is the 2018 Schedule at a Glance. Check out the Upcoming Research Symposium website for additional information.

**Mandatory Deadline - Request for Graduation Date and Final Dissertation Title for Inclusion in the 2018 May Commencement Program is February 15, 2018.** By no later than February 15, 2018, ALL Doctoral degree candidates planning to graduate in either May or August 2018 MUST submit this form to the Office of Graduate Studies and Research to confirm the final title of their dissertation as well as their intent to graduate in either May or August 2018. More

**Important Theses and Dissertations Guidelines and deadlines for May 2018 Graduation:**

**Friday, March 30** You must Notify the Office of Graduate Studies of your Defense Date for May 2018 graduation. This means your defense date must be scheduled with your committee by this deadline.

**Friday, April 6** Deadline for submission of required DRAFT dissertation for May 2018 degree conferral. See Physical Standards for Theses & Dissertations for templates

**Friday, April 6** Deadline for the submission of the signed License and Embargo Form to the OGSR for May 2018 degree conferral. See License and Embargo

**Friday, April 13** Defense must take place on, or before, this date for May 2018 degree conferral.

**Friday, April 20** Deadline for submission of FINAL thesis/dissertation for May 2018 degree conferral.

**Important Theses and Dissertations Guidelines and deadlines for August 2018 Graduation:**

**Friday, July 6** You must Notify the Office of Graduate Studies of your Defense Date for May 2018 graduation. This means your defense date must be scheduled with your committee by this deadline.

**Friday, July 13** Deadline for submission of required DRAFT dissertation for May 2018 degree conferral. See Physical Standards for Theses & Dissertations for templates

**Friday, July 13** Deadline for the submission of the signed License and Embargo Form to the OGSR for May 2018 degree conferral. See License and Embargo
Defense must take place on, or before, this date for May 2018 degree conferral.

Deadline for submission of FINAL thesis/dissertation for May 2018 degree conferral.

The College confers degrees in August, January, and May of each year. The commencement ceremony is in May. Degree recipients of the previous August and January are recognized at, and invited to attend, the following May ceremony. The Office of Graduate Studies and Research has thirty (30) days from the actual date of degree conferral to submit final paperwork to the College Registrar for degree certification. Diplomas are issued approximately fifteen (15) days after degree certification.

W&M EVENTS

- **Message from University Registrar:**
  Need an Official Transcript ---- The online transcript ordering system will accept orders via the Web at any time, 24/7. You can order up to 10 copies in one online session using any major credit card. When the order is placed, you will receive real-time updates by email and can request to receive instant mobile text alerts. You can also track your order on the Transcript Ordering Web site. Please click [here](#) to visit the National Student Clearinghouse for further information and ordering. Transcript requests may still be submitted to our office but please be advised, payment is required before we can proceed - A check or money order must accompany the transcript request if sent to our office for processing.

- Need an Enrollment Verification ---- Order Online Now! Using your WMuserid and password, current students and alumni may obtain free enrollment verifications online, twenty-four (24) hours per day through the [National Student Clearinghouse](#).

- "The Islamic Theology of Sacrifice," Kraemer Scholar-in-Residence, Professor Mohammad Fadel Lecture on **February 7, 2018** from 5:30pm - 6:30 pm in Tucker Hall, room 127A. Please note that Professor Fadel will present a second lecture on **February 6** on Islamic Legal Reform Between Democracy and Reinterpretation," at 3:30 p.m. in Room 127 at the Law School. [More](#)

- **Journal Club** - a TED-style presentation by an A&S or VIMS grad student on their research. The next meeting of the semester will be on Thursday, **February 8th** featuring Chandler Fitzsimons, Anthropology. Doors open at 5:30 and the talk begins at 6:00. Contact [Dylan Simpson](mailto:) if you'd like to present this semester.

