

Educational Policy Committee
Final Report for the 2019-2020 Academic Year

Membership

EPC

Voting members:

Faculty: Tuska Benes (chair, II), John Charles (II), Randy Coleman (III), Mike Deschenes (II), Josh Erlich (III), Leslie Grant (Education), Matt Haug (I), Mike Kordosky (III), Brian Kreydatus (I), Elizabeth Mead (I), Amy Xia (Business)

Students: Rory Oates, Daniel Speer, Julia Tan

Ex officio: John Donahue (Dean for Educational Policy)

Non-voting advisory members: Candice Benjes-Small (Library), Susan Bosworth and Denise Ridley-Johnston (OIAE), Tom Linneman [Fall] and Elizabeth Harbron [Spring] (Academic Advising), Sallie Marchello (University Registrar), Cory Springer (Registrar's office)

COLL 100/150 Subcommittee

Carey Bagdassarian, Adam Barger, Randy Coleman, Georgia Irby (chair), Lori Jacobson, Paul Showalter

COLL 350 Subcommittee

Michael Gaynes, Kay Jenkins, Brian Kreydatus (chair), Iyabo Osiapem, Steve Otto, Denise Ridley-Johnston, Margaret Saha

Changes to the COLL Curriculum

- On 12/3/2019, the Faculty of Arts & Sciences voted to approve a proposal from EPC that finalized the adoption of a new requirement within the College Curriculum – COLL 350: Difference, Equity, Justice (previously known as COLL 199). The language approved by the faculty is as follows:

COLL 350: Difference, Equity, Justice

The COLL 350 requirement enhances students' knowledge and facilitates their critical analysis of the workings of power, privilege, and inequity in U.S. society and globally, past and present. The goals of the COLL 350 are: 1) to provide students with a rigorous academic space in which to explore differences in perspective while foregrounding reasoned and respectful discussion as the means for achieving common ground; 2) to deepen students' understanding of justice, equity, and the value-laden processes of social inclusion and exclusion through institutional, cultural, and normative practices that are both historical and ongoing.

To meet these pedagogical goals, COLL 350 courses will: 1) examine social norms, institutional practices, and patterns of belonging and marginalization by exploring race and at least one other key social category including, but not limited to: class, disability, ethnicity, gender expression, gender identity, immigration status, language, religion, sex, and sexual orientation; 2) emphasize respectful

dialogue among students as an integral component of the course; and 3) enable critical reflection by requiring students to make substantial and sustained connections between the course material and contemporary life in the United States.

All students must take one or more courses with the COLL 350 attribute, totaling at least 3 credits. For the first four years after implementation, the COLL 350 attribute may be applied to COLL 100s, 150s, 200s, 300s, and 400s, and students matriculating in the first four years after implementation who take such courses will earn credit toward both requirements. Beginning in Fall 2025, the COLL 350 attribute may be applied to COLL 200s, COLL 300s, and COLL 400s, but a course may only be used to fulfill one COLL requirement.

- On 12/3/2019, the Faculty of Arts & Sciences voted to approve the reduction EPC proposed to the credits required for the COLL 200. The new language reads: “Every student must take a total of nine 200-level credits, with one course in each domain of no less than three credits.”
- On 12/3/2019, the Faculty of Arts & Sciences voted to approve the increase EPC proposed to the Additional Domain Credits. The new language reads: “General education also requires undergraduates to take at least nine more credits in the three knowledge domains of ALV, CSI, and NQR, with at least three credits in each domain.”

Policy Actions

- On 10/8/19, EPC approved changes to the Registrar’s course distribution standards for scheduling undergraduate classes. These guidelines can be found as Appendix A.
- On 2/17/20, EPC approved minor changes to the composition and charge of the COLL 100/150 subcommittee. See Appendix B for the revised language.
- On 4/20/2020, EPC approved a new COLL 350 subcommittee. See Appendix C for its charge.

