

FACULTY AFFAIRS COMMITTEE MEETING
May 6, 2014

Attendance: Dean Kate Conley, Bill Cooke, Greg Hancock, Leisa Meyer, Gul Ozyegin, Suzanne Raitt, Barbetta Spaeth (chair).

Guests: Rob Hinkle, Jason Simms, and Ben Boone

1. FAC approved the minutes of the April 29 meeting of FAC.
2. FAC reviewed and approved the proposed FAC report for the May 6, 2014 meeting of the Faculty of the Arts and Sciences.
3. FAC met with Rob Hinkle (chair, Athletic Policy Advisory Committee), Jason Simms (Assistant Athletics Director- Academic Services), and Ben Boone (Assistant to the Dean of Students), and discussed athletic policy regarding missed classes and missed exams. It was proposed that Mr. Simms should organize an email, after the add/drop period to alert all faculty teaching athletes that the student-athletes will be providing a letter outlining their likely date conflicts. This email will also promulgate the athletics policy on missed classes and projects, which recognizes the primacy of the academic experience for student athletes. It was also suggested that new faculty orientation should include discussion of the need for policies in their syllabi about missed classes, missed exams or projects, and the policy for changing final exams (through the Dean of Student's office).
4. FAC reviewed the written reports from Arts and Sciences Committees that do not regularly present oral reports at FAS meetings.
5. Leisa Meyer reported to the FAC that Parking Services is enforcing the requirement for parking decals throughout the entire (24 hour) day, excluding weekends.
6. Leisa Meyer reported to the FAC that all housekeeping employees are declared to be "essential personnel" in their contracts, and are therefore required to report for work during times when the College is closed for inclement weather.
7. The Dean reported on reallocation for the concluding fiscal year.