

MINUTES
Meeting of the Faculty of Arts and Sciences
14 March, 1995

The meeting was called to order by Dean Lutzer at 3:35 PM and the minutes of the meeting of 7 February, 1995 were approved as distributed.

ANNOUNCEMENTS

Dean Lutzer announced that Katherine Preston has received an ACLS grant for next year and asked that the Dean's Office be informed of faculty and student awards so that they can be announced and included in the Arts and Sciences annual report.

He also announced the following actions regarding stipends for graduate students:

- 20 American Studies doctoral stipends rise to \$8250;
- 32 History doctoral stipends rise to \$8250;
- 22 Computer Science doctoral stipends rise to \$12,000;
- Public Policy selectively raised some of its stipends and will aim for an entering class of 25 students in Fall, 1995.

This represents a shift of \$78,000 in graduate aid money, in accord with the strategic plan.

Budget deadlines require that airline travel for the 1994-95 budget must be booked by April 10, 1995.

There is no news about raises other than what has appeared in the newspapers, but faculty should be aware that an increase of 2.25% in the state base amounts to only about 2% in fact, since only 90% of our salaries comes from Richmond, and some of that pool must be used to pay promotion raises, salary matches of those with outside offers, and special retirement agreements. We are likely to have about \$360,000 in raise money to distribute.

Nominations are needed for the April and May elections and should be sent to Alan Ward by March 15.

Nominations for the Graves Teaching Award are due in the Dean's Office by 3/21/95.

REPORTS OF ADMINISTRATIVE OFFICERS

Professor Kreps reported for Provost Cell on the progress of the Strategic Plan and its implementation. The 5 planning committees called for have been set up, involving over 50

faculty, and the Provost has met with the 5 chairs; work is to begin within a few weeks and the committee lists will be in the next issue of the William and Mary News.

A concept paper on Academic Clusters has been written and an open forum on the subject is to be held.

The method of creation of the committees was reviewed and approved by the Faculty Assembly. The aim has been to be inclusive but maintain a reasonable size.

The Implementation Committee has also worked to prioritize the 40 goals and 172 strategies mentioned in the Strategic Plan.

REPORTS OF COMMITTEES

Faculty Affairs Committee

Professor Chappell reported that the Faculty Affairs Committee will meet with 2 of the remaining Dean candidates, Colburn and Jacklin, in the coming week.

The Faculty Affairs Committee has approved a statement on the Affirmative Action Committee and its charge, an action initiated by Herb Friedman and Dave Lutzer.

The Committee has also been asked by the Provost to consider the problems inherent in A) the diversity of practice within the Faculty of Arts and Sciences and B) the present voting practices in some departments for promotion and tenure cases. The problems derive from untenured persons voting on tenure and persons of all ranks voting on promotions. The Faculty Affairs Committee will consult with the Procedural Review Committee; the Committee would also like to have a sense of how the faculty feels the situation ought to be and requests comments, preferably in writing.

Professor McGlennon asked what this will lead to -- the procedures of the Departments have been approved by the College: who will set new policies?

Professor Chappell replied that any change has to go through regular procedural review and the departments.

Professor Tiefel of the Procedural Review Committee pointed out that there seems to be a possible conflict with Virginia law in some of our procedures.

Professor Chappell noted that departmental autonomy should remain a big issue, but we are being nudged toward uniformity.

Professor Tiefel added that the Faculty Handbook is a problem and asked whether there is a collection of department policies in any one location.

Dean Lutzer affirmed that such a collection exists in his office.

Professor Terry Meyers noted that what Hans seemed to have particularly in mind may be the 1984 revisions concerning promotion, retention, and tenure. As far as Professor Meyers could tell, no member of the Faculty hired since 1984 had received a copy of these amendments.

Educational Policy Committee

Professor Tracy pointed out the current state of the GER course approval process as summarized in paragraph IA of the Committee's report of the month, and then added an informal report on the status of the GER resource problem:

GER 1 (Math., etc.):	ok, assuming a substantial number of students arrive with AP credit.
GER 2 (Natural Sci.):	ok.
GER 3 (Social Sci.):	in good shape
GER 4 (World Cultures and History):	resource problems
GER 5 (Lit. and Hist. of Arts):	lots of stuff
GER 6 (Performing arts);	ok
GER 7 (Phil. and Rel. thought):	short by a couple of hundred seats.

Professor Palmer asked what method had been used to determine these estimates.

Professor Tracy replied that they had assumed 1290 students per year to fulfill each requirement, plus an additional 20% spaces for those who were not taking the courses for the sake of a requirement.

Professor James Harris noted that the question of pressure to fulfill these courses in the first 2 years will create tensions of allocation of faculty resources to teach lower level versus concentrators' courses.

Dean Lutzer responded that the resource estimates need to be conservative.

Professor Tracy then pointed out that the EPC endorses the proposed Assessment Plan for the GER's, as discussed in paragraph IB of the report.

Moving on to section II of the EPC report, Professor Tracy moved the adoption of section IIA, the general recommendation regarding Pilot Projects, noting that it will apply to the project in Art and Art History.

There was no response to the call for discussion and the Committee's motion passed by voice vote.

Professor Tracy then introduced and moved section IIB, the recommendation regarding the disposition of the Music Pilot Project.

There was no response to the call for discussion and the Committee's motion passed by voice vote.

Professor Kreps introduced the following motion for the Student Assessment Steering Committee, noting that it was compatible with SCHEV:

"Be it resolved that the Assessment Steering Committee's report and long-range plan, 'ASSESSING STUDENT EXPERIENCES AND OUTCOMES: A REPORT TO THE FACULTY AND A TEN-YEAR PLAN', be adopted for the purpose of assessing curricular, cocurricular, and concentration-related student experiences and outcomes at the College."

There being no response to the call for discussion, the motion was approved by a voice vote.

Dean Lutzer thanked Susan Bosworth for her efforts and commended her for doing a great job on assessment.

Dean Lutzer then called for a motion to adjourn. The Faculty, in shock because of the early hour, at first hesitated, but eventually the necessary motion was made, seconded, and passed by a rising motion.

The meeting was adjourned at 4:17 PM.

Respectfully submitted,


James R. Baron

Secretary of the Faculty of Arts and Sciences