

International Studies Curriculum and Academic Policy Committee

13 April 2006

Present: Koloski (chair), Blouet, Cheng, Feldman, Heacox, Peterson, Kuhagen

Meeting was called to order at 4:30 pm.

I. Minutes from the previous meeting were approved without change.

II. Dean Carl Strikwerda visit

- A. Core courses: Dean Strikwerda expressed his support for developing core courses in International Relations and Global Studies, but said that the courses must be sustainable. The proposed European Studies course is too costly to be sustainable. The Dean indicated that next year should be a planning year for developing these courses.
- B. IR & Global Studies Programs: Dean Strikwerda discussed the future structure of the academic programs within Arts & Sciences. Each CFAC should develop by-laws, designate a program committee or core faculty, and select a chair. The Global Studies CFACs should then select a chair of Global Studies. The chairs of IR and Global Studies will serve as coordinators to the dean's office.
- C. ISCAPC: IR and Global Studies will have their own program chairs, so it is necessary to restructure the ISCAPC. Dean Strikwerda proposed reconfiguring the committee as one with oversight of the academic component of study abroad programs.

III. Discussion of Program Director Reports

- A. Concern was expressed about the lack of uniformity among program reports and the need for syllabi. Committee members agreed that there should be a template for program director reports, and Tom Heacox agreed to prepare a checklist or template and circulate it electronically for comment before the next meeting.
- B. The committee briefly discussed issues for next year's committee, including the question of the appropriate size of study abroad programs and whether there should be a cap on enrollment.

IV. Assessment Documents

- A. Guidelines for overseas site visits: The chair distributed the Evaluation of Study Abroad Summer Programs prepared by the subcommittee (Ghosh, Kuhagen, Peterson, and Heacox). The committee of the whole discussed the need for guidelines for site visits before the programs in Siracusa and Prague are evaluated this summer. Tom Heacox agreed to draft a template based on Ed Pratt's excellent report on the China program and the Hanover College

document. Tom will circulate the draft electronically for comment before the next meeting.

- B. Student program evaluation form: The chair distributed the Possible Format for Student Assessment of Summer Study Abroad Programs prepared by the subcommittee. David Feldman, TJ Cheng, and Brian Blouet agreed to merge this document with last year's student assessment form and to add a numerical scale for student responses.

V. The next ISCAPC meeting will be on 27 April 2006 in the Colony Room, University Center.

VI. The meeting adjourned at approximately 5:30 pm.

Respectfully, if reluctantly, submitted,
Sue Peterson