

**Faculty Affairs Committee Meeting Minutes  
November 6, 2018**

Present: Cathy Forestell (chair), David Armstrong (scribe), Martin Gallivan, Jack Martin, Elizabeth Radcliffe, Kate Conley (Dean).

1. Approved FAC minutes of Oct. 30<sup>th</sup> 2018.
2. Discussed the situation of A&S faculty members who are on the VSDP plan for their benefits. John Poma (Director of Human Resources) is willing to arrange an information meeting with them, so that differences in their eligibility for medical leave from what is indicated in the Faculty Handbook can be explained to them. Faculty Assembly will consider the issue of possible modifications of the Handbook to clarify this.
3. Discussion of updates to the A&S Bylaws. Substantive changes include: noting that Gender, Sexuality and Women's Studies is no longer an A&S committee, the proposed reduction of the size of the Nominations and Elections Committee from 9 members to 6, and clarifying the roles of the FAC including advising the Dean on personnel matters and ensuring regular review of senior administrators in A&S.
4. Darlene Campbell (Director Administration and Finance for A&S) joined us to clarify financial implications of faculty taking medical leave via VSDP vs. via the Faculty Handbook policy.
5. Planning for agenda for future A&S faculty meetings.