

Faculty Affairs Committee Meeting Minutes

August 28, 2016

Present: David Armstrong, Martin Gallivan (scribe), Cathy Forestell (chair), Jack Martin, Kate Conley

- 1) Finalized Sept 4th FAS meeting agenda
- 2) Discussed FAC replacement for Greg Smith (area III)
- 3) Discussed plan for assessing A&S committee membership needs, starting with inquiry to committee chairs and list of faculty returning from leave
- 4) Ongoing Projects
 - a. A&S Faculty Manual update: Task was on hold last year, Kate Conley has drafted a foreword for FAC review, Undergraduate portion now at EPC, Graduate portion under review by COGS, Martin Gallivan will liaise with Dean Torczon re graduate portion
 - b. Ad Hoc Committee on Proportion of NTE to TE Faculty: Committee met once in the spring. Will continue this semester to refine the numbers and work toward a set of recommendations
 - c. Ad Hoc Committee on COLL 199 Requirement: Discussed possible replacement member, possible committee chair, and timeline for completing report.
- 5) Discussed an earlier assessment of A&S teaching evaluations
- 6) Discussed W&M budget shortfall and potential impact on A&S