

MINUTES
Faculty of Arts & Sciences
November 6, 2018, 3:30 – 5:00 pm
Tucker 127A

Dean Kate Conley opened the meeting at 3:33 PM.

Attendance at the start of the meeting: 26.

- I. Approval of minutes from meeting of faculty on October 2nd, 2018 - <https://www.wm.edu/as/facultyresources/fas/minutes/20181002.pdf>
The minutes were approved with one change being made to the Provost's comments from October. The minutes now reflect that the Provost does not appoint the Parking Advisory Committee and this committee does not report to him.

- II. Report from Administrative Officers
 - a. Provost Michael Halleran
 - i. The BoV will be here next week. One of their orders of business is to set the tuition level for in-state students. The goal is to do this early so that students have this information before decisions are made. In April, out-of-state tuition will be set.
 - ii. The Provost, Sam Jones, and Amy Sebring have been presenting data on the budget to the CCPD, the Deans, and other groups. It has not been shown to at the A&S meeting but can be if requested. The goal is to achieve a common idiom around the core financial issues as they exist. This is aimed at trying to see how the red ink eventually begins to accrue if nothing were altered. There is a preliminary process of gathering data as a preliminary process to strategic planning with the goal being to make the process easier as opposed to steering the process.
 - iii. In Richmond, there is an effort to create language to give greater latitude on 65/35 ratio of in-state to out-of-state students. This is not go forward previously. This idea is being redrafted to try to create institutional performance agreements (IPAs). For this, there would need to be legislation and an agreement of some sort. These are presented as what we will do to receive latitude in return. The strongest argument is not to change the ratio but to break away from the conversation and discuss raw numbers. SCHEV has endorsed some type of this approach recently as well.
 - iv. Supposedly in the next week, Amazon will be announcing the location of HQ2. There is a rumor of two possible locations with Crystal City being one of the possibilities. If this happens, this will be a great financial event for the Commonwealth. The would possibly lead to direct support from the state to increase the number of people working in computer science.
 - v. Ginger Ambler and the Provost will be charging a committee of faculty and staff to look at first amendment issues on campus. We have had a number of episodes on campus. The Provost is concerned that first amendment freedoms are under attack around country. There have been examples of explosive language in the

classroom over the last year. While there has not been an issue at William & Mary, there is also a concern over the issue of two party/one party consent for recording. Students may record a lecture and post on a website. This has occurred elsewhere with the result being that the faculty member is then trolled. We are in a single party consent state. The group is being asked to look at this issue. Students recording lectures is not inherently bad but is a concern. Members of the committee will include Silvia Tandeciarz (Modern Languages & Literatures) Sue Peterson (Public Policy), with Marjorie Thomas (Dean of Students Office) and Tim Zick (Law School) chairing the committee.

- b. Dean Kate Conley
 - i. The Dean took a moment to mark the losses that we have experienced. During these times we mourn and recommit to our values and goals.
 - ii. The Dean thanked the faculty for participating in pre-major advising and midterm grades, with 86.5% participation. This is helpful to the students in charting their course for the rest of the semester, and important for advisors in aiding students.
 - iii. The Dean provided an update on current working groups:
 1. One group is working on updating the A&S Joint Appointment Memo for Understanding (JAMOU) policy. This is comprised of Fred Corney (History), Pam Hunt (Neuroscience), Jennifer Bickham Mendez (Sociology), Berhanu Abegaz (Economics), and Darlene Campbell (Arts & Sciences). The group is working on making recommendations for best practices to be shared with FAC & FAS. They have circulated a survey for chairs and directors to review current JAMOUs as preparation for making recommendations. They hope to have a draft for a new policy by the end of the semester.
 2. A second group is working on best practices on the instruction of critical languages, meaning those outside of Modern Languages and Literatures. This group is comprised of Iyabo Osiapem (Africana Studies), Stephen Sheehi (Modern Languages & Literatures), Jorge Terukina (Modern Languages & Literatures), Neil Norman (Anthropology), and Qian Su (Modern Languages & Literatures). This group was charged in September to make recommendations on best practices for those faculty and students needing short-term language training for research purposes. They have prepared a survey for departments and programs to complete as part of their process. There are an increasing number of questions from faculty and students related to this topic.
 3. The following groups were charged by the FAC:
 - a. The working group to investigate the TE/NTE balance. This absorbed the A&S working group on a similar topic. The A&S group was looking into NTE policies, NTE participation on committees, titles for NTEs across the country, and adjunct faculty.

