

## Minutes for the Faculty Affairs Committee Meeting, February 14, 2023

**In attendance:** Suzanne Raitt (Acting Dean), Peter McHenry (chair), Catherine Levesque, J.C. Poutsma, Marc Sher, Elizabeth Barnes, Ayfer Karakaya-Stump (scribe)

1. Shelly Laurenzo (Assistant Dean for Undergraduate Education) joined us for the first part of the meeting to discuss her proposal for a new matching process for pre-major advising. It was suggested that information regarding majors that have more rigid requirements is shared with all pre-major advisors.
2. Approved minutes from 2/7/23 meeting
3. Updates from Suzanne:
  - a. Gave details about the decision to discontinue the German Studies major due to lack of compliance with the standards of SCHEV (State Council of Higher Education for Virginia) regarding major numbers.
  - b. Briefly reviewed other SCHEV compliance issues.
  - c. Confirmed that the BOV has approved changes to the Faculty Handbook which would allow NTEs to join the official vote.
  - d. Confirmed that rumors about increased caps on COLL 150 class sizes are false.
4. Reviewed final planning issues relating to today's Faculty of Arts & Sciences meeting to vote on ToRFF (Teaching or Research Faculty Framework). It was decided that Suzanne will go over the substantive changes proposed to ToRFF before the vote.
5. The meeting adjourned at 3:15 PM.