- **S. Laurie Sanderson Awards for Excellence in Undergraduate Mentoring.** Deadline: **February 9, 2018**. Nominate a graduate student for outstanding mentoring of undergraduates in scholarship and research outside of classroom teaching. The [S. Laurie Sanderson Awards for Excellence in Undergraduate Mentoring](#) are awarded to A&S graduate students at the Graduate Research Symposium. Deadline for nomination materials is **Friday, February 9**. See the website for the nomination form, and all guidelines.

- **Digital Humanities:** Announcing a new opportunity to get computer programming and methods help with digital humanities projects: “Digital Humanities Office Hours” with grad student George Purnell from Computer Science. Fridays, 1-3 PM (Starting **February 9th**) in the Reeder Media Center (ground floor of Swem). As a courtesy, please email [George](mailto:) with questions/problems in advance so he can have resources and answers on hand when you drop in. Sponsored by the OGSR and hosted by W&M Libraries.

- **Paid & Volunteer Positions Open in W&M Sustainability.** W&M Sustainability is accepting applications for volunteer committee positions and paid office internships! Openings available in both Spring and Fall 2018. Volunteer, lead, learn and create with W&M Sustainability! For more information and to apply, visit [http://bit.ly/2jY2eAW](http://bit.ly/2jY2eAW) by **Feb 14**. Contact [sustain@wm.edu](mailto:sustain@wm.edu) with any questions.
- **Call for Fall '18 EcoAmbassador Projects/Advisors.** The EcoAmbassador Internship Program is in search of projects and advisors for the 2018-2019 academic year. This program combines an advisor-coordinated sustainability project with a course taught by the Director of Sustainability for 1-3 ENSP 490 credits. If needed, the Director can recruit students for projects. Advisors can be staff or faculty whose primary role would be to oversee the EcoAmbassador in the sustainability project of the advisor’s choosing. For more details and to suggest a project visit [bit.ly/2bsD3TF](http://bit.ly/2bsD3TF) by **February 14, 2018**.

- **Kevin Moran**, Computer Science will present his Ph.D. Dissertation Proposal, titled: *Automating Software Development for Mobile Computing Platforms* on February 16, 2018 from 2pm - 4pm in Tyler Hall, Room 114. [More](#)

- Sign up for the **Green to Gold Challenge**: A 24-Hour Sustainability Case Competition. Come share your sustainable ideas with other students! Meet experts in the fields of policy, technology, and data! Make an impact on our college! Compete for the $1000 cash prize! The Green to Gold Fund Committee, along with the Office of Sustainability is hosting the first ever environmentally focused case competition on campus on February 23th-24th. All students welcome to sign up. Team sign-ups are due by **February 20th**. Sign up [here](#)

- **Green Fee Proposals Due! - February 27, 2018.** Fund your sustainability idea, research, program or initiative! The Committee on Sustainability accepts Green Fee proposals every fall and spring semester from all students, faculty and staff. Submissions are accepted early for those who would like additional feedback. [For more information and to apply](#)

- **Spring Break** - March 5, 2018 - March 9, 2018

- **Classes Resume from Spring Break** March 12, 2018

- **The 2018 Raft Debate** will be held on Thursday, **March 15, 2018** at 6:30 p.m. in the Sadler Center’s Commonwealth Auditorium. The event is free and open to the public. Described as a "delicate balance of comedy and lecture," the annual Raft Debate features four W&M faculty members from diverse disciplines, stranded on a desolate island with only a one-person life raft for escape to civilization. [More](#)

- **Research Funding A&S Graduate Student Research Grants.** A&S Graduate students are encouraged to apply for support [maximum of $350] from the Office of Graduate Studies and Research (OGSR) that will allow them to collect data at museums or archives, conduct research, and travel to field work sites. Application for Summer 2018 must be received in the Office of Graduate Studies and Research by 4:00 p.m. on **Friday March 30, 2018**. This will cover expenses incurred: April 16, 2018 through August 31, 2018. **To receive your award**, contact your department/program administrator. Your administrator will guide you through Commonwealth and institution regulations. Please follow their instructions carefully. You may be required to submit original receipts for all expenses. You are expected to use the award for the purpose it was requested, if your plans change please consult with the Office of Graduate Studies to ensure the funds may be used for a different purpose. [More](#)