New Majors, Minors, Programs, Department Names

- new Minor in Military Science and Leadership (EPC approved 2/24/20, FAS approved 3/5/20)

Curriculum Changes Approved by EPC in 2019-2020

Proposal	Description	Date
Classical Studies	Reduction in honors levels	10/4/19
Classical Studies – postbac program	Updates to certificate program requirements	10/4/19
Computer Science	Add MATH 131 and 132 to courses fulfilling math proficiency in computer science	4/27/20
Data Science - minor	Add DATA 202 and PHIL 330 to courses fulfilling ‘deliberations’ requirement for the minor	4/6/20
Data Science - minor	Adjustments to minor requirements	4/13/20
Data Science - major	Additional courses to fulfill major requirements	10/18/19
Economics – JDP	Addition of COLL 400 to eligible courses for 4 th -year students	4/20/20
English – JDP	Allow a single course to satisfy two requirements for the major	4/27/20
English	Clarification of which linguistics courses count towards the major	4/20/20
GSWS	Adjust minor to require feminist theory course	11/15/19
Geology	Revisions to major and minor requirements	2/24/20
Global Studies – European Studies	Add HIST 111 and 112 to courses fulfilling the major and minor	10/4/19
Global Studies – European Studies	Update to courses that fulfill major requirements	8/30/19
Global Studies – European Studies	Adjustment to description of major and minor requirements	4/27/20
Health Sciences	Addition of a Human Nutrition Concentration (BS)	10/11/19
Health Sciences	Adjustment to core curriculum for major concentrations	5/11/20
Judaic Studies	Addition of HIST 171 and RELG 311 to courses fulfilling the minor requirements	10/4/19
Marine Science	Merge ‘electives’ and ‘fundamentals’ categories in requirements for the minor	4/27/20
Marine Science	Addition of eligible courses for the minor	1/27/20
MDLL – French and Francophone Studies	Adjustment to major requirements	1/27/20
Neuroscience	Addition of APSC 480 to Group D electives for the major	1/27/20
Neuroscience	Allow BIOL 404 to fulfill requirement in cell biology	1/27/20
Neuroscience	Shift APSC 480 to Group C electives	1/27/20
Psychological Sciences	Adjustment to the requirements for a BS	4/27/20

Public Policy	Replace GOVT 350 with PUBP 201 in major requirements; additional courses to fulfill 'political institutions' requirement	3/23/20
School of Business – BBA program	Require BUAD 231 for entrance to business school	3/23/20
Sociology	Addition of SOCL 314 to major concentration electives of Health, Medicine, and Well-Being	4/20/20
Sociology	Addition of SOC 366 to major concentration in Criminology, Law, & Society	4/13/20
Sociology	Add SOC 314 to courses applied to two major concentrations	4/13/20
Theater, Speech, and Dance; APIA, Global Studies	Exemption to cross-listing restrictions	10/18/19
Theater, Speech, and Dance	Added DANC THEA 350 to 'movement' requirement of the Theater major	8/30/19
UREG	Limit credits taken over the winter term to 4 (or 6 with petition to COD)	1/27/20

COLL Overview

2019-2020 marked the fifth year of the COLL curriculum. EPC approved 131 proposals for COLL attributes, including the first five COLL 350s. Approvals are summarized in the table below with complete details in the tables in the next section. (For COLL 200s, subtypes with “=” are dually anchored in two domains. Other COLL 200s have the “anchored” domain listed first, with the “reaching out” domain(s) listed after the “>”.)

COLL course	number approved	subtype	number
COLL 100	9		
COLL 150	26		
COLL 200	45	ALV=CSI	6
		ALV=NQR	1
		CSI=NQR	1
		ALV>CSI	14
		ALV>NQR	0
		ALV>CSI, NQR	2
		CSI>ALV	12
		CSI>NQR	5
		NQR>ALV	0
		NQR>CSI	4
COLL 300	30	C30C	25
		C30D	4
		C30G	1
COLL 350	5		
COLL 400	16		

The challenges posed by COVID-19 stalled some of the initiatives EPC hoped to pursue during Spring 2020 and necessitated some creative adaptations. Please note the following:

EPC and the Center for the Liberal Arts (CLA) collaborated closely on the finalization of COLL 350: Difference, Equity, Justice and began a process of reevaluating COLL 300 in light of the new requirement. The COLL curriculum is an integrated whole, such that changes to one component may necessitate updating others. COVID-19 halted the process of reviewing COLL 300 in light of the new COLL 350, but the 2019-20 EPC hoped the review will continue in collaboration with the CLA and the COLL 300 Working Group when conditions permit.

