The information in this call for applications applies to the current funding cycle, March 1 through April 30, 2021. Due to COVID-19 and restrictions on travel, the GSAB Research Grants may not be used for research involving travel.

**Eligibility:** Arts & Sciences graduate students currently conducting research and in good academic standing are eligible to apply for a “seed grant” of up to $350. All applicants to the GSAB Research Grants must have identified the research area in which they propose to write their dissertation or thesis and must have identified a W&M faculty member who has agreed to direct their research. Students may apply to more than one funding round in 2020-21.

**Eligible expenses:** Examples of eligible expenses include the procurement of equipment and supplies in support of research, and fees for the digitization of materials where archive access is restricted. GSAB Fund recipients must work with the appropriate staff member in their graduate program to ensure that anticipated expenses and procurement requests can be covered under and adhere to William & Mary’s policies.

**Ineligible expenses:** personnel costs (e.g., salaries and/or benefits), travel expenses, subscriptions to journals or periodicals, and dues to professional organizations.

**Review process:** All applications per award cycle will be evaluated and ranked. Recommendations for funding will be forwarded to the Dean of Graduate Studies and Research for approval, and then forwarded to the Dean of the Faculty of Arts & Sciences to obtain exemption as a mission-critical expenditure.

In making selections, the quality, feasibility, and maturity of the research proposed will be considered. A strong proposal does not presume a familiarity with the jargon of the field, but rather is written for a general audience. The total number of awards made and the level of funding for each award will depend on the quality of the proposals received and the amounts requested.

**Requirements for submission:**
The [GSAB Research Grant Application form is an online Qualtrics form](#). On it, you will be asked to provide:

- An application narrative of no more than 250 words explaining the research and its contribution to the applicant's progress toward degree completion.
- A budget accompanied by a budget narrative of no more than 200 words justifying the budget items and listing any other funding applied for and/or anticipated, or any cost-sharing measures undertaken.
- A Research Grant Institutional Compliance Form (.pdf included below), which you will be asked to upload to the online form. Be sure the form is filled out completely and has been signed before uploading to the GSAB Seed Grant Application online.

**Requirements upon approval and acceptance:** Decisions and notifications will be made as quickly as possible following each of the deadlines listed below. Awarded funds will be transferred to the student’s graduate program. The procurement of any supplies and equipment must be coordinated through the applicant's graduate program; they must not be purchased independently in advance of a consultation with the staff member who handles procurement requests for the graduate program. All property, equipment, and unused supplies remain the property of Arts & Sciences, William & Mary. Following the implementation of your funded research, you will receive a prompt asking you to supply the OGSR with a very brief report of your activities. We’ll compile these as a “thank you” to the GSAB members supporting your research.

**Deadlines:**
- Deadline for Round 1: **December 7, 2020** for research to be conducted December 1, 2020 to February 28, 2021.
- Deadline for Round 2: **February 1, 2021** for research to be conducted March 1 to April 30, 2021.
- Deadline for Round 3: **April 5, 2021** for research to be conducted May 1 to June 30, 2021.
- Deadline for Round 4: **June 7, 2021** for research to be conducted July 1 to August 31, 2021.

**Questions?** Contact Sarah Glosson, Director, A&S Graduate Center ([sgglos@wm.edu](mailto:sgglos@wm.edu))

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