

MINUTES

Faculty of Arts & Sciences

November 7th, 2017, 3:30 – 5:00 pm

Tidewater A, Sadler Center

Dean Kate Conley opened the meeting at 3:34 PM.

Attendance at the start of the meeting: 25.

I. Minutes of the Last Meeting

The minutes for the meeting of the Faculty on October 3, 2017 were **approved** unanimously by voice vote:

<http://www.wm.edu/as/facultyresources/fas/minutes/20171003.pdf>

II. Report from Administrative Officers:

a. Provost Michael Halleran

1. Election day is today. There are a total of 100 seats up for election along with several other close races, including the Governor's seat. The Provost encouraged everyone to go vote today.

i. A question was raised about how many seats could be replaced by the new Governor following the election. There will be 4 to 5 slots that could possibly be replaced after the election.

2. The BoV will be in town next week (Nov 16-18). While there are no controversial issues on the agenda for this meeting, one specific action is to approve in state undergraduate tuition for the 2018-2019 school year. This is done in November for those who are in early decision to make an informed decision. Thirty days in advance, the range of the increase must be announced. This will not include the fee schedule.

3. Free speech on campus has continued to be an active discussion. The Provost mentioned an article in the Chronicle of Higher Education by the Dean of the Brooklyn Law School and the Chancellor of UC Irvine (they have also written a book on free speech on campus). The law school had an event last week on free speech in which they took five scenarios from the headlines and had law students comment on whether the speech was protected. This touched on the reality all campuses face that while speech may be disturbing, it is in some case protected. A version will be done on main campus sometime in 2018. Other sessions on this are also being considered for smaller groups.

a. Dean Kate Conley

1. We had homecoming in October, the receptions for the alumni were very successful. These receptions are important to see the former students and as a way to stay engaged with alumni that are potential givers. This year

the overall participation goal for undergraduate alumni 40% giving. Attendance was terrific with 150 events and 4300 participants. It was also announced that we have raised \$736 million towards the billion dollars For the Bold goal, and \$84.5 million towards our goal in A&S.

2. The Dean has been traveling. In October Dean Conley attended a celebration of the For the Bold campaign in Atlanta. There Ferris Wheel and the King & Queen buildings were lit in green and gold.
3. Dean Conley also spoke at homecoming to Foundation Board Members about the COLL curriculum and the Society of 1918, created by women alumni, regarding issues concerning women on campus. When the society was formed a year ago, they had a goal to raise \$1 million. They have already raised \$1.2 million, so they have set a new goal for the summer to raise \$1.918 million.
4. The Jefferson Dinner was facilitated by the Dean in Denver, CO. This was hosted by an alumna in the area and the guests were all parents of current students who are very happy at William & Mary.
5. Dean Conley will travel to the Mellon Foundation to report on the work funded by their multiple grants. One of these was a \$900,000 to begin the COLL curriculum. This year we received an \$800,000 grant to expand the WMSure program. We have received several grants in the last few years from this foundation.
 - i. A question was raised about the Mellon foundation retirement grant. It is being allowed to renew itself. As a member of the faculty retires, the money is funneled back into the program. This is dedicated to the humanities. This money will not run out.
6. Dean Conley shared with the faculty the slides of pictures of the renovated PBK and the new music building, being coined the new Fine Arts Center.
 - i. Muscarelle is getting a new name – The Martha Wren Briggs Center for the Visual Arts.

Correction to the approved November Minutes: The Muscarelle Museum will be housed in The Martha Wren Briggs Center for the Visual Arts, a name change from the current Lamberson Hall.

- ii. A question was raised about any developments regarding how Andrews Hall fits into this. How can the renovation occur with Andrews being occupied? There is attention being paid to this for the safety of those in Andrews. Due to the increased needs for Computer Science and Kinesiology & Health Sciences, Richmond was pressed to move the ISC-4 complex start date forward. Both projects were approved to be completed at the same time. The renovation of Andrews should be the next item in line.

- III. Report from Faculty Assembly (Cathy Forestell, Psychology)
 - a. The last meeting was held on October 24. At this meeting, the assembly spoke with the Provost about the guest from ACLU and discuss the student protests and

university response. This also was a conversation about free speech. At the same meeting, Matthew Lambert updated the Assembly on the campaign progress and how faculty can help in this effort.

- b. Revisions to the Faculty Handbook. The section on Medical Leave has been revised and will be brought to the Assembly soon. This will reflect a change to the policies that allows couples that both work at the University to both take leave when they are expecting or adopting a child. This is ahead of the other revisions.
 - i. Someone asked if the revisions are available. Currently, they are not as they have not gone to the executive committee or the assembly. Then will have to go to the PPC. These are not usually available to the entire faculty for comment, but anyone who has concerns about this can contact Cathy Forestell directly.
 - c. The executive committee has discussed WM2026 with the Provost. An ad hoc committee will be assigned to discuss and think about this. This committee will think about options for W&M as we move into the next 8 years.
 - i. A question was raised about the purpose of the WM2026 campaign. This is the planning that is being called for by the BoV as midrange planning. This is also to look into continuing our work as a Public Ivy with the budget of a public university and not what Ivy Leagues have for their operations.
 - d. Next executive committee meeting will be with Tom Ward (Vice-Rector, Chair of the Presidential Search Committee) to discuss how faculty can be more engaged in the confidential search for the president.
- IV. Update from the Faculty Affairs Committee (Cathy Forestell, Psychology)
- a. Speaking for Greg Smith, the chair of this committee, who was unable to be in attendance today.
 - b. First report this year showed that filling positions on committees takes up the majority of the time.
 - i. Cathy extended a thank you to those who are on committees and in positions. She also asked that faculty on committees communicate any scheduled leave times that affects committees in advance.
 - c. A&S Faculty Manual hasn't really been used and is out of date so this is in the process of being revised. This is to be a useful resource to the faculty. The FAC hopes to have a revision by the end of the academic year.
 - d. The FAC also met with Janice Zeman to discuss making course evaluations more efficient. This will be a continued conversation for the rest of the year.
 - e. The FAC have spoken with Janet Zeman about old blue slips and how can medical absences from classes can be communicated more effectively.
- V. Update from International Studies Advisory Committee (Carla Olson Buck)
- a. Carla began by reminding everyone of the ISAC 3 charges:
 - i. Support and encourage innovation and coordination in faculty efforts to internationalize the curriculum.