In response to travel restrictions resulting from the COVID-19 pandemic, EPC endorsed two emergency provisions for on-campus and global COLL 300s. All summer 2020 study abroad programs were cancelled, depriving many students of the opportunity to complete a COLL 300. EPC endorsed granting COLL 300 credit to remotely taught summer courses that would have been offered on location abroad provided they engaged virtually with local sites and communities. EPC also endorsed incorporating video recordings of speakers from previous on-campus COLL 300 series into summer and fall 2020 courses that carry the COLL 300 attribute.

COLL Attributes Approved by EPC in 2019-2020

COLL 100s

Course	Date EPC Approved
APSC 100: The Geometry of Life	2/3/20
AMES ARAB COLL 100: Travelers and Travelling from premodern to contemporary times	3/30/20
ARTH 100: Beauty	10/25/19
BIOL 100: Designer Games	10/11/19
COLL 100: Establishing the Virginia Commonwealth, 1585-1660	4/6/20
GERM 100: Silence	4/6/20
HIST 100: Coffee and Modernity	6/9/20
HIST 100: The Wire and Urban Education in the 21 st Century	10/11/19
SOCL 100: Economic Insecurity: The Virginia Eviction Crisis	4/20/20

COLL 150s

Course	Date EPC Approved
AMST 150: Introduction to Latina/o/x Studies	7/2/20
AMST 150: Queens in Crisis: LGBT Culture from the Lavender Scare to the AIDS Epidemic	10/25/19
ANTH 150: Security in the Age of Terror	10/4/19
CLCV 150: Making Myth: Narrative, Expression, and Adaptation	4/6/20
COLL 150: Describing, Debating, and Deconstructing Dreams	10/11/19
COLL 150: Story	10/11/19
COLL 150: Surrealist Show & Tell: Objects & Collections	2/3/20
COLL 150: Women Surrealist Artists and Writers	2/3/20
ECON PUBP 150: Economic and Policy Issues in American Higher Education	3/2/20
EDUC 150: Books & Bias: Diversity in Popular Children's Literature	10/25/19
ENGL 150: Gender Politics in African Fiction	10/11/19
FMST 150: Writing about Documentary Film	7/2/20
FREN 150: Ghosts and Hauntings in Francophone Cultural Memory	10/4/19
GEOL 150: COLL of the Wild: A Natural History of the Coastal Plain of Virginia	2/3/20
GEOL 150: Planetary Science and Science Fiction	10/25/19
HISP 150: Culturas indígenas del mundo: Indigenous Worldview Perspectives and its Cultural Formations in Latin America and the Caribbean	6/9/20
HIST 150: Beyond the Caravan: Middle Eastern Traveling and Travelers	10/11/19
HIST 150: Bible & History	10/11/19
HIST 150: Our Monsters, Our Selves	2/17/20
KINE 150: Community Health and Research	4/6/20
PHYS 150: The Physics of Music	4/13/20

RUSN 150: Hard & Soft Socialism	5/11/20
RUSN 150: Vampires East and West	10/4/19
SOCL 150: Gentrification	10/4/19
THEA 150: A Playwright's Journey	5/11/20

