

MINUTES
Meeting of the Faculty of Arts and Sciences
1 February, 1994

The meeting was called to order by Dean Lutzer in the Commonwealth Auditorium of the new Student Center at 3:33 PM (1533 hours).

The minutes of the meeting of 7 December, 1994 were approved as circulated.

ANNOUNCEMENTS

The Dean thanked Sam Sadler for the use of the new meeting room and its working heat. He also introduced Kristen Campbell, the new Student Association Liaison, and Jay Bukzin, a student who had asked for permission to address the meeting.

Mr. Bukzin described the situation of his 14 year old brother who needs a bone marrow transplant and encouraged everyone between the ages of 18 and 55 to have a screening test (\$60); he hopes to find 1000 volunteers this time, not just for his brother's sake, but for the sake of everyone who might need this sort of medical procedure.

Professor Livingston reported for the Search Committee for a new Vice-president for Development, chaired by Sam Sadler, mentioning also that the Faculty Assembly has appointed an Advisory Committee for University Advancement. The College has hired a consultant for the search, a headhunter company called "Ast/Bryant;" the Search Committee met with them to draw up job specifications when the consultants visited the campus in mid-December. The consultants will supply the Committee with a list of about 15 candidates by 22 February. During the week of 28 February to 3 March the Committee will choose who is to be brought to campus, where the short list selectees will meet with the Executive Committee of the Faculty Assembly and others; Professor Livingston solicited suggestions for other groups to meet.

Dean Lutzer announced that Acting Dean Macdonald has agreed to stay on in her post as Acting Dean of Undergraduate Studies for another year.

Ms. Kristen Campbell appealed to the Faculty to select the most economical options in specifying required textbooks.

REPORTS OF ADMINISTRATIVE OFFICERS

Provost Cell reported that Governor Allen had made a number of changes in the budget proposed by ex-Governor Wilder: there is a proposal to cap tuition increases at 3% for in-state

students and 6% for out-of-state, and provide an additional \$23,000,000 of general funds to make up for the tuition cap. The new Governor also proposes a \$3,000,000 reduction in the travel and conference budget statewide, but would exempt colleges and universities from the overall 1% budget reduction. There have also been significant changes in the proposed restructuring requirement: the schools would report in September rather than June of 1994 and submit the report to the Secretary of Education rather than the State Council, and the plans would apply to 1995-96 rather than the immediate year, but both remain significant encroachments on local control.

The College has proposed amendments including a technical adjustment of \$1,200,000 in incremental funds, continued support for the Institutes of American History and the Bill of Rights and the Bureau of Business Research, a return from the General Fund of a tuition loss, technology funds for a fibre optic communications backbone and video conferencing facility linked to global education initiatives and Applied Science, a tuition offset that Law School increases be used here, and continued support for the Commonwealth Centers in American Culture and High Energy Physics. Capital proposals include preliminary work on an addition to Swem Library, the renovation of Rogers Hall, and an addition to the Bookstore, along with the equipment for Tercentenary Hall.

She linked the success of all these items to the controversial appointment of Stewart Gamage, which should put us on the same footing with the other state schools; communications with the state government is alleged to have been a weakness in the past. The College's President was reported to feel that Richmond is rather sympathetic to our initiatives on educational matters but there is not much support for faculty issues. This is a matter of an unfortunate nationwide spirit, not just in Virginia, against faculty; House Bill 523 (Wagner) proposes that minimum classroom hours of full time faculty be set by the State Council -- this is the way the climate is.

Professor Deborah Ventis questioned whether the Wagner bill includes language about grant time.

Professor Tiefel asked why we haven't seen the President for a while.

Provost Cell promised that he will come.

Professor Hausman asked for explanation of a proposed bill which would change the relationship of the University of Virginia to the state.

Provost Cell responded that the bill would apply to any state educational unit which gets less than 25% of its funding from the state and gets that amount or more from grants and private funds; such an institution would be free from state controls. There may also be other ways to change relationships with the state.

Professor Kreps asked if the change in the location of the reporting of restructuring plans was significant.

Provost Cell said that she was not sure, but was nervous about the centralization.

