

Notes from FAC meeting of November 1, 2016 (Dean's Office)

Present: Dean Kate Conley, Joan Gavalier (Chair), Rex Kincaid, John Eisele, Cathy Forestell, Mike Deschenes

- Notes from previous meeting (10/18/16) were approved.
- Discussion of COLL 400 capstones occurred; it was noted what resources were allocated by the Provost to address need for additional teaching power.
- It was pointed out that the Fellows of the Center for Liberal Arts, and not the Dean, will serve as point people for this initiative (capstone courses), bringing administration closer to the faculty.
- Discussion turned to a new software package to be obtained to replace ARGOS software to enable composition of various reports presenting data such as trends for enrollments. New software will be much more “user friendly” than current system, while maintaining similar capacity.
- Addressed topic of mechanism involved for faculty to reserve rooms on campus to accommodate meetings. Desire was expressed to make this more centralized so that single person/office can be contacted regardless of location of room to be used.
- Discussion of who needs to be contacted when announcements are to be made on W&M Digest, with additional discussion of who makes decisions of who is to be considered a “club” and what are characteristics that must be met.
- Addressed overlap and similarities of roles, privileges, and duties of NTE faculty as presented in Arts & Sciences NTE policy statement of 2013, and the Provost's memo on same topic from March of 2015.