COLL 200s

Course	Subtype	Date EPC Approved
AMES ANTH MUSC 372: Music Cultures of the Middle East	ALV=CSI	11/9/19
AMST LAS 290: Latinx Literature in the U.S. and Beyond	ALV>CSI	10/25/19
ANTH 250: Introduction to Native Studies	CSI>ALV	3/2/20
ANTH 350: Nature and Society in Rio de Janeiro	CSI>NQR	12/6/19
ARAB 310: Season of Migration to the East	ALV>CSI	11/22/19
CHEM 360: Cambridge Scientists	NQR>CSI	2/24/20
CHIN 303: Hacking Chinese Studies	ALV=NQR	10/18/19
CSCI 320: Introduction to Bioinformatics	NQR>CSI	10/25/19
ENGL 200: Mermaid Tales	ALV>CSI	11/15/19
ENGL 200: Violent Law: Literature and the Shaping of U.S. Rights	ALV=CSI	10/11/19
ENGL 371: The New Border	ALV>CSI	10/18/19
ENGL 381: Topics in British Literature before 1700	ALV>CSI, NQR	2/24/20
ENSP 249: A Cross-Cultural Perspective on People, Plants, and the Built Environment	NQR=CSI	10/25/19
ENSP 303: Climate Change and Our Responsibilities to Climate Refugees	ALV>CSI	9/27/19
EURS HIST 211: History of Brexit	CSI>ALV	2/17/20
FREN 390: Politics of Nature	ALV>CSI	4/27/20
GOVT 391: Religion in Contemporary American Politics	CSI=ALV	1/27/20
GOVT INRL 391: Politics of Nuclear Weapons	CSI>NQR	10/11/19
GOVT 392: Citizenship and Global Mobility	ALV=CSI	6/24/20
GERM 387: European Borderlands: Frictions and Flows	ALV>CSI	2/17/20
GERM 390: Exile and Migration	ALV>CSI	2/17/20
GSWS ENGL 200: Lesbian Fictions	ALV>CSI	2/3/20
HISP LAS 252: The Latinx Novel	ALV>CSI	2/17/10
HIST 212: Reel Indians: Native Americans in Film	CSI>ALV	3/2/20
HIST 212: US Military Involvement in Vietnam	CSI>ALV	4/13/20
HIST 218: From the American Revolution through the American Civil War	CSI>ALV	10/18/19
HIST 312: Bodies and Selves in Early America	CSI=ALV	10/18/19
HIST 379: Russia after Stalin	CSI>ALV	9/13/29
INTR 295: Sharpe Mapping Project	CSI>ALV	9/13/29
KINE 295: Health-Related Exercise Prescription	NQR>CSI	10/18/19
KINE 361: Population Nutrition, Policy, and Programs	CSI>NQR	3/2/20
KINE 362: Sustainable Food Systems and Diets	CSI>NQR	3/2/20
LING 230: English Language in U.S. Culture	CSI>ALV	3/23/20

LING 330: Semitic Languages: History, Structure, Ideology	CSI>ALV	10/25/19
MATH 110: Brewing Up Statistics	NQR>CSI	9/13/19
MDLL 360: Cultural Studies and the Society of the Spectacle	ALV>CSI	10/18/19
MSCI 330: Introduction to Marine Science	NQR>CSI	9/27/19
PHIL 220: Philosophy of Race	ALV>CSI	1/27/20
PHIL 360: Feminist Metaphysics	ALV>CSI, NQR	5/11/20
PSYC 360: Adult Development	CSI>NQR	4/27/20
RELG 208: Religion and Sports	CSI>ALV	9/27/19
RELG 208: Religions of Southern Africa	CSI>ALV	1/27/20
RELG 308: Oral Histories: Theory and Method	ALV>CSI	10/4/19
RELG 361: Modern Hinduism	CSI>ALV	11/22/19
RUSN 308: Hard and Soft Socialism	ALV=CSI	10/25/19

COLL 300s

Course	Subtype	Date EPC Approved
BIOL 318: Conservation Biology	C30C	1/27/20
BAUD 413: Global Business Immersion	C30G	3/23/20
CHEM 360: Movement and Migration of People and Ideas	C30C	3/23/20
CHEM 360: Scaling Sustainability: Global Impacts on Environment and Energy	C30C	10/25/19
CLCV 356: Comparative Slavery	C30C	3/2/20
COLL 300: Energy for the 21 st Century	C30C	10/18/19
COLL 300: In Awe of Chemistry, Nature, and Healing	C30C	11/22/19
COLL 300: Talking about Climate Change	C30C	10/11/19
CRWR 465: Creative Nonfiction: Scale & Transformation	C30C	10/18/19
ECON 300: RCTs for Poverty Reduction	C30C	12/6/19
FMST 330: Social Media and Global Rhetoric	C30D	1/27/20
FREN 295: Beyond Business French	C30C	5/11/20
GOVT 326: International Law	C30C	4/27/20
GOVT 336: Governments and Politics of China and Japan	C30C	10/11/19
GOVT 337: Politics of Africa	C30C	12/18/19
GOVT 391: U.S. Grand Strategy in the 21 st Century	C30D	8/30/19
GOVT 391: World Politics & COVID-19	C30C	4/27/20
GOVT 392: Citizenship & Global Mobility	C30C	4/27/20
HIST 311: Frontier in American Culture	C30C	3/31/20
HIST 311: Sex in Modern America	C30C	3/23/20
HIST 312: History of Washington, D.C. – Promise and Paradox	C30D	1/27/20
KINE 270: Foundations of Epidemiology	C30C	12/18/19
KINE 280: Foundations of Public Health	C30C	4/20/20
KINE 320: Issues in Health	C30C	4/20/20
PUBP 490: Policy Tools in U.S. National Security	C30D	1/27/20
RELG 308: Mythology in Comic Books	C30C	11/1/19
RELG 308: Meditation and Wellness	C30C	3/30/20