REPORTS OF COMMITTEES

Nominations Committee

Professor Greenia placed in nomination the following candidates from Area I for 2 three-year terms on the Faculty Assembly: Professors J. Ward Jones, Jacquelyn McLendon, Hans Tiefel, and Patricia Wesp. Since there were no nominations from the floor, a motion was made and passed to close the polls.

The following were nominated from Area II for 2 three-year terms on the Faculty Assembly: Professors Clyde Haulman, Barbara King, Vinson Sutlive, and Kathleen Slevin. There being no nominations from the floor, polls were closed in accordance with proper ritual and ballots were marked and collected.

Faculty Affairs Committee

Professor Chappell reported that the FAC had endorsed and recommended to the Faculty Assembly the Faculty Development Guidelines presented by Dean Lutzer. They also recommended a restructuring of the Women's Studies Program Committee at the request of the Coordinator; the committee will have 3 members from Arts and Sciences appointed by the Dean, ex officio members appointed by the Schools, and a chair elected by the members; this has been implemented. Salary concerns were also discussed. The FAC has scheduled for March discussion of the recommendation of the Nominating Committee for spreading the elections more evenly across the Spring Semester.

The Faculty Assembly heard reports on the unknowns of the budget situation and created a committee to study the faculty development issue. President Sullivan indicated that he would not recommend the policy passed by the Assembly broadening the coverage of the family health care plan since it needs to be considered further as a state issue; the Assembly reaffirmed its October resolution and recom-

mended that the Faculty Senate of Virginia consider the problem on a state-wide level. Professor Chappell also called attention to the Strategic Planning Committee meetings and the 22 February meeting on the campus climate for women.

International Studies Committee

Professor Voigt presented the report previously distributed and pointed out the regularization of the bookkeeping and planning aspects of the Study Abroad Program, the new exchange programs available, problems which have come before the Curriculum Committee, and changes in enrollment (a slight gain).

Educational Policy Committee

Professor Fowler presented the mid-year report for discussion by sections:

Part I was described as including only noncontroversial curriculum changes. There was no discussion and it was accepted by voice vote without dissent.

Part II, a progress report on the implementation of the new curriculum, also elicited no discussion.

Part III, for vote at the next meeting, elicited lots of discussion. Professor Fowler described it as addressing the question of whether or not all freshman seminars must be 4 credit -- the EPC expects that they will be 4 but leaves the door open for a 3 credit seminar.

Professor James Harris asked if we are to assume that all "W" courses are to be 4 credit.

Professor Fowler affirmed that it should be so assumed.

Professor McGlennon pointed out that Economics has a 3 credit "W" course already approved.

Professor Fowler responded that an ambiguity has created such confusion which they are now trying to resolve.

This discussion was interrupted briefly so that the Nominations and Elections Committee could hold a runoff election between Professors Sutlive and Slevin. Ballots were distributed, marked, and collected in accordance with the appropriate procedures.

Professor McGlennon then asked whether the Economics course would not satisfy the freshman seminar requirement in the future.

Professor Fowler answered that he couldn't comment until he had reviewed the relevant documents.

Professor Rublein asked what was the Committee's position on 3 vs. 4 credits.

Professor Fowler replied that the EPC was divided as to what had been adopted.

Professor Kreps asked what this meant in terms of demands on faculty time.

Professor Fowler said that they were trying for flexibility.

Part IV of the committee report was to split Section 3 of the New Curriculum Motion into 2 parts, one of which would deal with freshman seminars and the other with upper division seminar experiences.

Dean Lutzer pointed out that this enables certain practical actions to be taken, but these things must still come back before the Faculty before a requirement is passed.

Part IV was passed by a voice vote.

Part V was introduced as an attempt to define certain notions of Section 3 of the New Curriculum Motion.

Professor James Harris commented that "writing intensive" doesn't seem to require writing -- that there is a need to change the name to include other forms of expression.

Professor Fowler pointed out that those rare courses in other forms of expression will not fulfill the writing requirement.

Dean Scholnick labelled the minimum requirement of 5000 words over 14 weeks as "paltry."

Professor Fowler reaffirmed the need to provide flexibility for those courses which do not meet the writing requirement.

Professor Scholnick then asked: "Why call it 'intensive'?"

Professor Fowler: "We thought to define it thus."

Professor Kennedy noted that the minimum for writing requirement courses has stood at 6000 words for years.