- b. The COLL 199 committee was charged at the end of last year and will provide an update today.
- iv. This past month we had a successful homecoming allowing us to connect with the alumni. The Dean thanked the faculty for participation with the alumni. There were departmental gatherings and lectures given, including the Sara E. Nance Lecture given by Deborah Morse (English). There was a two-day Geoscience Symposium that brought women geoscientists to campus. There is an ongoing display of women geoscientists in McLoughlin Street Hall. These women were asked to talk about current careers and what they remember most fondly about their time in A&S. There was annual Lee Lecture in Classical Studies, the Boswell Lecture was given by Merry Wiesner-Hanks (University of Wisconsin-Milwaukee) on sexuality and the history of empires. There were multiple concerts, including the Wind Ensemble, the William & Mary Choir, and the Botetourt Chamber Singers. The Graduate Studies Advisory Board met at which President Rowe spoke, asking for input into her thinking forward initiative.
- v. The Dean has a successful fundraising trip to St. Louis, MO. The Dean and Gerald Bullock met with several alumni donors from classes ranging between the years of 1959-2004. There was a Jefferson dinner, which provided a nice occasion for alumni and parents of current students. After the dinner, the Dean asked the fundamental question posed by President Rowe. The question of what we value most, as we preserve the things we value. The guests discussed the value of their liberal arts education in terms of careers and the ability to change careers. The guests also talked about their favorite professors and how important the faculty were to their time at William & Mary.
- vi. Questions:
 - 1. Silvia Tandeciarz (Modern Languages & Literatures) asked about the take-home items from the three fora that were held this semester and also the place of A&S within strategic planning.
 - a. The Provost indicated there will soon there will be a fourth forum in which President Rowe will provide reflection on what she has been hearing. It was very clear in first session that the faculty have a passion for the close connection we have with students through the academic world. Additionally, it was evident that the importance of service is a part of our DNA.
 - b. The Dean indicated that she is looking forward to the wrap up town hall. The Dean has heard President Rowe say she is impressed with the input from faculty and students about the importance of the interpersonal connection between faculty and students. This is clearly a value in A&S.
 - 2. Suzanne Hagedorn (English) asked about the NTE committee report and the timeframe for the results being given. The Dean

indicated this is a question for the FAC, and that the group still has more work to do. This will most likely be given next semester.

III. Report from the Faculty Assembly (Jack Martin)

- a. The Assembly has submitted 23 faculty names to President Rowe and Ann Marie Stock for the Provost Search Committee.
- b. The Assembly approved a report related to WM 2026. This was completed by an ad hoc committee chaired by Cathy Forestell. The report describes the perceived mismatch between the operating model and our financial model and considers the possible impact on A&S, in particular, from increasing the size of the student body, especially on the sciences. It also discusses the possible benefits of an expanded summer term, it reviews various sources of extraordinary funding such as certificates, extension courses, and post-baccalaureate programs. This will most likely be sent out soon to faculty.
- c. At the next meeting, the Assembly will likely approve a revision to the return to work policy, extending the policy to NTE faculty.
- d. There is an ad hoc committee reviewing the Assembly constitution and by-laws
- e. The Assembly has been looking at the Students United protest. Many were surprised that we had a use of facilities policy with certain zones. If you are a student at VIMS or Law School, you would have to drive to main campus for spontaneous protest. Some feel that this may be inconsistent with other policies.

IV. Report from Committee on Graduate Studies (Virginia Torczon) and summary from the Graduate Ombudsperson (Peter Vishton)

- a. Virginia Torczon – the following is brief summary, as the full report contains a list of all highlights.
 - i. There has been a yearlong discussion, review, and revision of the requirements for earning a doctorate in A&S. Two-thirds of those admitted plan to earn a doctorate. A large piece was focused on formalizing the guidelines in the catalog on constitution of examination committees. The the residency requirement was also eliminated, as this was onerous for part time students. This was difficult for local students who work full time. Now, there is a formal 30 credit hour requirement that ensures that students are here earning sufficient credits for the degree.
 - ii. The committee limited the duration of approved leave. Now there is a maximum of one year but can petition for a longer leave due to extenuating circumstances.
 - iii. The Office of Graduate Studies and Administration moved to online admissions. This year, we enrolled a wonderful class of new students.
 - iv. There was also a complete review and overhaul of the forms in Graduate Studies & Research, making these easier to follow. Deadlines were clarified, and some forms were eliminated.