RELG 308: Religion in the Time of Cholera	C30C	1/27/20
RELG 361: Modern Hinduism	C30C	4/20/20
RELG 362: Magic, Science, and Religion	C30C	4/27/20

COLL 350s

Course	Date EPC Approved
ANTH 318: Anthropology of Racialized Bodies and Places	5/11/20
HIST 211: History on Stage	5/11/20
PHIL 306: Philosophy of Race; Identity, Racism, and Justice	5/11/20
PSYC 100: Underrepresented Scholars in the Academy	5/11/20
SOCL 412: Social Inequality and Health	5/11/20

COLL 400s

Course	Date EPC Approved
AMES GOVT INRL 440: State Building in Afghanistan	12/6/19
APIA 499: Senior Capstone Project	11/1/19
APSC 450: Computational Neuroscience	9/27/19
BIOL 460 – Advanced Seminar in Biology	1/27/20
BIOL 460 – Ecosystem Ecology	11/8/19
BIOL 460 – Molecular Biotechnology in Plants	8/30/19
CAMS 496: Honors	5/11/20
CSCI 425: Entrepreneurship in Computer Science	10/18/19
DATA 431: Spatial Data Discovery	3/2/20
DATA 442: Neural Networks & Deep Learning	3/30/20
ECON 485: Globalization and Inequality	3/23/20
ENGL 475: Politics of Ugly Feeling	4/6/20
FREN 450: Advanced Seminar in French & Francophone Studies	1/27/20
GEOL 491: Senior Research	2/24/20
INTR 495: Honors	11/8/19
INTR 496: Honors	4/13/20

Non-COLL Proposals Approved in 2019-2020

Course Change Applications

Course	Date EPC Approved
APIA 444: Filipino American & Diaspora Studies	10/4/19
APSC 428: Scanning Probe Nanoengineering	5/11/20
ART 430: Photography Portfolio	1/27/20
ARTH 391: Nature and its Representations	2/10/20
ARTH 395: Ink Painting	2/10/20
BIOL 408: Virology Lab	2/17/20
BIOL 409: Virology	2/24/20
BIOL 437: Immunology	2/24/20
BIOL 442: Molecular Genetics	1/27/20
CHEM 205: Advanced Freshman Chemistry	9/13/29
CHIN 411: Independent Study	4/13/20
CRWR 466: Advanced Workshop in Creative Nonfiction	5/11/20
CRWR 468: Advanced Workshop in Fiction Writing	5/11/20
CRWR 469: Advanced Workshop in Poetry Writing	5/11/20
CRWR 476: Visiting Writer Master Class	5/11/20
ECON 300: Topics in Economics	9/13/19
ENGL 314: Old English	4/20/20
ENGL 315: Beowulf	3/30/20
GEO 491: Senior Research	2/17/20
GOVT 350: The Policy Process	2/10/20
JAPN 210: Modern & Contemporary Japanese Literature	4/13/20
KINE 352: Nutrition and the Brain	2/3/20
KINE 461: Physiology Journal Club	8/30/19
LING 418: Language Patterns: Types and Universals	4/6/20
MUSC 351: Departmental Ensemble Tour	12/1/19
PSYC 362: Sexuality	4/13/20
RELG 391: Theory and Method in the Study of Religion	1/27/20
SOCL 366: Asian American Demography and Law	10/18/19

Domain or Proficiency Applications

Course	Subtype	Date EPC Approved
ART 226: Sculpture: Force & Motion	ALV, ARTS	5/11/20
ENGL 210: Riddles, Ruins, and Wretches	ALV	2/10/20
FREN 296: Beyond Business French	CSI	2/17/20
FREN 305: Discovery Seminar in French & Francophone Studies	ALV	1/27/20
HISP 290: The Latino Novel	ALV	9/13/19
HIST 413: Middle Egyptian Texts	ALV	8/30/19
MATH 110: Brewing Up Statistics	NQR, MATH	9/13/19
MUSC 379: Beatle Music	ALV	11/8/19
RELG 308: History of Theology	ALV	2/3/20
RELG 317: Women in Islam	ALV	8/30/19
RELG 335: Modern Jewish and Christian Thought	ALV	2/3/20

