

**Minutes of the Meeting of the Faculty of the College of Arts and Sciences, The College of William and Mary, October 1, 1996**

The meeting was called to order at 3:35 p.m., Dean Robert Archibald presiding.

Dean Archibald welcomed Professor Hank Hendriks, visiting from Leiden University.

**I. Approval of Minutes**

The minutes of the September 3, 1996 meeting were approved as submitted.

**II. Reports of Administrative Officers**

Provost Cell announced that she, the deans, and the president have just completed the first in a series of workshops on sexual harassment organized by the university. The workshops will educate the community regarding liability and appropriate ways of handling the problem. Workshops will be mandatory for all supervisors (including department chairs), as per an agreement with the Office of Civil Rights, and will be led by an affirmative action officer from Old Dominion University. Open sessions will also be held.

On the advice of both legal counsel and the Procedural Review Committee, the Consensual Amorous Relationships policy will be reviewed and probably revised this year.

**III. Report of the Nominations and Election Committee**

The slate of nominees submitted by the committee was adopted; results of the election were:

- Educational Policy Committee -- Larry Ventis (Psychology)
- Academic Status Committee -- Gary Smith (MLL)
- Degrees Committee -- Francie Cate-Arries (MLL)

**IV. Report of the Faculty Affairs Committee**

Professor Harlan Schone reported that the committee has met weekly with the dean. In addition to recommending appointments for committees, the committee has been revising its bylaws, and hopes to submit the completed revision to the faculty for vote at the November meeting. The committee is also working on a handbook outlining Arts and Sciences procedures.

On behalf of the committee, Professor Schone moved adoption of the Faculty Handbook. It was clarified that the handbook could be passed "with comment," and that specific comments should be moved and voted on prior to the vote on the handbook itself. Any upcoming change in the Consensual Amorous Relationships policy will come as an amendment to the new handbook. The faculty voted to adopt the Faculty Handbook (without comment): 55 for the motion; 1 opposed.

Professor Judith Ewell reported that an advertisement for a new

dean has gone out, and the search committee plans to present the provost a list of 3-5 candidates by February 1. The committee requests the faculty's help in the following areas:

1. Submitting nominations and applications.
2. Establishing criteria for assessing applications. The committee will hold an open meeting Tuesday, Oct 8, 4:00 p.m. in Small 113 to hear suggestions. Email or voice-mail to Professor Ewell is also welcome.
3. "Cheerleading." In order to attract good candidates, speculation regarding the last dean's departure must be "carefully considered." The faculty is urged to remember and to express that the College is a fine place to work; candidates can be encouraged to ask tough questions when they come to campus for an interview.

**Discussion:** Faculty fora will be held with finalists, as they were in the previous dean search. The committee is charged to submit an unranked list of 3-5 candidates to the provost; the candidates should be scholars who understand the liberal arts tradition, are able to work with and across the schools, and are qualified to work with budgetary matters--"the usual suspects." The search committee will have available the list of semifinalists from the previous search. Internal candidates are welcome. The committee advises faculty, when questioned, to answer that we simply don't know the circumstances of the previous dean's departure, as it is a confidential personnel matter. Considerable attention was given to the problem of how we can simultaneously cheerlead and stonewall, all the while avoiding the swinging grapevine of gossip. It was observed that candidates may find it reassuring that personnel issues can be kept confidential; meanwhile, the savvy candidate will know what to ask, and of whom.

It was pointed out that the new Faculty Handbook does not contain the philosophical statements included in the old handbook. The Faculty Affairs Committee will produce a procedural supplement, but not a statement of philosophy.

#### V. Educational Policy Committee

Professor Jesse Bohl reported that the committee continues refining the procedures for GER assessment. Questionnaires have been passed out to students; EPC moves the addition of three questions to the end of the questionnaire:

1. How would you improve the questions/questionnaire for the purpose of assessing GERs?
2. What would you add?
3. What would you delete?

The motion was passed by voice vote without audible dissent.

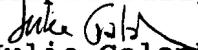
#### VI. New Business

The Faculty Affairs Committee will address a request that WAMI be supplemented as a means of circulating material prior to faculty meetings.

The search for a new librarian was discussed briefly. The question of whether the successful candidate must hold a M.L.S. was left unresolved.

The meeting was adjourned at 4:08 p.m.

Respectfully submitted,

  
Julie Galambush  
Secretary