

**Faculty of Arts & Sciences**  
**May 06, 2014, 3:30 – 5:00 pm**  
**Tidewater A, Sadler Center**

*Dean Kate Conley called the meeting to order at 3:32 p.m.*

*Attendance at the start of the meeting: 56*

- I. The minutes from April 01, 2014 were approved** unanimously without discussion (*did any of you read my brilliant Star Trek spoof?!? It's at the end of the April 1 minutes – go read it now!!!*) **and the minutes from March 11, 2014 were finally approved** unanimously.

<http://www.wm.edu/as/facultyresources/fas/minutes/index.php>

**II. Report of Administrative Officers:**

**Provost Michael Halleran reported the following:**

- a greeting to all, a reminder of commencement on Sunday/Mother's Day, and an announcement that Commencement would be decoupled from Mother's Day in 2016, when the big graduation ceremony would occur on Saturday.
- his appreciation of the work accomplished by the Faculty Fellows, and his desire to sign up for as many of the pilot courses as possible (surely his credits would be well over the limit!), as they all sound quite exciting.
- that the BoV remains interested in 25.8, subsections a, b, and c and they will continue to be interested in how next year we implement the Policies that we have drafted in response to section 8.
- that the BoV has passed a budget (unlike the state which seems not to take its commitment to us very seriously)
- that there are two pools for raises (6% for instructional and research faculty; 3% for classified employees) and he expects to distribute these monies according to merit, barring the mandate from Richmond of a bonus or across-the-board raise. We cannot know the particulars until Richmond acts, but the Deans and VPs are proceeding, and our revision of "reporting salaries asap after April 15" is a wise revision, indeed.
- the College of A&S has been working with "SENSEO" (*presumably not the company that produces coffee makers*) to explore the budget model, intending to proceed with some SENSEO advice and pursue other avenues on our own.

- Finally, a reaction to Bill Cooke's presentation from the March meeting at which the minutes were not approved because a quorum was lacking. With praise for the working group's diligence, he largely agrees but perceives divergent business models as more nuanced (some kinds of education are more expensive than others) and he recognizes the importance of examining the budget holistically to allow for greater flexibility and transparency.
- herewith endeth his quick remarks which perhaps "were not so quick".

*question and discussion*

- Silvia Tandeciarz (Modern Languages and Literatures): assures the Provost that his remarks are entirely in synchrony with the working group's conclusion. She inquires about the closure of Tribestore and a framework when MLL may receive a follow up on the NTE policy that they submitted in February. *MH: Tribestore was losing money, and he was not directly involved with the decision and so eschews responsibility with the promise of a follow-up. Regarding the NTE policy – he has not seen it "otherwise it would have been dealt with expeditiously."*

**Dean Kate Conley reported the following:**

- a welcome to the final meeting of this eventful year.
- highlights of the year include:
  - passing the new COLL curriculum.
  - establishing the center for the Liberal Arts and naming the first 4 Fellows, who have worked hard with the EPC to establish implementation policies, organizing brown bags. 36 pilot courses will run in the Fall.
  - the College Fellows are preparing the call for the next four Fellows.
  - under the stewardship of Dean John Griffith, this summer we will be piloting two e-learning courses (Biochemistry and Macro-economics). 8 hybrid courses will be offered in the Fall.
  - development of an A&S response to "the William and Mary Promise" which will be accomplished through the hiring of more NTEs (thanks to our NTE policy which allows for better contracts) and the universal application of a flexible merit system.
- regarding Re-Allocation: by July 1, we will have met 1.1 million of our 2.7 million re-allocation commitment. With a hearty thanks to Giulia Pacini for spearheading the Summer School Initiative.
- the Provost has approved 15 searches for next year.

- regarding Development: donors are investing over time (deferred gifts, endowments with modest annual yields, Mark Raphael's persistence and patience paid off with a major gift for Judaic studies). And Matthew Lambert's strategy of regional development directors seems to be working (recognizing that not all W&M alumni stay in VA).
- regarding the Budget:
  - we have \$200K in enrollment support for the additional admitted students,
  - the Provost has granted monies for graduate student stipends
  - Academic Advising will be able to hire an additional staff member
- Monica Potkay will serve as the Dean of Academic advising.
- thanks to Rowan Lockwood for her two years of service.
- approval for a full time technician for studio arts (once it was explained clearly to Sam Jones that there were risks in Studio Arts, he said "I get it!").
- gifts for outgoing chairs and directors.
- sincere thanks to Suzanne Raitt (FA), Barbette Spaeth (FAC, John Gilmour and Diane Shakes (EPC) for their leadership – answered with warm applause.
- sincere thanks to the Secretary for her service – answered with warm applause.