New Course Applications

Course	Date EPC Approved
ANTH 318: Anthropology of Racialized Bodies	10/25/19
ANTH 343: Deciphering Ancient Egypt I	2/3/20
ANTH 344: Deciphering Ancient Egypt II	2/3/20
ANTH 372: Music Cultures of the Middle East	11/1/19
ANTH 421: The Archive	10/18/19
APIA 450: Senior Seminar in Asian & Pacific Islander American Studies	10/4/19
APSC 311: Molecular Cell Biology	5/11/20
APSC 350: Topics in Applied Science	12/2/19
BIOL 340: Marine Biology	2/17/20
BIOL 377: Bioengineering and Synthetic Biology	1/27/20
BIOL 406: Molecular Neuroscience Lab	3/23/20
BIOL 451: Genomics/Functional Genetics Lab	2/17/20
BIOL MSCI 340: Marine Biology	2/17/20
CAMS 495: Honors	5/11/20
CLCV 209: Deciphering Ancient Egypt I	3/23/20
CLCV 210: Deciphering Ancient Egypt II	3/23/20
CSCI 215: Introduction to Bioinformatics	4/27/20
CSCI 445: Mobile Application Security	4/6/20
DATA 311: Databases	10/18/19
DATA 330: Applied Time Series Analysis	9/13/19
DATA 340: Topics in Data Science	8/30/19
DATA 390: Directed Research in Data Science	11/22/19
DATA 424: Mentored Data Science Teaching	11/22/19
EDUC 402: Urban Education	10/18/19
ENGL 317: Topics in Old English Literature	4/6/20

GOVT 493: Advanced Topics in Government	10/11/19
HIST 278: Deciphering Ancient Egypt I	12/6/19
HIST 279: Deciphering Ancient Egypt II	12/6/19
HIST 379: Russia after Stalin	9/13/29
INTR 110A: Art and Wellness	2/17/20
INTR 110M: Mindfulness Meditation	2/17/20
INTR 110S: Soccer and Culture in the Hispanic World	2/17/20
INTR 110Y: Yoga	2/17/20
KINE 353: Nutrition and Human Performance	9/13/29
KINE 357: Nutrition across the Lifespan	9/13/29
LAS E99: Brazilian Ensemble	2/3/20
LAS 101P: Elementary Portuguese Level 1	2/3/20
LAS 102P: Elementary Portuguese Level 2	2/3/20
LAS 207: Culturas de in(ex)clusión en el mundo hispánico	4/13/20
LAS 208: La imaginación cultural: arte y literatura en el mundo hispanohablante	4/13/20
LAS 240: Introduction to Hispanic Studies	2/3/20
LAS 251: Caribbean Language and Identity	2/3/20
LAS 252: The Latino Novel	4/13/20
LAS 310: Politics of Developing Countries	2/3/20
LAS 312: US Interventions in Latin America	2/3/20
LAS 313: Globalization and International Development	2/3/20
LAS 322: Issues in Mexican Culture	2/3/20
LAS 328: International Politics Economics	2/3/20
LAS 332: Race/Gender/Popular Culture in Brazil	2/3/20
LAS 337: Immigration, Assimilation, Ethnicity	2/3/20
LAS 350: Creative Writing in Spanish: Poetry	2/3/20
LAS 351: Medical Interpretation	2/3/20
LAS 370: Environmental Culture	2/3/20
LAS 371: Fashioning the Nation	2/3/20
LAS 377: Imagining the Spanish Transatlantic Empire	2/3/20
LAS 498: NSA Internship	2/3/20
LING 330: Topics in Linguistics	10/18/19
LING 424: Discourse Analysis	3/2/20
LING 491: Research in Linguistics	10/18/19
MDLL 300A, 300B: Living Language and Culture	3/2/20
PHYS 302: Fluid Mechanics	10/4/19
PSYC 456: Stereotypes and Prejudice	4/27/20
PUBP 201: Introduction to Public Policy	2/10/20
RELG 278: Deciphering Ancient Egypt I	2/17/20
RELG 279: Deciphering Ancient Egypt II	2/17/20
SOCL 314: The Politics of Global Health	2/3/20
SPCH 201A: Public Speaking	3/30/20