- **OGSR/GSA Supplemental Conference Travel Funding.** Through a collaborative effort between the Office of Graduate Studies and Research (OGSR) and the GSA, a limited number of awards are available to assist selected Arts & Sciences graduate students who are attending or presenting at a research conference. The application deadline for conference travel taken during the period April 16, 2018 through August 31, 2018 is: 5:00 pm on **Friday March 30, 2018**. **To receive your award**, contact your department/program administrator. Your administrator will guide you through Commonwealth and institution regulations. Please follow their instructions carefully. You may be required to submit original receipts for all expenses. You are expected to use the award for the
purpose it was requested, if your plans change please consult with the Office of Graduate Studies to ensure the funds may be used for a different purpose. More

- **Celebrating Diversity 50th Anniversary of African Americans in Residence** William & Mary will commemorate the fiftieth anniversary of the first African American students in residence — Lynn Briley, Janet Brown and Karen Ely (class of 1971) — with a year-long series of special events, guest speakers and performances, beginning with Convocation weekend in August, 2017, and continuing through Commencement in May, 2018.

- **The Coordinating Committee on Prevention of Sexual Assault & Harassment Newsletter** was created by the Task Force in order to support our institutional efforts to address the incidence of sexual assault & harassment. The Committee works to support the Title IX Coordinator/Office in advancing our efforts to address the issues of sexual assault & harassment. Newsletter and More information

- “**Write-Ins**” hosted by Graduate Writing Resources Center. Wednesdays, 5-7 p.m. & Saturdays, 10 a.m. – 1 p.m. Trying to make progress on an article, dissertation, or other big project but need a boost? Come to a Write-In hosted by the GWRC for some quiet camaraderie, and a structured time to focus on your writing. Held in Swem’s Graduate Student Commons, these writing retreats provide time and space for graduate students to set writing goals and work without interruption in a supportive environment. A GWRC consultant will facilitate the session and be available for consultations. Snacks are provided; bring your own drink. You’re welcome to come once, or come every week! Please register for the sessions you plan to attend here.

- **Student Portfolios: Highlight your accomplishments on the OGSR website.** The Graduate Studies website houses portfolios of current A&S students. We’d like to highlight your achievements and the high quality of your work! Please use this form to send us your major accomplishments, or email them to asgradportfolio@wm.edu. For examples or more information, visit the submissions page.

- **Graduate Writing Resources Center.** Want some help on a writing assignment, research proposal, thesis, or ANY type of graduate-level writing? The Graduate Writing Resources Center (GWRC), is part of the Writing Resources Center located on the 1st Floor of Swem Library. Grad students can make appointments to work with specially-trained peer graduate consultants. Writers at all levels and stages are encouraged to take advantage of this FREE service! Visit the WRC webpage to make an appointment. Be sure to select a “Graduate Consultation.”

- **The Cohen Career Center** offers valuable resources for graduate students as well as undergraduate students on job search information, writing a resume/CV, interviewing for jobs, and more. Check out the Cohen Career Center

**ANNOUNCEMENTS**

- Applications for the **Virginia Space Grant Consortium Graduate Research Fellowships** are now available. The fellowships provides fellowships of $6,000 in add-on support to graduate students to supplement and enhance basic research support. Applicants must be enrolled full-time in a program of study in science, technology, engineering, or math (STEM) and have a specific faculty-mentored research project that has NASA or aerospace relevance. APPLICATION Deadline **February 5, 2018** (Letters of recommendation must be received by February 12th, 2018.) Applicants will be notified early April. Any questions can be directed to Joyce Kuberek. More