

**Study Abroad Committee**  
**Tuesday, 27 March 2007, 3:30 pm**  
**Minutes**

Members present: Bill Fisher, Bill Geary, Tom Heacox, Theresa Longo, Sue Peterson, Paula Pickering, Kaitlin Turck

1. Minutes: Minutes from the 27 February 2007 were approved subject to the following change: "The committee VOTED to recommend affiliation with Charles University as soon as possible" should be changed to "The committee voted to recommend (absent significant objection from and after consulting with those involved in the 2007 summer Prague program, M. Feyock, C. Haulman) that affiliation for the Prague program be moved from CERGE-EI University to Charles University as soon as possible."
2. Study abroad program detail sheets: The committee completed program detail sheets for the W&M programs in Cambridge and Florence and agreed on a common set of criteria for selection of program directors and program faculty. These criteria will be included on all program detail sheets, although with committee approval some items may be modified or added to meet the needs of particular programs. The following language was adopted to describe the general selection process for program directors and program faculty for W&M study abroad programs:
  - Program directors and program faculty will be selected based on the following criteria: over-all quality of course proposal; site-specific nature of course(s); appeal of course(s) to a broad range of students; synergy with other courses proposed; expertise of the candidate.
  - There is no preference for candidates who have recently directed or participated in this program.

Committee members divided up the remaining programs (see below), volunteered to draft program detail sheets, and agreed to circulate them electronically no later than Monday, 2 April 2007.

Tom Heacox: Siracusa, Prague  
Teresa Longo: Morelia  
Bill Fisher: Goa  
Paula Pickering: St. Petersburg, Montpelier  
Kaitlin Turck: Cádiz  
Bill Geary: Galway  
Sue Peterson: Beijing

3. Next meeting: The next meeting will be held on Tuesday, 3 April 2007 at 3:30 in the Colony Room of the University Center. Agenda items include John Eisele's presentation on a proposed program in Morocco and a request from faculty regarding non-W&M programs.

Minutes prepared by Sue Peterson.