

**Minutes of the Faculty of Arts and Sciences**

**The College of William and Mary**

**September 5, 2000, Millington 150**

The meeting was called to order at 3:35 p.m. by Dean Geoffrey Feiss.

**I. Minutes of the Last Meeting**

The minutes of the May 2, 2000 meeting were approved as posted.

**II. Elections**

**1) Procedural Review Committee**

**Area I:**

X Adam Potkay (English)

Edgar Williams (Music)

**Area III**

Gary DeFotis (Chemistry)

X Stewart Ware (Biology)

**2) Educational Policy Committee (one year replacement)**

X Thomas Payne (Music)

**3) Nominations and Elections**

**Area I (one for three-year term)**

John Eisele (Modern Languages & Literatures)

X Mark Fowler (Philosophy)

**Area I (one for one-year term)**

Dorothy Coleman (Philosophy)

X Beatrice Guenther (Modern Languages & Literatures)

X Steve Holliday (Theatre, Speech & Dance)

Edgar Williams (Music)

**Area III (one for three-year term)**

X Christopher Bailey (Geology)

Hugo Woerdeman (Math)

**Area III (one for one-year replacement)**

X Carl Carlson (Physics)

David Kranbuehl (Chemistry)

## II. Report of Administrative Officers

Dean Feiss reminded the faculty about the Dean's Lecture Series on September 27 at 7:30 in the Tidewater Room of the University Center. Professor Cindy van Dover of Biology will speak on

He reported on arrangements being made to accommodate the larger than expected number of incoming freshmen and thanked faculty who volunteered to serve as their academic advisors.

Dean Feiss noted that newly-named Vice President for Development Dennis Cross was already meeting with donors and cited the efforts of Development's Arts and Sciences liaison Lee Foster. He noted that the National Planned Giving Institute, founded by Robert Sharp, has been deeded over to the College: the resulting development initiative will endow a professorship in philosophic studies and potentially a program under which student life at one dormitory each year is organized around a service theme. In this connection he cited the work of Heather Ayers.

Also on Development, Dean Feiss outlined proposals to a) the Mellon Foundation dealing with the environmental science curriculum; b) Lockheed-Martin for a summer science program for high school students like the old Governor's school (he cited the efforts of Biology professor Sharon Broadwater and Applied Science professor Michael Kelly; c) to the federal government for support of a joint program with Colonial Williamsburg, the National Institute for American History and Democracy, which will involve a semester in

residence for students of History, Public History, Archaeology, etc.: participants will visit Colonial Williamsburg facilities and work with College faculty (likely meaning new faculty and graduate student positions (a summer program for high school history students is also envisioned). Much depends on the earmarked federal funds.

Finally, Dean Feiss encouraged faculty to make use of the College's new Washington, D.C. office. At DuPont Circle in the Carnegie Endowment Building, it is in a suite of the Council on Foreign Relations: included are a reception area, and three offices with telephones/computers, as well as a shared conference room, low-end teleconferencing facilities, reception rooms and catering.

Dean Feiss reported that Summer School enrollments for 2000 were up and are now at their highest level ever despite the fact that 20 fewer courses are being offered than in previous years (In 2000 103 courses were offered, as opposed to a high of 120). He attributed the improvement to reforms that include guaranteeing 25 "core courses" each summer with a slight premium for faculty who teach them and additional M&O funds for departments offering them. Only one course had to be canceled in Summer 2000. Dean Barbara Watkinson will attend the American Council on Summer Schools on behalf of the College this year.

Dean Feiss also drew the attention of faculty to several new sources of support from the Reves Center: a) International Travel Grants (for up to \$400), applications for which are due by September 15; b) Borgenicht Peace Research Grants for collaborative research with students (\$12,000 total is available for up to three recipients each year, with an October 23 deadline); and c) Distinguished Lecture funds to pay/help pay for speakers on international topics: up to \$250 is available for each speaker with applications due on a rolling basis.

### **III. Report of the Faculty Affairs Committee**

Professor Will Hausman noted that the FAC based its plans for the year on feedback from faculty, a faculty survey, its own discussion at a recent retreat, and conversations with the Dean.

With regard to Arts and Sciences issues, he noted that FAC will work on a) ensuring that Promotion and Tenure are consistent with the Handbook and the Provost's policies (a review indicates that half a dozen departments have not received Procedural Review Committee approval for their procedures); b) evaluating faculty experience with the Honor System (a survey will be conducted); c) reviewing the results of the common question asked on all departments' evaluation forms and considering additional common questions); d) goals for Faculty Development, i.e., recruiting and retaining faculty); e) ideas for a possible Faculty Club; f) faculty input into the ongoing 2010 project, ideas from which will influence future fundraising efforts; g) and reforming the structure of

committees, some of which have not met in several years (it was pointed out that circulating membership lists can help remind people of what committees they serve on).

Professor Hausman raised one issue for deliberation: making the Undergraduate Dean the chair of the Educational Policy Committee. This idea has come up because of the natural overlap between these two positions and the difficulty of recruiting a faculty member to serve as EPC chair (not because of any dissatisfaction with the performance of recent chairs, whom he singled out for praise). Such an arrangement would also be parallel to having the Graduate Dean chair the Committee on Graduate Studies. Those who spoke on behalf of this idea also argued that it would ensure greater continuity and allow for a broader overview of resource allocation.

#### **IV. Old Business**

Clay Clemens reported that, responding to two motions passed at the May Arts and Sciences meeting, the Faculty Research Committee and Assembly Faculty Affairs Committee had met with the Provost to discuss a policy change so that time on non-academic leave would now count toward years of service for a Faculty Research Assignment. Agreement had been reached on language counting any time spent on leaves "approved by the College" toward service years for an FRA. He also noted that the Provost had raised the research budget for 2000-2001 from \$700,000 to \$850,000. In response to questions, he noted that it was almost impossible to determine how much more demand would be placed on that research budget from the change in policy on years of eligibility, given that much depends on how many faculty submit proposals deemed fundable by the Committee. It was also stressed that this added research funding for departments should be used to cover the costs of FRA replacements, not other purposes (the Provost has raised the average FRA replacement payment from \$15,000 to \$18,000).

The meeting adjourned at 4:35

**Respectfully submitted,**

**Clay Clemens**

**Professor of Government**

Despite the total lack of response to his suggestion that faculty save time by using the new acronyms listed in May's minutes (reprinted below), the Secretary has also developed some additional ones for administrators, and provided helpful translations:

WAEFCI for "we are eager for constructive input" ("We don't want any grumbling")

AFDIP for "a final decision is pending" ("A final decision has been made")

EARRAALD for "expect a report at a later date" ("We count on you to forget this")

RAS for "resources are scarce" ("Forget it")

WUYC for "we understand your concern" ("Don't send any more email")

COW for "check our website" ("If you'd use the web, you'd already know the answer")

ORIB for "our report is brief" (Stated before every committee report, regardless of length).

ATAAN for "are there any additional nominations?" (Always followed by silence).

TIGS for "time is getting short" (Example: "TIGS, and there are only twelve faculty left").

ITAQ for "is there a quorum?" (Used sparingly and at some risk).

CACETARB for "could a committee examine this and report back?" (Useful at or near 5:00)