

**Faculty Affairs Committee Meeting Minutes
Sept. 25, 2018**

Present: Cathy Forestell (chair), David Armstrong (scribe), Martin Gallivan, Jack Martin, Elizabeth Radcliffe, Kate Conley (Dean).

1. Discussed draft agenda for Oct. 2 A&S faculty meeting, in particular when best to have President Rowe's presentation.
2. Update on progress on appointments to committees for 2018-2019.
3. Discussed a request from Dean Teresa Longo and Dan Cristol to create a new appointed committee to evaluate undergraduate research proposals. FAC endorses the Charles Center creating such a standing committee.
4. Discussed the TE/NTE balance ad-hoc committee. This is a subcommittee of FAC, with J.C. Poutsma as the chair.
5. Discussed a concern from Prof. Suzanne Hagedorn regarding limited availability of parking spaces, especially on the Richmond Road side of old campus.