

MINUTES OF THE MEETING OF THE FACULTY OF ARTS AND SCIENCES  
February 2, 1988

The meeting was called to order by Dean Lutzer at 3:35 p.m. Seventy-two faculty were present. The minutes of December 1, 1987 were approved with the following correction on page 4, item # 2 under International Studies report: should read "We will be evaluating whether or not we should terminate our relationship with UNC . . . ." No decision has been reached at this point.

**ANNOUNCEMENTS**

Dean Lutzer made the following announcements:

1. The Ford Foundation proposal was successful. Ford committed \$300,000 over the next three years toward introducing a non-western component into our curriculum. Professors Haulman, Field, Canning, and Abegaz deserve congratulations for their work on this matter.
2. The Governor's budget contains \$175,000 for the College to run a seminar during the summer of 1988 on East Asia and Korea. It is hoped that when Commonwealth officials think of International Studies in the future, the success of this program will lead them to think of William and Mary.
3. Nominations for two Cummings professors are being sent to the Board of Visitors this weekend. Both Gloria Hull and John Stanfield have indicated their intent to become faculty members of the College.
4. Several major searches are still in progress: American Studies Director, Kenan Professor, Gumenick Professor, Anthropology chair, Japanese Studies social sciences search. The American Studies and Kenan candidates will give public lectures.
5. FFE proposals are due February 12 for the screening process. They will be reviewed and ranked by the EPC. We have expectations of getting several funded.
6. Kathy Blake, our student liaison, is resigning.

Philip Forgit, from the Student Association announced that there would be a meeting to discuss the Master Plan at the student center on Thursday. He invited faculty to attend.

## REPORTS OF ADMINISTRATIVE OFFICERS

### President Verkuil

President Verkuil offered the following update on various items in the upcoming 1988-90 Governor's Budget. These amounts have been requested, but are not yet approved. We hope to hold these and perhaps even do better in some cases. Unless otherwise indicated, figures are for the biannum.

1. Our overall increase is 18.5%, the largest among doctoral institutions in Virginia.
2. Faculty salary increase for next year is 8.96%, the highest in the State.
3. We are to receive sizable relief for non-personal services (cost overruns, insurance costs, etc.).
4. Enrollment driven positions based on FTE's are up 1.5.
5. We hope to receive 1.8 millions dollars for various Computing needs including a new Main Frame.
6. We should gain about \$400,000 from auxiliary balances, this is unrestricted money which can help us in various ways.
7. We received approval for one Commonwealth Center for Excellence, for our American History and Cultural proposal. This involves 1.23 million over the biannum and will open 11 new positions. We had turned in five proposals, there were 54 statewide, seven were finally awarded. In addition we will share in a High Energy Physics proposal at UVa.
8. \$150,000 is allotted for student assessment. President Verkuil expressed his strong support for this effort and stressed its value.
9. A small amount has been requested for the Bill of Rights Institute.
10. The \$175,000 for the East Asian Studies conference represents a strong interest of the Governor in this area.

In addition to these items, there are a number of amendments, some of which we hope will be included:

1. 6.1 million for Blow Gym. This has been put with other capital projects to be funded with lottery profits, which puts it off a year. We are asking that it be moved up.

2. Washington Hall is our next priority. We are asking now for planning funds at least. Further down the line we have in mind James Blair and a new building.

3. We have requested 95% of guidelines for Faculty and Staff positions. The Governor's request was 91%. We are requesting 30 positions and can make a good case based on our new Ph.D. programs, etc.

4. Library has been flat funded for the fourth year in a row. We continue to do all we can to make our case for full funding. As vice-chairman of the Presidents Committee, which meets monthly, President Verkuil will push this item with the other college officials.

## REPORTS OF COMMITTEES

### Faculty Affairs, Ms. Ventis

Ms. Ventis reported on the following items:

1. FA has received a draft of the Faculty Handbook. They are interested in the section on grievance in particular, and this matter will likely come before the A & S faculty for discussion.

2. The Faculty Assembly proposal is coming in April. FA has reviewed the revisions of the committee.

3. FA has been asked to look into lead levels in our water on campus. They have consulted with Marty Mathis in this regard.

She then introduced the following resolution regarding the EPC committee:

Be it resolved that it is the sense of the Faculty of Arts and Sciences that the interests of the Faculty are best served by involvement of our elected Educational Policy Committee in the development of all undergraduate educational policies in sufficient time for the Educational Policy Committee's full consideration of the policies before presentation to the Arts and Sciences Faculty.

Mr. Johnson (History) asked why such a resolution was necessary since it essentially repeats the substance of the by-laws regarding the purposes of the EPC. Mr. Meyers argued that even as a symbolic gesture the reaffirmation contained in the resolution would be helpful since the EPC's main role has been seen by some as merely one of approving courses.

A vote was taken and the resolution was approved unanimously.

