Audit Course Form

Use this form to audit an undergraduate or graduate course at William & Mary.

- For all courses: Obtain the approval of the course instructor and the Director of Graduate Studies for your graduate program.
- For courses in the School of Education or School of Marine Science: Also obtain the approval of school's Associate Dean of Academics.
- For courses in the School of Law or School of Business: Also obtain the approval of the school's registrar.

Instructions

Signatures required before returning the form:

- Student;
- Course instructor;
- Director of Graduate Studies or Chair/Program Director in the student’s graduate program;
- Additional signatures as needed and indicated on the form.

Deadline: Before the end of the Add/Drop period.

Use your W&M email account when submitting forms to the OGS.
Audit Course

Student’s Name: John Brown

Banner ID #: 939999999

Dept/Program: Psychological Sciences

Degree: ☐ M.A. ☒ M.S. ☐ M.P.P. ☐ Ph.D.

Please enroll me in the course listed below. I take full responsibility for following the guidelines to drop this course if I decide it does not fit into my schedule.

Course Title: Special Topics: Marine Science

Course CRN#: 12345 Dept./Prog. MSCI No. 600 Section: 02 Credits: 3

Course to be taken in: Year 2024 Semester ☐ Fall ☒ Spring ☐ Summer

Student Signature ______________________ Date ______________________

Course Instructor: Print Name | Signature ______________________ Date ______________________

Director of Graduate Studies or Dept. Chair: Print Name | Signature ______________________ Date ______________________

(if needed) Assoc. Dean of Academics, Education or VIMS: Print Name | Signature ______________________ Date ______________________

(if needed) Registrar of School of Law or School of Business: Print Name | Signature ______________________ Date ______________________

Assistant Dean for Graduate Studies Signature ______________________ Date ______________________

A&S Graduate Registrar processed ______________________

Revised 10-10-23