- ii. Promote prudent liability and risk-management practices in all faculty-student initiatives that involve international field experiences by facilitating faculty interaction with the campus agencies designated to deal with such issues.
 - iii. Exercise oversight of A&S study-abroad programs administered by the Reves Center as specified by the framework agreement between A&S and Reves.
- b. Summer study abroad programs
 - i. The ISAC chose program directors for the 14 study abroad program. These directors are actively recruiting students for these programs. Students have until February 1, 2018 to apply.
 - ii. The Antigua program has been suspended for the third year in a row due to no faculty being willing to lead.
 - iii. Last spring no one applied for Goa program directorship but this fall two individuals have stepped up to be directors and provided proposal that was turned down initially. It was then suggested that a working group be established regarding this study abroad program. The committee is going to revisit the possibility of having this program next week.
 - iv. Over 59% of students that go abroad participate in summer programs. This year the Reves Center will award \$540,000 in study abroad scholarships. 53% of William & Mary students study abroad while enrolled. This is above the national average, but the goal of 60% participation to support the COLL 300 experience has not yet been met.
- c. Vision of helping faculty make their visions of study abroad reality
 - i. Last year, the Latin American studies faculty proposed a new program in Rio, Brazil. The ISAC authorized a site visit that was successful, leading to the approval of the program that will occur in summer 2018. The director does not have to speak Portuguese and the subject matter is open. The hope is that many faculty will be interested in this program in the future.
- d. There is a new Proposal for Teaching English as Second Language program in Nicaragua.
- e. This committee is here to help with any internalization with the curriculum. If you would like to meet about idea, Carla Buck is open to meet. The ISAC meets every two weeks.
- f. There is an increased level of need for English language programs in the summer and more options for STEM students. Last year there were two Chemistry courses at Cambridge, but this will not happen this year. At St Andrews, they are beginning to start their own summer programs and can organize these as W&M desires, such as having our program director teach a STEM course for W&M and St. Andrews students and also have a St. Andrews faculty teach a course in another field. Other combinations are also possible.

- g. Recently ISAC met with Ben Boone and Gene Tracy from the CLA to determine how to coordinate visions. The CLA, the Charles Center, and ISAC work to increase internationalization on campus.
 - h. Summer programs are on a 3-year cycle of formal review to ensure that students and faculty are getting everything promised from our partners, that safety measures are in place, that the learning spaces are adequate, and that the accommodations are suitable. A faculty member and a Reeves Center member conduct these reviews in June and July. A faculty reviewer should be a program director or someone who has served on one of the international committees so that they are familiar with the challenges of running a summer program. Sometimes this is waived if a native language speaker is needed.
 - i. If you have ideas please contact Carla or the other committee members.
- VI. Update from Committee on Graduate Studies (Virginia Torczon)
- a. Two weeks ago, the annual report was released with all catalog changes from the past year and several highlights.
 - b. The committee has discussed for most of the last year the response to regional expectations set forth by SACSCOC which no longer allow cross listing with undergraduate course with graduate courses at the 600 level. Additionally, undergraduate courses below the 400 level may not be cross listed as a graduate course. The idea is that the bridge between the two levels only happens at the 400 or 500 level. Outside of this, cross listing may not occur.
 - c. There was a question regarding the English department bringing back a Masters program that was cut by SCHEV. The committee was not involved in a discussion of this subject.
- VII. Update on A&S Graduate Ombudsperson (Peter Vishton)
- a. Over the past year, Peter met with 23 graduate students who were seeking confidential conversations. The nature of these meetings has varied widely. This number is consistent with previous years.
 - b. Peter works to make graduate students aware of the Ombudsperson and to address pedagogical pitfalls in student orientation and to provide a familiar face during orientation.

Suzanne Raitt briefly spoke on the resolution passed at the October A&S meeting. The committee pledged to consult with the faculty on this resolution. Town hall dates have been established and are available in Digest. November 8th at 330pm in the Tucker Theatre, November 16th at 12:30 in the Tucker Theatre, November 27th at 12pm in the Tucker Theater, and November 28th at 3:30pm in the Tucker Theatre. If you are unable to attend, the committee is open to receive email comments.

The meeting was adjourned by Dean Conley at 4:21 PM.

Respectfully submitted,

Ashleigh E. Queen (Kinesiology & Health Sciences, aeverhardt@wm.edu) Secretary to the
Faculty of Arts & Sciences