



# WILLIAM & MARY

## Graduate Arts & Sciences

### Transfer of Graduate Credit Form

Students who have matriculated in a graduate Arts & Sciences program should use this form to request that graduate credits from another institution be transferred to William & Mary and be counted toward their graduate degree requirements. A student may transfer up to six credit hours from another institution. See the Graduate Arts & Sciences Catalog for details. Discuss the possibility of credit transfer with the Director of Graduate Studies of your program.

#### **Instructions**

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Signatures required before turning in the form:

- Student;
- Director of Graduate Studies for the student's graduate program.

Deadline: Submit this form before the last day of classes of your first semester.

Return form to the Office of Graduate Studies and Research.



**WILLIAM & MARY**  
Graduate Arts & Sciences

OFFICE OF GRADUATE STUDIES AND RESEARCH  
Stetson House, 232 Jamestown Road  
757-221-2467 | dean-gsr@wm.edu

## Transfer of Graduate Credit

Student's Name: \_\_\_\_\_ Banner ID #: \_\_\_\_\_

Student's Dept/Program: \_\_\_\_\_

\_\_\_\_\_  
Student Signature \_\_\_\_\_ Date \_\_\_\_\_

The Department/Program recommends that the student named above be permitted to apply graduate credit for the course(s) listed below toward the degree of (choose one):

- M.A.  M.S.  M.P.P.  Ph.D.

Candidate Course for Transfer	Semester & Year Taken	Grade	Credits	W&M Equivalent Course
Course Title: Dept/Prog No. & Section: Institution:				
Course Title: Dept/Prog No. & Section: Institution:				
Course Title: Dept/Prog No. & Section: Institution:				

If not already on file, the official transcript must accompany this form.

\_\_\_\_\_  
Director of Graduate Studies: Print Name | Signature \_\_\_\_\_ Date \_\_\_\_\_

_____ Dean of Graduate Studies and Research Signature _____ Date _____
Distribution: <input type="checkbox"/> Registrar <input type="checkbox"/> Departments/Programs <input type="checkbox"/> Student <input type="checkbox"/> File