

FACULTY AFFAIRS COMMITTEE MEETING  
September 22, 2015

Attendance: Michael Deschenes (chair), Catherine Forestell, Joan Gavalier (note-taker), Greg Hancock, Rex Kincaid

- 1) Minutes from Sept 15 meeting: Agreed to revise minutes to not list the names of people approached for committee service. The names of those who have agreed to run or be appointed can be included. The Chair will maintain notes from meetings on issues still requiring follow-up
- 2) Kate sent an email asking if the FAC has any recommendations for the process of starting the mid-semester search for Dean Griffin's replacement. FAC had no further recommendations.
- 3) Nominees for the Nominations and Elections Committee: One each has been found for a one-year replacement in Area II (Kveta Benes) and a one-semester replacement in Area I (Iyabo Osiapem). Two have been identified for a three-year term in Area I (Simon Joyce, Brent Wilson). One has been identified for a three-year term from Area III (Gexin Yu). The difficulties of finding faculty to serve on committees continued to be discussed. FAC will offer one name for the short-term replacements and continue to search for another candidate in Area III for the 3-year term. It was suggested that the annual FAC report include information about the number of people approached for committee service who turned down the opportunity.
- 4) Teaching Evaluation Committee: More potential nominees have declined for the final Area I person. Other possibilities will be contacted. It was suggested that the committee be contacted to begin their work so as to not get further behind schedule.
- 5) Joint Program Committee: Heather MacDonald was re-appointed. Lisa Landino agree to serve. She has been appointed by FAC and will be contacted.
- 6) Committee for Honors and Interdisciplinary Studies: Brennan Harris agreed to serve.
- 7) Lesley Henderson, Director of Disability Services - presentation and discussion regarding special accommodations: The increase in accommodations are a response to implementing the Americans with Disabilities Act including the expanding definition of disability, increased advocacy, and an expanding number of students with disabilities attending college. Students must take the initiative to register with Disability Services who will then screen these students. If students received approval, faculty must be given due notice from the student regarding accommodations. Ms. Henderson asked how her office can better help faculty. FAC suggested presentations to CCPD and individual Departments.
- 8) Scheduling classrooms for night courses: Discussion of addressing difficulties of obtaining space for classes that need to be rescheduled during add/drop after they have been released by the Registrar to the Scheduling Office for student groups to reserve. The chair will contact Sallie Marchello to ask for more information about this process.