

Minutes for the Faculty Affairs Committee Meeting, February 16, 2021

Members present: David Armstrong, Josh Burk (co-chair), Sarah Day (co-chair and scribe), Maria Donoghue Velleca (Dean), Catherine Levesque, Jack Martin, Peter McHenry

- 1) FAC approved the minutes of February 9, 2021.
- 2) Maria told FAC that the regular merit process would be moving forward because an item for pay increases is included in the proposed state budget. Senior lecturer promotions are moving forward and adjunct requests exceed available funds.
She further discussed ongoing budget concerns and the need for reevaluating the A&S approach to determining “research active” status as required for SSRL.
- 3) FAC discussed the WM intellectual property policy statement and how to direct faculty with concerns about whether developed teaching materials are considered WM property.
- 4) FAC discussed the hiring process in the Data Science program. The current plan is to have new hires based in existing departments while the Data Science program seeks approval to become a department. Their target start date for the new department is 2022.
- 5) Sarah mentioned that the March FAS meeting will have a tight schedule. FAC will finalize the schedule at the next meeting.
- 6) Jack gave a history of the university-wide Joint Appointment Policy. He would like to add the policy to the handbook. FAC will take one week to review.
- 7) Jack, Peter, and Cathy will start reviewing personnel policies to see if they should be added to the Faculty Manual.
- 8) Josh mentioned that CCPD is looking into adding more information about course evaluations to the Faculty Manual.
- 9) Josh will send around a Doodle poll to schedule FAC office hours.
- 10) Adjourn