



William & Mary  
Graduate Arts & Sciences

OFFICE OF GRADUATE STUDIES AND RESEARCH

**Graduate Studies Advisory Board Research Grants, 2022-23**

N.B. – Information in this call for applications is subject to change should university policies change. The most current version of this call for applications will always be available online: <https://www.wm.edu/as/graduate/studentresources/sup-funding-sources/gsab-research-grants/index.php>

**Eligibility:** Arts & Sciences graduate students currently conducting research and in good academic standing are eligible to apply for a “seed grant” of up to \$350. All applicants to the GSAB Research Grants must have identified the research area in which they propose to write their dissertation or thesis and must have identified a W&M faculty member who has agreed to direct their research. Students may apply to more than one funding cycle per academic year.

**Eligible expenses:** Examples of eligible expenses include the procurement of equipment and supplies in support of research, travel expenses related to research, and fees for the digitization of materials where archive access is restricted. GSAB Fund recipients must work with the appropriate staff member in their graduate program to ensure that anticipated expenses and procurement requests can be covered under and adhere to William & Mary’s policies.

**Ineligible expenses:** personnel costs (e.g., salaries and/or benefits), subscriptions to journals or periodicals, and membership dues to professional organizations.

**Review process:** All applications per award cycle will be evaluated and ranked. Recommendations for funding will be forwarded to the Assistant Dean of Graduate Studies for approval.

In making selections, the quality, feasibility, and maturity of the research proposed will be considered. A strong proposal is written for a general audience and does not presume a familiarity with the jargon of the field. The total number of awards made and level of funding for each award will depend on the quality of the proposals received and the amounts requested.

**Requirements for submission:**

The [GSAB Research Grant Application form is an online Qualtrics form](#). On it, you will be asked to provide:

- An application narrative of no more than 250 words explaining the research and its contribution to the applicant's progress toward degree completion.
- A budget accompanied by a budget narrative of no more than 200 words justifying the budget items and listing any other funding applied for and/or anticipated, or any cost-sharing measures undertaken.
- A Research Grant Institutional Compliance Form (.pdf included below), which you will be asked to upload to the online form. Be sure the form is filled out completely and has been signed before uploading to the GSAB Seed Grant Application online.

**Requirements upon approval and acceptance:** Decisions and notifications will be made as quickly as possible following each of the deadlines listed below. Awarded funds will be transferred to the student’s graduate program. Students must consult their graduate program regarding policies for the procurement of any supplies and equipment. All property, equipment, and unused supplies remain the property of Arts & Sciences, William & Mary. Following the implementation of your funded research, you will receive a prompt asking you to supply the OGRS with a very brief report of your activities. We’ll compile these as a “thank you” to the GSAB members supporting your research.

**Deadlines:**

- Fall Research Cycle: **October 1, 2022**, for research conducted September 1, 2021 to December 31, 2022.
- Spring Research Cycle: **December 9, 2022**, for research conducted January 1 to May 31, 2023.
- Summer Research Cycle: **April 1, 2023**, for research conducted June 1 to August 31, 2023.

**Questions?** Contact Jen Dahnke, Assistant Dean for Graduate Studies

*Last Updated July 1, 2022*



# WILLIAM & MARY

## Graduate Arts & Sciences

### Research Grant Institutional Compliance Committees Form

Use this form when submitting a request for research funds (e.g., A&S Graduate Student Research Grants). Answer each question on the form by checking the boxes.

If you answer "yes" to any question on the form:

- Go to the website for the Office of Sponsored Programs and submit the necessary forms to the appropriate committee(s);
- Enter the assigned protocol number(s) in the appropriate box(es) on this form.

Completing and signing this form certifies that you have requested approval from the appropriate committee(s) *before* submission of a research grant application to the Office of Graduate Studies and Research.

Final approval of your research grant will await approval by the appropriate committee(s).

#### Instructions

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**Deadline:** To be submitted as part of your application for a research grant handled by the OGSR. Due by the research grant deadline posted online.

Return form to the Office of Graduate Studies and Research in the manner described in the relevant call for proposals or research funding application.

Signatures required before returning form:

- Student;
- Student's advisor.



## Research Grant Institutional Compliance

Student's Name: \_\_\_\_\_ Banner ID #: \_\_\_\_\_

Student's Dept/Program: \_\_\_\_\_

Yes   No	Question	Oversight Committee	Protocol number assigned (e.g., IACUC-2018-04-12-7939-mspark)
<input type="checkbox"/> <input type="checkbox"/>	Will this project involve surveys, testing of human subjects, or collection of information from living human beings?	Protection of Human Subjects Committee	
<input type="checkbox"/> <input type="checkbox"/>	Will live vertebrate animals used in this project?	Institutional Animal Care and Use Committee	
<input type="checkbox"/> <input type="checkbox"/>	Will this project use any (a) recombinant DNA molecules (including transgenic animals or the transfection of cell lines), (b) infectious agents, (c) human tissue or body fluids (including saliva, urine, blood, semen, or primary human cell cultures), or (d) wild-caught or random source animals or animal tissue (for anyone employing animals that may carry zoonotic disease)?	Institutional Biosafety Committee	
<input type="checkbox"/> <input type="checkbox"/>	Will this project involve research with radioactive materials?	Institutional Radiation Safety Committee	

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Faculty Research Advisor: Print Name | Signature

\_\_\_\_\_  
Date