### III. Report from Faculty Assembly

Suzanne Raitt reported the following:

- her swan song, after three long years, this would be the last time that we'd have to hear her voice on this subject.
- that she is excited and gratified that the BoV voted to approve faculty representation on all standing committees.
- the Faculty Assembly resolution in response to the ΣX debacle is meant to emphasize that the faculty take responsibility for improving the climate on campus alongside the students and Student Affairs.
- that the discussion and vote regarding the proposed amendment to the Faculty Assembly's constitution would be deferred until the Fall (*the secretary rejoices that she was spared a potentially difficult, contentious, and most certainly complex Q&A for her own swan song*).

### IV. Report from Faculty Affairs Committee

Barbette Spaeth reported the following:

- 5 meetings of the FAC since the last report at the February A&S meeting.

- wherein the following actions were taken:
  - approval of EPC proposal to consider military training and other activities to qualify for pre-matriculation credits.
  - reviewed FA proposal to provide representation of NTE faculty on the Assembly, recommending discussion and vote in the Fall.
  - reviewed written reports of several A&S committees.
  - appointed faculty to open committee slots on A&S and college-wide committees, with a plea for one member from Area II to stand up to the plate to volunteer for the college-wide information technology committee, the lone opening remaining.
- and the following discussions occurred:
  - intellectual property policy (mainly regarding copyright issues) – with Dennis Manos and Jason McDevitt.
  - designation of all faculty as “Campus Security Authorities” – with Kiersten Boyce.
  - athletic policy regarding missed classes – Rob Hinckle, Jason Simms, and Ben Boone.
- and, finally, the annual thanks to her fellow committee members, retiring and continuing.

#### **V. Report from Nominations and Elections Committee**

Jennifer Stevens reported the following five elections:

- Secretary to the Faculty (*Jeremy Pope: may god have mercy on your soul!*).
- Chair of the Faculty Affairs Committee.
- seats on the Committee on Degrees (Area I).
- the Faculty Compensation Board (Area III).
- the Faculty Hearing Committee (Area II).

#### **VI. Report from Dean’s Working Group on Faculty Awards, Prizes, and Professorships (CFAPP)**

Greg Hancock reported the following:

- the committee’s charge was to establish a policy and framework for a new standing committee (CFAPP) – work that has traditionally been undertaken by an ad hoc committee appointed anew annually, raising issues about fairness, equity, efficiency and transparency.
- a motion to amend the A&S by-laws to adopt a permanent CFAPP

- seconded.
- question is called (*we are all eager to get through this excessively long agenda*).
- the motion carries (unanimously).

## VII. Report from EPC.

Diane Shakes and John Gilmour reported the following:

- approval of 62 new courses.
- approval of 60 course changes.
- approval of 29 curricular changes.
- approval of 18 GER courses.
- update on the implementation of the new curriculum – which is proceeding apace thanks to the diligence of the excellent working groups. Criteria have been adopted for the implementation of COLL 100, 150, 200, and the active learning component. COLL 300 and 400 will undergo a full discussion next year. The Implementation Document (on the newly renamed *Curriculum Implementation* BB site) is a working document, and the EPC welcomes feedback. The EPC aim to be transparent and inclusive. The current policy differs from the policies that we implemented last Fall in only regard: that students must earn a C- in COLL 150 in order to satisfy the lower division writing requirement. Otherwise, nothing has been added or subtracted from our vision (*and who would argue with more stringency at this crucial stage in a young person's education?!?*)

## VIII. Report from Committee on Research.

Robert Pike reported the following:

- promising to be mercifully brief.
- awarding of 44 internal summer research grants (to 44 applicants).
- approval of 2/3 internal applicants for NEH summer stipends.
- approval of two candidates for the Jeffress Interdisciplinary Program.
- no internal applicants for the Oak Ridge Junior Faculty Enhancement grant.
- no applicants for the NSF-MRI.
- see further