- b. Peter Vishton
 - i. Graduate students are able to have fully confidential conversations unless safety or title IX issues are involved.
 - ii. Peter spoke with 18 students this year, which is fewer than the year before. All issues were resolved.
 - iii. The biggest change is that we have a new ombudsperson for the College – Mark Patterson – this provides two separate resources for graduate students. Peter and Mark are now trying to coordinate when one or both should be involved.
- V. Update from the COLL 199 Implementation Committee (Hannah Rosen and Marc Sher)
- a. This committee has been meeting almost weekly since the beginning of semester. They are conducting research to inform the proposal that will be made about how to implement the curricular requirement.
 - i. The committee sent a survey to all faculty to gain a clear sense of what is being offered and what people would like to offer to fulfill this requirement. They also wanted to determine what kind of support would be needed to develop new courses.
 - ii. The group has also been surveying peer institutions regarding what their requirements are and if they have something comparable to what we are looking to offer. This also includes learning about what these institutions have experienced in implementing this type of requirement and determining if those institutions have any conclusions or assessments about the process.
 - iii. The group is also looking published research on similar curricular efforts and the outcomes and assessments that resulted.
 - b. The committee is now working on processing the data. Currently, they are processing the faculty survey. 270 faculty members responded, representing 30 different departments and units. The committee is still processing info from peer institutions. This was conducted through internet research and through contacting instructors and leadership at those institutions. There should be a report for the faculty at the February A&S meeting.
 - c. Questions –
 - i. John Riofrio (Modern Languages & Literatures) thanked the committee for what sounds like a huge amount of work. He expressed that he was grateful for the efforts.
 - ii. A question was raised about best practices and whether Hannah and Marc could inform us on these today.
 - 1. Hannah indicated that they will be prepared in future. Marc indicated that Washington University has served as an example. Having spoken to the Deans at this institution, he found that they had a requirement like our 199 but that this was much broader with less discussion. Following the requirement being instituted,

- Ferguson happened. The institution then tried a new program with all freshman having to enroll in a 15-person one credit course. These were held in the wings of freshman dorms and met once a week. This program was ran by 12 faculty and worked well. The issue that rose is that there are 1500 students in the freshman class, so they were unable to find enough faculty to maintain.
2. Hannah commented that the committee is now working to code data in order to draw meaningful conclusions.
- iii. A faculty member asked how many of the 1700 seats are currently available?
 1. Hannah and Marc indicated that they are not sure today because don't know what courses will fulfill the criteria that has been set.
 - iv. Suzanne Hagedorn (English) asked if the committee had considered polling faculty that currently teach this type of material. She also asked if minority members of the faculty are going to be over burdened by having to teach this more than other faculty.
 1. Marc indicated that they are very well aware of this and have talked to several minority faculty, especially those who spoke up previously on this issue.
 - v. Another question was raised about whether the committee has thought about lowering COLL requirements in light of this extra requirement. The particular concern is regarding the COLL 200 and domains, specifically, as many students have to take nine credits to meet a six-credit requirement for the domains.
 1. Hannah indicated that this committee is not authorized to review the COLL requirements. Only items relating to COLL 199 are on the table for discussion. As this is currently phrased, it doesn't add a course, only an attribute that must be taken.
 - vi. Steve Hanson (Government) asked if others have our type of COLL 300? He indicated this may be an issue we could think through about how this facilitates students being taken out of the comfort zones when in the classroom. Steve indicated it may make sense to think about language that we could use to differentiate this requirement from COLL 300.
 1. Hannah indicated that the committee can't answer now. This requirement is being considered in light of issues in the United States.

The meeting was adjourned by Dean Conley 4:15 PM.

Respectfully submitted,

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Secretary to the Faculty of Arts & Sciences