

Spring 2022 Undergraduate Internship Opportunities with W&M Law Centers & Clinics

W&M undergraduate students are invited to apply for internship opportunities with one of three W&M research centers and legal clinics: The Center for Racial and Social Justice ([CRSJ](#)), The Parents Engaged in Learning Equality ([PELE](#)) Special Education Advocacy Clinic, and The Virginia Coastal Policy Center ([VCPC](#)). Undergraduate internship position descriptions for each opportunity are attached and brief descriptions of each center or clinic appear below.

Students selected for internships will coordinate Spring 2022 undergraduate internship credit by working with Professor Chris Nemacheck in the Government Department (clnema@wm.edu). We are especially interested in applicants who have overcome unusual adversity and/or are members of underrepresented groups who would contribute to diversity in the field of law. BIPOC, first-generation, and low-income students are encouraged to apply.

CRSJ:

CRSJ engages in a range of activities: It provides educational programming on a range of race- and social justice issues for the William & Mary community of students, faculty and staff, and alumni, and the broader community; and faculty fellows work with undergraduate and graduate students to conduct research and publish their findings to better understand and advance justice-related issues.

PELE Special Education Advocacy Clinic:

The PELE Clinic represents local families of children with disabilities in ensuring they receive the free, appropriate public education required by law. The Clinic currently has 15 students enrolled, and these students primarily handle the cases. Beyond the students enrolled, the Clinic needs assistance in providing its services to clients and the community, as well as developing and executing revenue generating projects.

VCPC:

The Virginia Coastal Policy Center (VCPC) at William & Mary Law School provides science-based legal and policy analysis of ecological issues affecting the state's coastal resources, providing education and advice to a host of Virginia's decision-makers, from government officials and legal scholars to nonprofit and business leaders. VCPC students' highly diverse interactions beyond the borders of the legal community provide the framework for their efforts in solving the complex coastal resource management issues that currently face Virginia and the nation.

Required Application Materials

Interested applicants should submit a resume and cover letter (**as a PDF**) to Professor Nemacheck by Friday, December 10. In the cover letter, you should include information on any coursework or experiences you have that relate to work of the center/clinic to which you are applying. In the subject line of the email, please include your last name and the acronym for the relevant center/clinic (i.e. "Nemacheck VCPC Application").

Center for Racial & Social Justice Undergraduate Internship – Position Description

The Center for Racial & Social Justice (CRSJ) seeks undergraduate interns for Spring 2022, with the expectation the undergraduate receives academic credit for work associated with the internship.*

CRSJ engages in a range of activities: It provides educational programming on a range of race- and social-justice issues for the William & Mary community of students, faculty and staff, and alumni, and the broader community; and faculty fellows work with undergraduate and graduate students to conduct research and publish their findings to better understand and advancing justice-related issues.

The undergraduate interns will work approximately 8-10 hours per week, and have the following responsibilities:

- Conducting research with Center Director and/or Faculty Fellows on issues related to race and social justice. This research may address:
 - criminal system reform
 - racial justice in public K-12 education
 - issues relating to transgender students (policies accommodating; trans student athletes)
- Coordinating with experts in their online programs
- Assisting in coordinating meetings and otherwise providing support for advocacy efforts
- Curating content from faculty, students, alumni, and conference speakers for clinic social media platforms
- Assisting in developing/publishing Center blog
- Supporting grant applications
- Providing administrative support in the maintenance of online files
- Other duties as assigned by the Center Director and Fellows

The undergraduate interns will be supervised by the Center Director, and Faculty and Post-Graduate Legal Fellows. They will have a weekly meeting with the Director and Fellows, and participate in additional meetings as needed. Interns can have some flexibility in their work schedules. Please submit a resume and brief cover letter to apply.

* Undergraduate student interns must coordinate internship credits with Professor Nemacheck in the Government Department (clnema@wm.edu).

PELE Clinic Undergraduate Internship – Position Description

The Parents Engaged in Learning Equality (PELE) Special Education Advocacy Clinic seeks undergraduate interns for Spring 2021, with the expectation the undergraduate receives academic credit for work associated with the internship.*

The PELE Clinic represents local families of children with disabilities in ensuring they receive the free, appropriate public education required by law. The Clinic currently has 15 students enrolled, and these students primarily handle the cases. Beyond the students enrolled, the Clinic needs assistance in providing its services to clients and the community, as well as developing and executing revenue-generating projects.

The undergraduate interns will work approximately 8-10 hours per week, and have the following responsibilities:

- Providing attorney-approved technical assistance to potential clients on special education law matters and providing referrals where applicable
- Attending client meetings and writing memos
- Developing and revising modules for online course for military families
- Coordinating with experts in their online presentations for courses
- Assisting in coordinating meetings and otherwise providing support for state-wide advocacy efforts
- Assisting with logistics for online courses, including but not limited to developing marketing materials, preparing CLE credit applications, maintaining class rosters, monitoring class discussion, coordinating live online activities
- Curating content from students, alumni, and conference speakers for clinic social media platforms
- Conducting research for professor on special education law topics of import
- Tracking case/client data and supporting grant applications
- Providing administrative support in the maintenance of online files
- Other duties as assigned by the Clinic Director and Fellow

The undergraduate interns will be supervised by the PELE Clinic Director and Post-Graduate Legal Fellow. They will have a weekly meeting with the Director and Fellow, and participate in client meetings as needed. Interns can have some flexibility in their work schedules, and may periodically join the class instruction. participate in some class instruction. Please submit a resume and cover letter to apply.

* Undergraduate student interns must coordinate internship credits with Professor Nemacheck in the Government Department (clnema@wm.edu).

Virginia Coastal Policy Center Undergraduate Internship – Position Description

The Virginia Coastal Policy Center seeks an undergraduate intern for Spring 2022, with the expectation the undergraduate receives academic credit for work associated with the internship.*

The Virginia Coastal Policy Center (VCPC) at William & Mary Law School provides science-based legal and policy analysis of ecological issues affecting the state's coastal resources, providing education and advice to a host of Virginia's decision-makers, from government officials and legal scholars to non-profit and business leaders. VCPC students' highly diverse interactions beyond the borders of the legal community provide the framework for their efforts in solving the complex coastal resource management issues that currently face Virginia and the nation.

The undergraduate interns will work approximately 8-10 hours per week, and may have some or all of the following responsibilities:

- Providing technical assistance on the assigned project and contributing toward project deliverables
- Attending project meetings as appropriate and tracking project information in a timely and detail-oriented manner
- Assisting with logistics for online or in-person events hosted by VCPC
- Curating, cataloging content from students, alumni, and events for media use
- Compiling and editing the VCPC quarterly newsletter
- Conducting research for the Center on environmental law topics of import
- Tracking project data and supporting grant applications
- Providing administrative support in the maintenance of online files
- Other duties as assigned by the Center leadership

The undergraduate interns will be supervised by the Center Director, Assistant Director, and/or Post-Graduate Legal Fellow depending on the project. They will have a weekly meeting with Center leadership and participate in project meetings as appropriate. Interns can have some flexibility in their work schedules, and may periodically participate in some class instruction. Please submit a resume and cover letter to apply.

* Undergraduate student interns must coordinate internship credits with Professor Nemacheck in the Government Department (clnema@wm.edu).