

MINUTIAE
Contionis Facultatis Artium Scientiarumque
Nonis Maiis, anno Domini MCMXCVI

Contione a Decana Jacklina in media hora decima convocata,
minutiae contionis Aprilis approbatae sunt ut WAMIatae.

PRONUNTIATA:

Dean Jacklin recognized the following faculty on the occasion of their retirement:

C. Richard Terman, Professor of Biology
Steven C. Clement, Professor of Geology
Bruce K. Goodwin, Professor of Geology
Jack D. Edwards, Professor of Government
Frank T. Lendrim, Professor of Music
David H. Jones, Professor of Philosophy
Henry E. McLane, Professor of Philosophy

Professors Manos and Robert Gross then rose to read tributes in recognition of the service of Professor Robert Scholnick as Dean of Graduate Studies, with special attention to his role in the development of the Applied Science and American Studies programs.

Professor Scholnick responded with thanks to the Faculty for the cooperation given to him in his various roles over the last ten and one-half years.

Professors Kennedy and Fowler next delivered a tribute to Heather Macdonald for her three years of dedication and hard work during a complicated period for the Undergraduate Program: she is organized and listens to others' opinions but keeps to her principles and sense of humor, and has also made major contributions through the faculty orientation program and the fora for the exchange of ideas on pedagogy in the teaching enhancement project.

Provost Cell offered thanks to all the Faculty for their contributions during another "interesting" year.

RELATA A PRAEFECTIS:

Dean Jacklin reported regarding faculty evaluation: the document has been rewritten after much consultation, with several substantive changes: issues of post-tenure review and promotion have been disentangled; the new version does not address promotion; the document now has some "wobble-room,"

allowing a period of six or seven years to accomodate existing departmental procedures and schedules. Other language changes have been made for consistency's sake.

Professor Oakley asked when it becomes policy.

Dean Jacklin responded that it must be approved by the Procedural Review Committee and higher authorities.

Professor Oakley pointed out that the initial implementation will create problems because of the large numbers of post-tenure reviews to be done at once.

Dean Jacklin acknowledged that there is a need to work out such schedules with some flexibility.

Professor Kennedy inquired as to why there were seven specific standards for interim review, but not the same set consistently for post-tenure review.

Dean Jacklin suggested that it is necessary to read this document in the context of recent documents from the Provost's Office: the emphasis is on improving uniformity for the interim review but leaving home rule for departments in post-tenure review issues. The interim review aspects are not so carefully developed because of work by the Provost's Office in some areas.

Professor Aday added that some inconsistencies do still need to be worked out to conform to the materials from the Provost's Office.

Professor Gary Smith pointed out the need to be as thorough in evaluating teaching as research by examining syllabi, etc.

Professor Tiefel noted that service is apparently excluded from the document.

Professor Aday answered that this was inadvertant -- the document was meant to include all three.

Professor Archibald commented that the sanctions aspect is different from the merit system: service would not be a source of post-tenure sanctions.

Professor Faia asked whether it was the feeling of the Faculty that the sentence about teaching/service deficiencies be either/or or both/and; this part about unscheduled reviews is not yet completely revised.

Dean Jacklin answered that we have moved to be more stringent -- that a deficiency in either one of these aspects would be worthy of consideration.

Provost Cell added that it was important not to have a lower standard for post-tenure review than for tenure itself.

Professor Tiefel questioned whether this document would force us to bring good teachers who have published little before review for consideration for dismissal.

Professor Palmer stated that he would prefer the word "scholarship" under I to "research" for consistency and to be less threatening.

Professor Aday noted that the Committee chose the word "poor" over "inadequate" to give a clear signal of a weakness to be remedied.

Professor Faia remarked that the old language of "both/and" would have protected the excellent teacher of little publication, but if departments have authority for weighting, it becomes too laissez-faire.

Dean Jacklin replied that documents from departments do come through the Dean's Office for final scrutiny.

Professor Stephen Park asked if three successive years of a certain merit number would trigger a review.

Dean Jacklin conceded that it might begin a scrutiny.

Professor Edgar Williams argued that it is difficult to see any room for departments' authority to set criteria if the Dean can institute procedures when the department has not.

Dean Jacklin responded that it is sometimes difficult for departments to begin a process for personal reasons.

RELATA A DELECTIS:

Nominations and Elections:

Professor Hoak thanked, in the name of the Committee, Betty Sandy and Barbara Moore for their help, and then placed in nomination the following slate:

For Chair of the Faculty Affairs Committee:
Harlan Schone (Physics)

For Chair of the Educational Policy Committee:
Jesse Bohl (Philosophy)

For Secretary of the Faculty:
Julie Galambush (Religion)

For the Educational Policy Committee (three to be elected):
Larry Evans (Government)
Larry Leemis (Mathematics)
Chi-Kwong Li (Mathematics)
Bruce McConachie (Theatre and Speech)
Garry Rice (Chemistry)
Paul Stockmeyer (Computer Science)

For the Board of Faculty Compensation (two to be elected):
William Cooke (Physics)
Alan Fuchs (Philosophy)
Michael Nichols (Psychology)
Katherine Preston (Music)

For the Faculty Hearing Committee (one to be elected):
Gina Hoatson (Physics)
Ronald St. Onge (Modern Languages)

There being no response to the call for nominations from the floor, it was moved, seconded, and approved that the nominations be closed, the previously distributed ballots were marked and collected, and the Committee retired to tabulate the results.