Non-Traditional Instructional Modes Application

Course	Date EPC Approved
CHEM 206: Organic Chemistry I (summer)	4/20/20
KINE 352: Nutrition and the Brain	4/27/20
KINE 460: Universal Basic Healthcare and Global Health Management	0/13/19

Appendices

Appendix A

On 10/8/19 EPC approved the following revised language for the course distribution standards for undergraduate classes:

EPC Course Distribution Standards for Undergraduate Classes in Fall & Spring Terms
(changes are in red)

The over-arching goals for this document are to maximize student-scheduling choices; to utilize classroom resources as effectively as possible; and to make the semester class scheduling process as efficient as possible.

To those ends, the Educational Policy Committee has established the following guidelines to use in building the schedule and assigning classrooms. **These guidelines apply to all undergraduate courses, whether scheduled in public classrooms (PCLS) or department rooms.** In addition, graduate courses scheduled in public classrooms (PCLS) must follow the standard time slots listed below.

- There are **18 “STANDARD” time slots for 3-contact hour 3- and 4-credit courses** with multiple meetings per week between 0800 (8 am) and **1950 (7:50 pm)**, and additional “approved” times for evening sections and courses that meet once-a-week.

- 1) 0800-0850 MWF
- 2) 0900-0950 MWF
- 3) 1000-1050 MWF
- 4) 1100-1150 MWF
- 5) 1200-1250 MWF
- 6) 1300-1350 MWF (1-1:50 pm)
- 7) 1400-1450 MWF (2-2:50 pm) OR 1400-1520 MW (2-3:20 pm)
- 8) 1530-1620 MWF (3:30-4:20 pm) OR 1530-1650 MW (3:30-4:50 pm)
- 9) 1700-1820 MW (5-6:20 pm)
- 10) **1830-1950 MW (6:30-7:50 pm)**
- 11) 0800-0920 TR
- 12) 0930-1050 TR
- 13) 1100-1220 TR
- 14) 1230-1350 TR (12:30-1:50 pm)
- 15) 1400-1520 TR (2-3:20 pm)
- 16) 1530-1650 TR (3:30 – 4:50 pm)
- 17) 1700-1820 TR (5-6:20 pm)
- 18) **1830-1950 TR (6:30-7:50 pm)**

- Classes meeting once per week must start at 1530 (3:30 pm) or later:
- ³⁵₁₇ 3-contact hour examples: M 1530-1820 (3:30-6:20 pm)
T 1700-1950 (5-7:50 pm)
W 1900-2150 (7-9:50 pm)
- ³⁵₁₇ One day courses that begin at 1530 are **not** included in the calculations of “standard” time slots.
- ³⁵₁₇ One day courses that begin at 1700 are included in the calculations with the “standard” time slots.
- Friday only courses may meet 1400-1650 (2-4:50 pm). This time slot is **not** included in the calculations of “standard time” slots.

Additional Notes:

- COLLEge 100s and COLLEge 150s may **NOT** meet once a week.
- 3-contact hour classes that use these time blocks will have priority in the assignment of public classrooms.
- 3-contact hour courses that do not use these time blocks (or that want multiple classrooms for one or more day but not for all) will be placed after standard time block courses are assigned rooms.
- The Wren building is not available for any academic classes after 1700 (5 pm).

To maximize distribution of classes across days, times, and classrooms; departments & programs will:

1. Schedule “standard” time block classes in at least 12 of the **18** “standard” time blocks listed on Page 1, **with the number of academic courses offered by a department or program at the early (8am) or late (5pm or later) time slots scaled to the total number of courses offered by that unit, as follows:**

# of standard sections	Minimum # of 8am or 5pm (or later) starts
1-15	1
16-30	2
31-45	3
46-60	4
61-75	5
76-90	6

2. Offer no more than 10% of its “standard” sections in any single “standard” time slot.
 - If 10% of the unit’s classes is at or above X.5, then round up to the nearest whole number.
 - For Example: If a department has between 15 and 24 counted classes; then no more than two may be offered in any single time slot.