[https://www.wm.edu/as/facultyresources/fas/fasdocuments/frc\\_reports/frc-march-2014-report.pdf](https://www.wm.edu/as/facultyresources/fas/fasdocuments/frc_reports/frc-march-2014-report.pdf)

*question and discussion*

Barbette Spaeth (Classical Studies): queries whether senior faculty are eligible to apply for the internal summer grants. *RP: yes, but priority is given to junior faculty.*

## IX. Report from International Studies Advisory Committee

Paula Pickering reported the following:

- a new study abroad program in Antigua, focusing on public health.
- inception of a review of W&M global programs and gaps in locales and subjects of interest.
- working on establishing a program in Adelaide Australia.
- directors of 11/14 2014 summer programs are in place.
- review of programs in Barbados, Beijing, Cambridge, Prague.
- preparation to begin review of programs in Capetown, Rome/Pompeii, Santiago de Compostela, and Potsdam.
- the committee's engagement in the curriculum review.
- committee representation on the COLL 300 working group
- discussion to broaden the engagement with and appeal of Study Abroad to students in the Natural Sciences
- the committee's interest in increasing aid for students facing financial constraints
- concerns about RISK MANAGEMENT, and finding a balance between our international initiatives and attention to risk issues.
- approval of increasing the earned credits for SA up to 21.
- see further:  
<http://www.wm.edu/as/facultyresources/committees/international/document/s/isac-2013-14-annual-report.pdf>

#### **X. Report from Committee on Honors and Interdisciplinary Studies**

Joel Schwartz reported the following:

- that the number of Monroe scholars (8-10% of each graduating class, and 2/3 of the PBK inductees) has been increased from 120 to 150.
- a successful fundraising event to support the research of Honors Students.

#### **XI. Report from Dean's Working Group on Interdisciplinary Programs**

Joel Schwartz reported the following:

- efforts to assist students with self-designed majors.
- efforts to assure that faculty with joint appointments are fully recognized for their contributions (e.g., with memoranda of understanding to clarify the expectations and obligations of faculty with joint appointments).
- efforts to find and implement strategies to ease the stresses on program directors.
- the very long report was distributed to the faculty. Do be sure to read especially the areas that affect you.

#### **XII. Report from Dean's Working Group on E-Learning**

John Griffin reported the following:

- piloting two on-line courses this summer: Biochemistry and Macroeconomics.
- we do not envision on-line courses or MOOCs as a staple at William and Mary.
- students agree that they would rather have face-to-face time with their professors while they are here on campus.
- but students are also taking on-line courses at community colleges, and we would rather they take on-line courses from W&M and remain engaged with us over the summer (rather than with a community college, no offense to CCs).
- the working group is very much interested in maintaining quality, and the two courses being piloted this summer will be subjected to “Quality Matters” criteria in the expectation of earning the seal of approval of that SCEHV approved “accrediting” institution for on-line courses.
- these courses are targeted to W&M students, but they are open.
- procedures are being developed as we go (Sally Marchello responded “HOW?!?” when asked to put these two pilot courses into the summer school offerings – it seems that these are the first on-line courses offered by any school at William and Mary).

*question and discussion*

- Bill Cooke (Physics): inquires if faculty can visit/shadow these online courses this summer. *JG: probably, we'll just have to ask the faculty. Do we envision this as a way of standardizing the four-course load without reducing the number of credits required? to offload some of the introductory courses to the summer? JG: we don't really have clarity regarding what these courses will look like or how they will work. This would be a good conversation to have – later.*
- Jennifer (¿Stevens?): what's a flip? *JG: a different model wherein instructional content appears online/on video, freeing up class time for interactive exercises. It is already possible to upload a 12 minute video on BB with a student assessment.*
- ¿Heather McDonald (Geology)? (*I assume*): with a caveat on terminology, as a great deal of “instruction” occurs during interactive exercises. *JG: admits to tripping over terminology and suggests that the aim is to make face to face time even more instructional.*

### **XIII. Recognition of Retiring Faculty**

- Adam Potkay delivered a brisk, concise *ovatio* for **JIM SAVAGE** who is most proud of the fact that among his students he can claim the most Borish Prize winners.

