



## WILLIAM & MARY Graduate Arts & Sciences

### Graduate Student Research Grant Application Form

Each fall, spring, and summer, the Office of Graduate Studies and Research awards support to assist A&S graduate students with expenses directly related to the conduct of research. Example activities include the collection of data at museums or archives, purchase of supplies or equipment, and travel to sites in the field. These grants are capped at \$350.

Students are encouraged to seek additional or matching funds from other sources, and to indicate amounts that have been requested/awarded in the application form. Multiple funding sources are viewed favorably in evaluating applications. Students who have not yet received a Graduate Student Research Grant will be preferred over students who have.

Note that funding for conference travel is handled separately through the Graduate Student Association Supplemental Travel program: <http://wmpeople.wm.edu/site/page/gsa/funding>

#### Instructions

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For eligibility, procedures, restrictions, semester deadlines, and other information, please refer to the web page for this funding program:

<https://www.wm.edu/as/graduate/financialsupport/researchgrants/index.php>

Return both the Grant Application form and the attached Research Grant Institutional Compliance Committees Form by email to the Office of Graduate Studies and Research (dean-gsr@wm.edu) by the deadline posted online each semester. Use your W&M email account when submitting forms to the OGSR. All students must include the Institutional Compliance Committees form.

Signatures required:

- Student applicant;
- Applicant's advisor/committee chair.



**WILLIAM & MARY**  
Graduate Arts & Sciences

OFFICE OF GRADUATE STUDIES AND RESEARCH  
Stetson House, 232 Jamestown Road  
757-221-2467 | dean-gsr@wm.edu

## Graduate Student Research Grant Application

Student's Name: \_\_\_\_\_ Banner ID #: \_\_\_\_\_

W&M Email: \_\_\_\_\_ @email.wm.edu

Student's Dept/Program: \_\_\_\_\_ Degree Sought: ☐ M.A./M.S./MPP ☐ Ph.D.

Funding Sought for: ☐ Fall ☐ Spring ☐ Summer Year : \_\_\_\_\_ Expected Graduation Date: \_\_\_\_\_

Please provide a summary budget of costs for your research project, as indicated below:

Category	Description	\$ Cost
1. Transportation		
2. Lodging		
3. Meals		
4. Supplies		
5. Fees/payments		
6. Other (itemize)		

Total \$ Cost: \_\_\_\_\_

*Application form continues on next page*

## Graduate Student Research Grant Application cont.

Additional Funding Sources	\$ Amount Requested	\$ Amount Awarded or Notification Date

Please describe your research project below, and explain how the funding will help you achieve your goals. If you need more space, you may attach to the application form a narrative (up to 1 page).

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**The advisor's signature below attests the following is true and accurate:**

- *The student is in good academic standing; and*
- *I have read this application and endorse it.*

\_\_\_\_\_  
Advisor/Committee Chair Signature: Print Name | Signature

\_\_\_\_\_  
Date

**OGSR Use Only**

☐ Approved ☐ Denied    Amount \$\_\_\_\_\_



## WILLIAM & MARY Graduate Arts & Sciences

### Research Grant Institutional Compliance Committees Form

Use this form when submitting a request for research funds (e.g., A&S Graduate Student Research Grants). Answer each question on the form by checking the boxes.

If you answer "yes" to any question on the form:

- Go to the website [Institutional and Federal Compliance Requirements](#) and submit the necessary forms to the appropriate committee(s);
- Enter the assigned protocol number(s) in the appropriate box(es) on this form.

Completing and signing this form certifies that you have requested approval from the appropriate committee(s) *before* submission of a research grant application to the Office of Graduate Studies and Research.

Final approval of your research grant will await approval by the appropriate committee(s).

#### Instructions

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Deadline: To be submitted as part of your application for a research grant handled by the OGSR.  
Due by the research grant deadline posted online.

Return form to the Office of Graduate Studies and Research in the manner described in the relevant call for proposals or research funding application.

Signatures required before returning form:

- Student;
- Student's advisor.



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## Research Grant Institutional Compliance

Student's Name: \_\_\_\_\_ Banner ID #: \_\_\_\_\_

Student's Dept/Program: \_\_\_\_\_

Yes   No	Question	Oversight Committee	Protocol number assigned (e.g., IACUC-2018-04-12-7939-mspark)
<input type="checkbox"/> <input type="checkbox"/>	Will this project involve surveys, testing of human subjects, or collection of information from living human beings?	Protection of Human Subjects Committee	
<input type="checkbox"/> <input type="checkbox"/>	Will live vertebrate animals used in this project?	Institutional Animal Care and Use Committee	
<input type="checkbox"/> <input type="checkbox"/>	Will this project use any (a) recombinant DNA molecules (including transgenic animals or the transfection of cell lines), (b) infectious agents, (c) human tissue or body fluids (including saliva, urine, blood, semen, or primary human cell cultures), or (d) wild-caught or random source animals or animal tissue (for anyone employing animals that may carry zoonotic disease)?	Institutional Biosafety Committee	
<input type="checkbox"/> <input type="checkbox"/>	Will this project involve research with radioactive materials?	Institutional Radiation Safety Committee	

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Faculty Research Advisor: Print Name | Signature

\_\_\_\_\_  
Date