Minutes of the Faculty Affairs Committee, December 8, 2020

Members present: Josh Burk (co-chair), Sarah Day (co-chair), Maria Donoghue Velleca (Dean), Catherine Levesque, Jack Martin, Peter McHenry (scribe)

The meeting was held on Zoom videoconference and began at 2 p.m.

1) Approved minutes from Nov. 23 and Dec. 1 meetings.

2) Updates from Maria
   Discussed new contracts for existing NTE faculty. Maria will meet tomorrow with NTE faculty.
   Maria met yesterday with the Academic Affairs Committee of Student Assembly, which is proposing a data literacy requirement for students.

3) Feedback about December FAS meeting
   Discussed follow-up about Rowan Lockwood's presentation on evaluations of teaching

4) Update on hiring pilot data
   Sarah and Josh will write summaries of some open-ended survey responses
   Peter will forward to Josh the hiring data that Sharron Gatling provided

5) Next steps with JAMOU policy
   Brief discussion of the feedback from PRC
   Josh will forward the PRC's comments to the JAMOU committee for them to incorporate into a new version of the policy.

6) Feedback to HR regarding trainings
   Faculty received three required training assignments recently: Cybersecurity, Emergency management, Active shooter
   Josh will communicate with HR to begin a dialogue about time costs of the trainings, timing of the rollout, and getting more faculty input.

7) Issues with incomplete grades
   Sarah observed that students' Incomplete grades sometimes pile up.
   Discussed some resulting burdens on students and faculty and the potential to revise the policy (e.g., only students with a passing midterm grade eligible for an Incomplete)
   FAC will communicate with EPC about the potential to revise the policy.

8) Decided to ask Amy Sebring when it would be most appropriate for her to visit a Faculty of Arts & Sciences meeting with information about the state budget. Perhaps February 2021.

9) Discussed the long work hours reported by the Committee on Faculty Awards, Prizes, and Professorships.

Adjourned at 3:20 p.m.