- Gul Ozyegin bade an eloquent and tearful farewell to **NANCY GRAY**, instrumental in establishing the program in Women's Studies here at the College.
- Christopher del Negro lauded the long and distinguished teaching and research career of **ROBERT VOLD** whose work on nuclear magnetic resonance has indeed changed the face of cancer research, detection, and treatment.
- John ¿Morreall? extolled the prolific, percipient research and teaching career of the generous and energetic and **TAMARA SONN**.

there was a motion to adjourn (from Barrette if I don't miss my guess) and a second, and the crowd was dispersing as the ayes wafted to the front of the room.

*Dean Conley adjourned the meeting at 5:05 pm.*

Respectfully Submitted (**for the absolutely last time!!!**),  
 Georgia L. Irby, Secretary  
 Associate Professor of Classical Studies  
[glirby@wm.edu](mailto:glirby@wm.edu)

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*And, now, Gentle Reader, you may be relieved to come to the end of my ultimate minutes at long last. Your **former** Secretary will enjoy that 90 minutes every month to KNIT, she will enjoy not having to scribble countless pages of notes, and she will enjoy not trying to figure out the elusive identities of her incognito colleagues.*

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*Once upon a class day dreary, while I skimmed weak and weary,  
 Through many contentious Minutes of meetings of yore,  
 While I nodded, nearly napping, suddenly there came a tapping,  
 As of some one gently rapping, rapping at my office door.  
 `Tis some student,' I muttered, `tapping at my office door,  
 Only this, and nothing more.'*

*Ah, distinctly I remember it was in mid semester,  
 And each separate 'nnoying popup wrought its ghost upon the screen.  
 Eagerly I wished for evening; -- vainly I sought caffeine  
 From my cup -- ah the java bean! -- to save me from snor-  
 ing. That ambrosial elixir, panacea, into my cup I would pour.  
 Woe to he who'd snore!*

*And the thrashing of the wind on each Venetian Blind*

*Alarmed me – consumed me with fantastic anxieties never felt before;  
So that now, to still the thrashing incessant, I stood there closing  
Those infernal blinds, and shutting tight the window afore,  
Cursing those confounded Blinds and the office window afore; -  
Only that, and nothing more.*

*Presently my thoughts grew clearer; hesitating then no longer,  
‘Sir,’ said I, ‘or Madam, truly your forgiveness I implore;  
But the fact is I was working, and so intent upon my reading  
Of these contentious Minutes of meetings yore, when to my door  
When you came tapping at my office door, which to open is no chore.’  
LEDs there, and nothing more.*

*Deep into that glow peering, long I stood there multitasking,  
Grading, lecturing lectures no Prof ever dared to lecture before;  
But the silence was unbroken, and the eerie glow gave no token,  
And the only sound there spoken was the whispered ‘Trojan War!’  
This I whispered, and an echo murmured back, ‘Trojan War!’  
Merely this and nothing more.*

*Back to the office twirling, all my thoughts within me spinning,  
Soon again I heard a tapping somewhat louder than before.  
‘Surely,’ said I, ‘surely there I’ll find something near my Venetian Blind;  
Let me see then, what could be there, and this mystery explore -  
Let my thoughts be still a moment and this mystery explore; -  
‘Tis the co-axial cable and nothing more!’*

*To my filing cabinet I turned, when, as though the meeting had adjourned,  
In stepped a stately Secretary of the Curriculum Review of yore.  
Not the least obeisance made she; not a moment stopped or stayed she;  
But, with mien of lord or lady, perched aside my office door -  
Perched upon a yoga ball just aside my office door -  
Perched, and sat, and nothing more.*

*Then this Secretary beguiling my overstressed mind into smiling,  
By the dignitas, auctoritas and kleos of the countenance she wore,  
‘Though thy term as Secretary is dismissed,’ I said, ‘thou art surely missed.  
Your minutes so tongue-in-cheek and sarcastic that your students read before.  
Tell me would you consider another term, O Secretary of yore!’  
Quoth the Secretary, ‘Nevermore.’*

*Much I marveled this Secretary stately deigned discourse so plainly,  
Though her answer did not satisfy – Minutes are usually a bore;  
For we cannot help afford that Minutes largely go ignored  
And who would ever want this job again, O Secretary of yore,  
Professor full or associate, drafting Minutes late inside your office door.  
An answer not surprising `Nevermore.'*

