



WILLIAM & MARY

Graduate Arts & Sciences

Committee Member Appointment Form

This form requests confirmation of committee appointments for approval by the Assistant Dean for Graduate Studies related to these graduate degrees:

- M.A.
- M.S.
- Ph.D.

Use this form for these committees:

- Thesis Defense Examination*
- Dissertation Defense Examination**

*A thesis defense examination committee must consist of at least three members, at least two of whom must be full-time faculty with appointments in Arts & Sciences and must have a formal affiliation with the student's graduate program. See catalog for more detail.

**A dissertation defense examination committee must consist of at least four members, at least two of whom must be full-time faculty with appointments in Arts & Sciences with a formal affiliation with the student's graduate program, and at least one of whom must be from outside the student's graduate program and may include qualified persons from outside William & Mary. See catalog for more detail.

Instructions

Signature required before returning form:

- Director of Graduate Studies in the student's graduate program.

Deadline: No later than two weeks before the student's defense.

Return form by email to the Office of Graduate Studies (dean-gsr@wm.edu). Use your W&M email account when submitting forms to the OGS.



WILLIAM & MARY
Graduate Arts & Sciences

OFFICE OF GRADUATE STUDIES
Blow Memorial Hall (Suite 326), 262 Richmond Road
757-221-1966 | dean-gsr@wm.edu

Committee Member Appointment

Date: _____

Student's Name: _____ Banner ID #: _____

Department/Program: _____ Degree: ☐ M.A. ☐ M.S. ☐ Ph.D.

COMMITTEE MEMBERS
Print Name

AFFILIATION

Committee Chair or Co-chair

Committee Co-chair (if applicable)

External Examiner (for dissertation defense)

Comments:

Director of Graduate Studies: Print Name | Signature

Date

Assistant Dean for Graduate Studies Signature

Date

Distribution: ☐ Committee Members ☐ Student ☐ Program