

**Minutes for the Faculty Affairs Committee Meeting, held via Zoom, 2:00-3:15 PM on December 6, 2022**

**In attendance:** Maria Donoghue Velleca, Suzanne Raitt, Peter McHenry, Catherine Levesque, J.C. Poutsma, Marc Sher, Elizabeth Barnes, Ayfer Karakaya-Stump (scribe)

Meeting started at 2:05 PM

1. Approved minutes from 11/28/22 meeting
2. Updates from Maria:
  - a) Information provided about the VAP faculty requests (over 30) and how many of them (about 10) can be fulfilled.
  - b) Explained tasks she wants to complete, including reports of complaints about faculty and staff, before she leaves by the end of the calendar year.
  - c) Concern shared regarding the PPC arm of the ToR faculty framework approval process. However, while still in the meeting, we learned that the PPC voting was moving forward.
  - d) Information shared about the details of this year's External Review process.
  - e) Requested suggestions for her comments at today's FAS meeting regarding the transitions in the Dean's office. Suggestion was that she emphasizes her confidence in a smooth transition.
3. Reviewed the A&S Faculty Meeting agenda on the same day. Discussed how best to write and edit the meeting minutes.
4. Concerns raised and discussed about another round of extra enrollments for Coll classes.
5. Revisited the provost's request for faculty survey about the Dean's office, and the possibility and preference for not doing it because there was already a similar survey last year.
6. Discussed the selection process for the inaugural ToR faculty committee. It has been decided that for the first year, members will be appointed (3 tenured full professor, 3 senior lecturers).
7. Name suggestions requested for the CDS Steering Committee

Meeting adjourned at 3:15

Submitted by Ayfer K. Stump