

## Minutes for Faculty Affairs Committee Meeting, October 22, 2019

Present: David Armstrong (Chair), Josh Burk, Sarah Day (scribe), Martin Gallivan, Bill Hutton, Elizabeth Radcliffe, Kate Conley (Dean)

- 1., Following a meeting by the committee, without Dean Conley, with Liz Allison, chair of the search committee for the new Dean of Arts and Sciences, to discuss the search process, the committee including Dean Conley convened and unanimously approved the minutes of the previous meeting.
2. The committee discussed this semester's FAC office hours, including that there were no attendees for the first office hour and that the committee should send a reminder about the next FAC office hour.
3. David announced:
  - The Committee on Graduate Studies (CoGS) report has been posted.
  - Chon Glover will visit the FAC meeting on October 29.
  - FAC has invited Samantha Huge, Director of Athletics, to speak at the December 3 FAS meeting.
  - Tuska Benes anticipates having a motion from EPC with input from CLA for COLL 199 implementation at the November 5 FAS meeting.
4. The committee discussed the working draft for the establishment of a new committee on Diversity, Equity, and Inclusion (DEI).
4. Kate discussed:
  - The implementation of a "one university" policy for the Equipment Trust Fund (ETF) under which requests are made to a university-level committee rather than money being pre-allocated to A&S .
  - A recommendation that faculty be able to append comments to course evaluations and remove course evaluations for certain courses from their files. These recommendations reflect a particular concern for COLL 199 instructors.
  - How to handle top off for faculty fellowships that do not cover full salary and benefits. The effects on budget and curricular needs were discussed.