

Minutes
Faculty of Arts and Sciences
Tuesday, April 4, 2011
3:30 p.m.
Andrews 101

Dean Carl Strikwerda called the meeting to order at 3:35 pm.

Attendance at the start of the meeting: 30

I. Minutes of the Last Meeting

The minutes of the meeting on March 1, 2011, were approved as posted:

<http://goo.gl/pVKRt>

II. Report of Administrative Officers

Provost Michael Halleran was not present. Dean Carl Strikwerda reported on the following items:

- The Curriculum Review Steering Committee has been formed and has begun its work.
- The search process is underway for the next Dean of Undergraduate Studies
- There has been an unusually large turnover in chairs and directors for A&S departments and programs: ten new chairs and five new directors have been appointed.
- The dean and the provost have made their recommendations to the Board of Visitors on promotions to full professorships.
- Work is nearly complete on a new RPT memo. The dean will be discussing it with DAC soon and hopes to be able to distribute it in the near future. Included are guidelines for using the new electronic system for the submission of dossiers.
- This has been one of our more active hiring seasons on record. So far 16 positions have been filled; 1 search will remain unfilled, and only 4 or 5 remain to be determined.

In response to a comment from the floor, the dean agreed that it would be a good idea to work toward electronic submission of course evaluations

III. Report from the Faculty Assembly

Will Hausman (Economics) reported that the FA had voted overwhelmingly for new language regarding the appointment and retention of non-tenure-eligible faculty. The policy is now going on to the Personnel Policy Committee for

approval. If it is passed then each school will be responsible for writing its own policies consistent with the new College-wide policy.

IV. Report from the Faculty Affairs Committee

Sophia Serghi (Music) reported that the committee had been working on the RPT memo, and that it was making an effort to fill many of the appointed committee posts before the end of the spring semester.

Prof. Serghi also presented a motion of the committee to change the time of elections for Nominations and Elections committee members from fall to spring. The motion was **passed** by unanimous voice vote.

V. Report from the Nominations and Elections Committee

Debbie Bebout (Chemistry) announced that temporary appointments had been made to replace committee members going on leave: Margaret Saha (Biology) for one semester on the Faculty Affairs Committee and Jennifer Mellor (Economics) on the Committee on Academic Status for the full year.

Prof. Bebout then presented the slate for this month's elections, with positions to be filled on the Faculty Affairs Committee and Faculty Assembly, the Committee on Degrees, the Faculty Compensation Board, and the Faculty Hearing Committee. Also included in this election are the chairships of the Faculty Affairs Committee and the Educational Policy Committee

With no further nominations from the floor, nominations were closed, and Prof. Bebout announced that on-line balloting would begin after the meeting.

The committee's report, including the posted ballot:

<http://goo.gl/jbsAm>

VI. Report from the Retention Promotion and Tenure Committee

Maryse Fauvel (Modern Languages) presented the committee's report (postponed from last fall) on its activities in 2009-2010. During that year the committee considered twelve cases for promotion and tenure, eleven cases of promotion to full professor, and two cases of hiring with tenure.

The posted report:

<http://goo.gl/Wf9am>

VII. Report on the St. Andrews Program

Colleen Kennedy (English) gave an update on the status of the St. Andrews program. The following were some of her main points:

- The educational policy committee has approved the addendum to the catalogue for the program
- There will be a standard joint-program seminar that all students in the program take in their first year at William & Mary similar to the freshman seminar.
- There were about 200 applicants to the program in its first year, and about 76 have been admitted, the majority in International Relations. The admissions office anticipates a 17% acceptance rate. St. Andrews made offers to 13 students.

VIII. Arts and Sciences Teaching Awards

Dean Strikwerda then presented the inaugural Arts & Sciences Teaching Awards. The dean pointed out that nominations for the awards were initially solicited from the students. This year's recipients are as follows:

- Lizabeth Allison (Biology)
- Dennis Smith (Government)
- Jim Whittenburg (History)

The meeting was adjourned at 4:06 pm., and the faculty retired to the lobby of Andrews for a reception in honor of the award recipients.

Respectfully Submitted,

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