*But the Secretary, perched lonely aside my office door, spoke only,  
That one word, as if her soul in that one word she did outpour.  
Nothing further did she utter - not a tress then did she flutter  
Till I scarcely more than muttered `Other Secretaries have gone before  
One more term, serve, one more year, just like times of yore.'  
Then the Secretary said, `Nevermore.'*

*Startled at the stillness broken by reply so aptly spoken,  
`Doubtless,' said I, `the task is all tedium and a terrible bore,  
Scribbling pages countless illegible, of questions and comments incomprehensible  
Fast and furious they speak, a race, who can cram more, more, more! -  
The most words in, till the question is called and peace we restore  
Oh "Never-nevermore."'*

*But the Secretary still beguiling my overstressed mind into smiling,  
Straight I wheeled my chair in front of Secretary, yoga ball and door;  
Then, upon the pleather sinking, I betook myself to musing  
All the points of order carefully recorded by our Secretary of yore -  
Resolutions, "synergy," "inculcate" and punctuation. Oh poor Secretary of yore!  
Grant her dulcet `Nevermore.'*

*Thus I turned to grading, and no syllable expressing  
To Secretary whose fiery eyes now burned into my laptop's core;  
Thus I sat powerpoint lectures revising, with my hand at ease reprising  
On the keyboard's plastic surface, laptop, PC, not from now defunct Tribestore,  
But whose trusty hard-drive keeps eternal safe the Minutes of yore,  
Always this and much, much more!*

*Then methought about committee report(s), some too long, others mercifully short  
Delivered rapid fire, and unresolved Budgets from Richmond that I abhor!  
`Wretch,' I cried, `what a Sisyphean task – who then would dare to ask  
Anyone to perpetuate in this thankless job – instead let's whisper 'Trojan War'!*

*Eschew, oh eschew this underappreciated charge – instead let's shout 'Trojan War'!  
Quoth the Secretary, 'Nevermore.'*

*'Secretary!' said I, 'endless debate on matters already decided never abate-  
ing. Resolutions, amendments aplenty and wordsmithing galore.  
The Board of Visitors undaunted, the Virginia Gazette un-enchanted  
In our Principles did we not endorse Global, I recall, I implore -  
And yet discussion turns to Multicultural – hardly the same – I abjure.'  
Quoth the Secretary, 'Nevermore.'*

*'Secretary!' said I, 'thing of evil, these endless debates bedevil!  
By that Cosmos that bends above us - by that Homer we both adore -  
Recount instead he who wandered, or he whose own life he squandered,  
Let us recall instead the aristeia of those great heroes of the Trojan War -  
Won't you embellish your Minutes with aristeia of the Trojan War?'  
Quoth the Secretary, 'Nevermore.'*

*'Be that word our sign of parting, Secretary ephemeral!' I shrieked upstarting -  
'Get thee back to thy research and Pliny and Mela and Caesar!  
Waste no more time on Minute. Your term is over, time to pop open the Brut!  
Leave my loneliness unbroken! - quit the yoga ball aside my door!  
Take thy wit from out my heart, and take thy form from off my door!'  
Quoth the Secretary, 'Nevermore.'*

*And the Secretary, never flitting, still is sitting, still is sitting  
On the yoga ball just aside my office door;  
Too exhausted to be working, but she still yet cares who is reading,  
Those Minutes so carefully wrought of meetings special and regular  
Her thoughts poured on the pages that now lie floating on the floor.  
She'll be Secretary nevermore!*

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*and penultimately, the ultimate shout-out to the ultimate Latin class: **Salvete** (in no particular order) to **Ben, Joe, Aaron, Kristen, Dereck, Erin, Jason, Paige, Cherrie, Daniel, Emily, Molly, Megan, Joe, Susannah, Peter, Rachel, Katy, Alex, Sam, Joe, Laura, Sheila.***

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*and finally (ultimately), to quote the great Gogo Dodo "It's been surreal!"*

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<http://www.seaturtles.org/>

For my brothers, William who loved turtles and Richard whose grief and irrational guilt was never assuaged, two thirds of my soul now gone.

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