

Faculty Affairs Committee Meeting Minutes
December 11, 2018

Present: Cathy Forestell (chair), David Armstrong (scribe), Martin Gallivan, Jack Martin, Elizabeth Radcliffe, Kate Conley (Dean).

1. Approved the FAC minutes of Dec. 4th 2018.
2. The Dean discussed the Provost's call for each school to set up a Task Force on diversity, inclusion and equity, which will be independent of existing standing committees on Diversity and Inclusion, and which will have a June 30th 2019 deadline for reporting. A focus will be on hiring and climate issues. The Dean solicited suggestions for membership of the A&S task force from FAC.
3. The Dean raised the idea of appointing a deputy Diversity Officer for A&S (the Dean is the Diversity Officer), to aid in reporting/implementation tasks. The FAC endorsed this concept.
4. Dean Longo wishes to meet with FAC to discuss a reimagining of the role of CHIS (Committee on Honors and Interdisciplinary Studies) – she will meet with FAC at the Dec 18th meeting.
5. Ms. Babs Bengtson from Human Resources has the results from the recent HR climate survey of employees, and wishes to report these at an upcoming A&S faculty meeting. There are a number of pressing topics for the agenda for the February A&S meeting (including COLL 1999 committee report, updates to A&S bylaws, motion to create a Data Sciences major), so the HR report may need to wait for the March meeting. The idea of requesting a preview presentation of the report to FAC was raised.
6. The revisions of the A&S Manual were discussed; work will continue over the break, mainly on formatting issues. It was suggested that the Manual be available formatted for the WWW via Cascade, but the A&S Bylaws should be a PDF document (with a Word version stored on Box, to make it easier to make revisions in the future).
7. The possibility was discussed of revising course schedules to allow a day/time slot to be reserved for important A&S-wide or College-wide meetings, such as the President's recent "Thinking Forward" fora, to ensure that all interested faculty would be able to participate. This likely would require consultation with the Registrar to see if it is feasible.