



WILLIAM & MARY

Graduate Arts & Sciences

Time Conflict Override Form

Use this form when you wish to take two courses for which the scheduled times overlap.

You must obtain the permission of both course instructors.

Instructions

Signatures required before turning in the form:

- Student;
- Both instructors whose course times conflict;
- Director of Graduate Studies for the student's graduate program.

Deadline: Form is due no later than the last day of the Add/Drop period.

Return form by email to the Office of Graduate Studies (dean-gsr@wm.edu). Use your W&M email account when submitting forms to the OGS.



WILLIAM & MARY
Graduate Arts & Sciences

OFFICE OF GRADUATE STUDIES
Blow Memorial Hall (Suite 326), 262 Richmond Road
757-221-1966 | dean-gsr@wm.edu

Time Conflict Override

Student's Name: _____ Banner ID #: _____

Dept/Program: _____ Degree: ☐ M.A. ☐ M.S. ☐ M.P.P. ☐ Ph.D.

Year: _____ Semester: ☐ Fall ☐ Spring ☐ Summer

Courses with Time Conflicts:

Course CRN#	Dept.	No. & Section	Credits	Meeting Days and Time

Instructor #1: Print Name | Signature Date

Instructor #2: Print Name | Signature Date

Director of Graduate Studies: Print Name | Signature Date

By signing below, I assume full responsibility for managing the time conflict and dropping a course in the event I decide not to remain enrolled.

Student Signature Date

_____ Assistant Dean for Graduate Studies Signature Date	
OGS	Processed by: Initials _____ Date _____