Professor Schwartz pointed out that it was important to realize the separation of the freshman seminar and writing requirements, and that intensity can refer to quality rather than quantity.

Professor Hoak added that frequency of student/faculty contact can make for intensity, rather than the word count.

Part V then passed by a voice vote.

Part VI treats the linkage of credit hours to contact hours; Professor Fowler described is as trying to forge a middle path.

Professor Hausman asked if a freshman seminar automatically gets a 4th credit for only 3 contact hours and if other courses have a stricter requirement.

Professor Fowler responded that various ways are provided for justifying the 4th credit.

Professor Rublein asked whether many present 3 credit courses will automatically change to 4 or will you have to show a change?

Professor Fowler affirmed that the departments will need to show a change to justify the 4th credit.

Professor Axtell asked: "What if we're already doing 4 credits worth?"

Professor Fowler: "You shouldn't be."

Professor Axtell suggested that the text of the motion be changed from "3 times a week" to "3 hours a week."

Professor Fowler asked whether this should be considered a friendly amendment and then accepted it as such.

Professor Fuchs asked that the minutes reflect this discussion.

Professor Fowler stated again that the burden of proof is on the course proposal to show that it is not a mere relabelling.

Professor Tiefel expressed his concerns about hostile persons giving this a bad reading -- another attempt to

give more credit for less contact hours -- "perhaps we should delay this."

Professor Fowler reminded him that other things hinge upon adopting these criteria.

Professor James Harris expressed the view that the wording of the conditions requires granting of 4 credits.

Professor Fowler stated that the standards are for course proposals and that the Committee does reject those that require too much work for the credit given.

Professor Axtell argued that the writing intensive aspect itself will build up a large number of office hour contact hours.

Professor Fowler added that you still need to show that you are doing something extra.

Professor Schwartz pointed out that the EPC is actually establishing criteria which these arguments support.

Professor Gary DeFotis expressed concern that there would be a great degree of variability in the actual amount of work involved -- people will have to make their cases in ways somewhat self-interested -- why not require the scheduling of the hour officially and allow flexibility as to what happens?

Professor Fowler responded that we want to require certain guidelines to ensure quality of education.

Professor Rublein wondered if we did not need room for 2 hour courses for the ones that are too easy. The arguments presented by the Committee and others are too abstract -- we need to be given examples to judge.

Professor Fuchs stated that some lab courses can be either 3 or 4 hours (with or without the lab) -- can these courses be 3 or 4 hours with or without the writing requirement?

Professor John Williams, in regard to some courses which amount to a writing lab, said that these should be scheduled -- the tutoring time should have regularity.

Professor Robert Noonan argued that labs are contact hours and this confuses the issue. The economic motive of getting credit for 4 hours for 3 contact hours will move faculty in that direction.

Professor Kennedy declared that there would be no reductions from what is being done now -- many 4 credit courses are very intense, for instance, the film course has 3 lecture/discussion hours plus 5 hours of viewing.

Professor Kreps asked if class size was going to be considered.

Professor Fowler affirmed that all proposals must be practical.

Part VI then passed by a voice vote.

In regard to Item VII, the transitional scheduling guidelines, Professor Fowler asked that the Faculty study the proposal and submit comments by 8 February, 1994.

Professor Fowler then introduced Section VIII, the report on the prospects of converting to 4 credits, about which the Committee has been gathering information and opinions. He called special attention to page 13, item "H," a motion regarding a system for proposing conversion experiments; the Committee wants feedback on this.

Dean Lutzer asked Professor Conlee to postpone the discussion of the Athletic Policy Committee's report until the next meeting. Professor Conlee acquiesced.

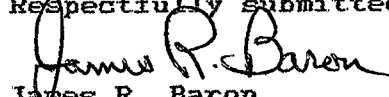
Professor McGlennon then read a memorial resolution for the late Professor Emerita Margaret Hamilton and the Faculty affirmed their acceptance of the resolution by standing for a moment of silence. A copy of the resolution shall be attached to these minutes as an appendix.

Dean Lutzer announced the results of the elections to the Faculty Assembly:

Area I: Professors Jones and Wesp;
Area II: Professors Haulman and Sutlive.

A motion was made and seconded to adjourn and everyone set out to find their way out of the new building.

Respectfully submitted,



James R. Baron
Secretary of the Faculty of Arts and Sciences