A discussion of various points of Ms. Ventis' report followed:

Mr. Johnson (History) expressed concern that the faculty receive a draft of the new Faculty Handbook far in advance of approval to provide ample time for consideration and debate. Provost Schiavelli explained that what the FAC was now looking at was a "pre-1st. draft." They would provide input, it would then go to a new group which would work out an actual first draft. There would be ways and means of input all along the way. He also noted that we were at least 18 months away from anything like a final draft discussion of the Faculty Handbook.

Mr. Johnson asked about the Faculty Assembly proposal--how far in advance would it be presented to the faculty to allow for full debate and deliberation. Associate Provost Slevin explained that her committee would meet with the FA committees of all the schools, then a document would be produced, and finally open hearings would be held with plenty of advance time. Mr. Ward asked whether the Faculty Assembly, if it exists at the time, would be the body to approve the new Faculty Handbook. Ms. Slevin replied that this might be possible but that such matters would still have to be worked out.

Mr. Kreps asked whether A&S would have its own grievance procedures. Ms. Ventis replied that we might form an additional committee within A&S to hold hearings, etc. which would be compatible with current guidelines.

## OLD BUSINESS

### Library Policy Advisory Committee, Mr. Meyers

Mr. Meyers made a number of points which he stressed were his own, not officially those of his committee.

1. He noted the importance of the upcoming rededication and Charter Day ceremonies for Swem Library and urged faculty participation.

2. He called attention to the 1984 Report of Self Study and cited a number of quotations from Chapter VI (pp. 85-87) regarding the library. The quotations detailed some of our most deficient areas, stating in the strongest terms that our library resources were terribly inadequate and that current programs seriously and "painfully" overextend our means.

3. He noted his pleasure that the President and Provost are actively seeking further state funds for library support but expressed concern that current lack of funding the Governor's budget was a damaging blow.

4. He stressed that the question is one of internal allocation of resources. State formulas have rarely recognized the distinctiveness of William and Mary. Its constituencies have had to

work hard to gain and retain that edge of excellence, often through supporting funds and private activities. We must continue to look at other such sources of funding and can not rely solely on state support. He urged that we examine all possibilities, including tuition increases, the Academic Support Fee, or reallocation.

5. Total University expenditures have increased more rapidly than those on library materials. After increasing from roughly 1.5% of the total University expenditure in the late 70's to 2% between 1982 and 1984, the percentage for library materials has drifted down and in 1986-87 was closer to 1.6%. And at the same time we have substantial increases in student enrollments. We had 4400 undergraduates and 1000 graduate students when the 1984 Self Study was done. This year we have 5100 undergraduates, which is a 15.9% increase, with over 11% increase in graduates.

6. The pressures on the materials acquisitions budget is being felt at other institutions as well, and they, like we, should look at their serials to see what might be cut. However, other research institutions begin with a larger base and richer basic collections. And for us all this comes at a time when we have significantly increased our student enrollments, have greatly expanded our graduate programs in new fields such as American Studies and Computer Science, are planing expansion in several other areas and are trying to attract senior scholars. To ask more Swem and of our faculty without providing the increased resources is to indulge in self-deception about our plans.

Mr. Meyers then called for the faculty and administration to formulate a plan to document systematically the needs for collection development and to define the elements to meet those needs using state, institutional and private funding. Repeated calls for the library to be treated as a high priority have met with little concrete action.

A number of faculty endorsed Mr. Meyer's concerns and Mr. Shepard introduced the following resolution:

Be it resolved that the Faculty of Arts and Sciences affirms once more that in a period of limited resources, the university administration needs to make clear publicly and openly that the ongoing maintenance and development of the library collections in support of teaching, study, and research is a high priority of the institution. Moreover, it asks the Provost to invite the University Librarian and the Library Policy Advisory Committee to document the needs of the collection and to prepare a plan to meet those needs.

The resolution was passed unanimously.

## NEW BUSINESS

Mr. Edwards expressed concern over our dramatic increase in freshmen the past years and introduced the following resolution:

The Faculty of Arts and Sciences urges that the target enrollment of fall 1988 be established at a level that will maintain the character and quality of the College; and we request the Educational Policy Committee to look into the matter and recommend more specific enrollment targets.

The resolution passed unanimously.

Ms. Walker expressed concern over the huge numbers of students disenrolled in registration this semester. Several other faculty expressed their serious concern over this matter and how it was negatively affecting our students in both their attitudes toward us and their ability to form their educational programs.

There was some disagreement over whether this semester was worse than usual. Many faculty had the sense that it was. Dean Lutzer stressed that we needed to get accurate information in this regard--just where and why disenrollment occurs. He said the registrar was gathering data on this already. Mr. Edwards noted that with a 12% increase in students the problem is broader than merely how to manage preregistration.

The meeting was adjourned at 4:40 p.m.

Respectfully submitted,



James D. Tabor, Secretary to  
the Faculty of Arts and Sciences