- If a department has between 25 and 34 classes, then no more than three may be offered in any single time slot, etc.
 - Generally only standard 3- or 4-credit, 3-contact hour courses are counted in this 10%; **however**, when 2-hour or longer laboratory sections are taught by faculty who also teach the corresponding lecture sections, those laboratory sections are included in the calculation (i.e., denominator) to determine a unit's conformity with the 10% guidelines. For this exception, labs that meet for 1 hour and 50 minutes are considered a "two hour" lab.
- 3. **Offer only one section of a specific class during any "standard" time block unless all other time blocks are being used for the course.**
 - Exceptions: COLLege 100s, COLLege 150s, COLLege 400s and other topics courses that have different content.
- 4. **Schedule 4-contact hour classes with starting times that match the starting time for a "standard" time block.**
 - Departments and programs are encouraged to schedule these in MW pattern for two hours each, beginning with an established begin time.
 - In general: MW 0800-0950 or MW 1200-1350 or MW 1530-1720; but **not** including a MW 1400 (2 pm) start.
- 5. **Schedule 1- to 2-contact hour classes, such as discussion, lab, and similar sections to maximize room utilization and in consideration of student scheduling.**
 - As noted above, laboratory sections taught by faculty who also teach the corresponding lecture classes are counted in the calculations of the 10% and distribution guidelines.
 - 1- to 2-contact hour courses cannot cross "standard" time blocks if using public classrooms.
- 6. **"Bundle" 1- to 2-contact hour (and non-standard 3-contact hour) classes** during the scheduling process with other similar 1- to 2- contact hour classes or with 2-day MWF courses, in order to utilize classrooms as efficiently as possible.
- 7. **EXCEPTION: 4-contact hour 3- and 4-credit courses** with multiple meetings per week between 0800 (8:00 am) and 1950 (7:50 pm) where the first three contact hours meet during a "standard" time slot will be included in the calculations of #1 & #2 on page 2. The fourth contact hour will not be counted in the calculations and should be bundled if possible (see #6 above). The first three contact hours will receive the same priority room assignment as 3-contact hour 3- and 4- credit courses. The fourth contact hour will receive the same priority room assignment as 1- to 2-contact hour courses.

******The Room Assignment Priority Order can be found in the *Schedule Build Reminders* document on the Academic Scheduling website at www.wm.edu/registrar/scheduling.

Appendix B

On 2/17/20 EPC approved the following revised language for the COLL 100/150 subcommittee:

The Educational Policy Committee (EPC) delegates the review of COLL 100 and COLL 150 proposals to an appointed subcommittee. The review may include communication to the faculty member about the proposal. Proposals fully aligned with the Arts & Sciences Faculty and EPC criteria are forwarded to the EPC for final approval. Additionally, the subcommittee collaborates with the EPC and the Center for the Liberal Arts (CLA) in the following ways:

- Advise the EPC on refinements to the course criteria and the Curriculog proposal form.
- Advise the CLA on areas indicated for faculty development.

The subcommittee consists of at least five (5) members:

- 1 – faculty member on EPC
- 1 - faculty member with knowledge of teaching writing
- 1 - faculty members to round out disciplinary areas represented
- 1 – faculty/professional member, information literacy (W&M Libraries)
- 1 – faculty/professional member, instructional technology (Studio for Teaching and Learning Innovation)

Subcommittee members serve 1-year, renewable terms and typically meet at least monthly during the academic semesters. Priority is given to the selection of members who have taught a COLL 100 or COLL 150.

Appendix C

On 4/20/20 EPC approved the following language constituting the COLL 350 subcommittee:

COLL 350: Subcommittee

The Educational Policy Committee (EPC) delegates the review of COLL 350 proposals to an appointed subcommittee. The review may include communication to the faculty member about the proposal. Proposals fully aligned with the Arts & Sciences Faculty and EPC criteria are forwarded to the EPC for final approval. Additionally, the subcommittee collaborates with the EPC and the Center for the Liberal Arts (CLA) in the following ways:

- Advise the EPC on refinements to the course criteria and the Curriculog proposal form.
- Advise the CLA on areas indicated for faculty development.

The subcommittee consists of at least five (5) members:

- One faculty member on EPC
- Faculty members representing Areas I, II, III
- One former faculty fellow from the Center for the Liberal Arts
- Chair, Assessment Steering Committee (ex officio)

Subcommittee members serve 1-year, renewable terms and typically meet at least monthly during the academic semesters. Priority is given to the selection of members who have taught a COLL 350.