Educational Policy Committee:

Professor Jesse Bohl moved Motion 1 (regarding the pilot assessment of the GER's) of the agenda, pointing out a small change in the text regarding GER 7.

Professor Tiefel asked if the Subcommittee on General Education has ever overruled a Working Group.

Professor Bohl: "Yes, and EPC hasn't always agreed with one either."

Professor Tiefel then asked whether the process of course approvals was still open.

Professor Bohl: "Yes, through the reconstituted Subcommittee on General Education in accordance with actions taken in February."

Motion 1 passed by voice vote.

Professor Jesse Bohl then introduced Motion 2 (regarding the Music Department's new curriculum), reviewing the history of the development of the program and its approval process.

Professor Tiefel inquired as to whether this was an endorsement of a move to four credit courses and a two course load.

Professor Bohl replied that this is an individual department's situation and not meant to be a blanket endorsement of such changes. The process of consideration has revealed need for caution and the previous Dean has already made it clear that a department must teach at least the same number of hours and the same headcount number of students before and after such a change.

Dean Jacklin added that she had monitored these numbers and they have remained on track.

Professor Terry Meyers noted that the English Department was intrigued by the idea but considered the political climate unwise -- has this changed?

Professor Bohl stated that the EPC is neither in favor nor against such changes but other departments need to consider the conditions imposed on Music carefully.

Professor Edgar Williams added that over half the Department's faculty have three preparations and more contact hours than before.

The motion passed by voice vote without audible dissent.

Professor Jesse Bohl then called for any further questions on the EPC annual report and called attention to the registrar's review of catalog copy regarding prerequisites, titles, concentration and minor requirements, and other changes which must have prior approval, emphasizing that this must be done early.

Faculty Affairs Committee

Professor Clemens began his report with the general business of the Committee: their recommendations for appointed committee members to various bodies, the on-going review of the Arts and Sciences Bylaws, and a letter to the Provost in gratitude for the extra one per cent added to the salary pool. The concerns behind recent resolutions were addressed by the additional raise, but the resolution stays in effect for future years. Regarding the Clusters part of the Strategic Plan, the Implementation Committee is very close to a recommendation on clusters and various other program changes,

such as the Anthropology PhD program. Thanks are due to all who have cooperated in these tasks.

Budget Policy Advisory Committee

Professor Robert Archibald reported that the Committee started a little late this year, but has met many times. They began by learning the budget process and then held hearings -- not enough to cover all requests, but some decisions have to be made. It is a new process to have a faculty member sitting in on the budget process of administrators in an effective way.

Professor Steve Park asserted that we need to have graduate student stipends nailed down earlier than we did this year - there have been many problems.

Professor Archibald answered that they will work out a new calendar for next year.

Professor McGlennon proposed that the Committee review the historical data on the developments which have put us where we are and make that information more widely available.

Professor Archibald agreed that that was a good idea.

Professor Rublein then reported on Faculty Assembly business.

Professor Moliterno (Law) addressed the Board of Visitors, noting our appreciation for the recent raise, relating the progress on the Handbook, and expressing unhappiness about the increase in the athletic fee. Regarding the handbook: the work is in some sense just now completed, having gone through the Assembly this morning; the year spent examining the response of the Attorney General to the draft has produced a new document subject to some further negotiation with that office, which is not likely to be difficult, so the Handbook should come to us for consideration in September.

The pay schedule issue has been a source of enormous confusion because of different effects on regular nine month versus nine month/twenty-four paycheck persons. The statement that it vitiates the pay raise is hyperbole -- the loss is more like one half of one percent.

In the elections for officers of the new Assembly, Professor Archibald was chosen as the new vice-president, Professor Wesp as Secretary, and Professor Schone was added to the Executive Committee.

Professor Holmes asked how much the Athletic Fee rose.

Professor Rublein: "\$20."

Honors and Interdisciplinary Programs Committee

It was announced that questions about this year's annual report should be sent to Professor Morse, who was not able to attend today's meeting.

Library Committee

Professor Van Horn reported that it had been a very complicated year, partly because of lots of turnover in the Committee's membership, partly because of continuously rising journal expenses which add difficulties to the budget.

Professor McCord stated that he wants more specific dollar data than the Committee's report offered.

Professor Holmes objected to the \$148,000 increase (in the Athletic Budget) at this time when other needs exist.

Professor Rublein responded that funds are not always transferable.

Professor Holmes asked who of the various constituencies besides the Board of Visitors and the Athletic Department wants this fee, calling on the Faculty to do something about it.

Results of the elections held during this meeting:

Chair of the Faculty Affairs Committee: Harlan Schone

Chair of the Educational Policy Committee: Jesse Bohl

Secretary of the Faculty: Julie Galambush

The Educational Policy Committee:

Larry Evans
Bruce McConachie
Garry Rice

The Board of Faculty Compensation:

Alan Fuchs
Katherine Preston

The Faculty Hearing Committee: Gina Hoatson

Provost Cell rose to remind the Faculty of the importance of a
timely return of Spring Term grade sheets.

Contio initio horae duodecimae missa est.

Ave atque vale,

A handwritten signature in cursive script that reads "James P. Baron". The signature is written in dark ink and is positioned to the right of the typed name in the following block.

Cum verecundia (et levamine) relatae ab Iacobo Roberto Baron
Scriba Facultatis Artium Scientiarumque nunc recedente.