

**EPC Minutes
February 6, 2023**

Attendance: Kristin Wustholz, Ben Boone, Jim Barber, Cory Springer, Annie Blazer, Michael Cronin, Brennan Harris, Oliver Kerscher, Candice Benjes-Small, Christy Porter, Max Berckmueller, Megan Sanbury, Jim Deverick, Vladimir Atanasov, Denise Ridley-Johnston, Larry Evans, Magali Compan

1. Approval of the Jan. 30 minutes

Approved by unanimous consent with no changes.

2. Consent calendar

HIST - 150 - Southern Queery	COLL 150
MUSC - 150 - Music and Authenticity	COLL 150

Approved by unanimous consent with no changes.

3. Other proposals

GSWS - 318 - Gender and Global Human Rights Proposal has crosslistings.	Course change
PSYC - 150 - Underrepresented Scholars in the Academy	COLL 150
SOCL - 318 - Gender and Global Human Rights	Course change

The PSYC 150 section is restricted to WMSURE scholars; unclear whether the weekly WMSURE meeting is included in the credit hours. Need clarification on the structure of the course with WMSURE requirements/skill-building. Pause on this proposal pending further information.

318 needs the addition of a description for CSI. Pause on this proposal pending that additional information.

4. Updates on delinking review instructions/process:

- Solicit “delinking review package” from chairs & program directions – due in 6 weeks
- Solicit a corresponding package from DC on each of its program structures w/ representative syllabi and CHP compliance – due in 6 weeks (EPC would continue to evaluate individual courses within these programs, since courses often rotate)
- Each package contains a form for each of the delinked course categories (e.g., research, labs, independent study, internships, other bundled courses) that asks units to:
 - Describe category + associated individual courses
 - Describe how courses within the type meet the credit hour policy (summary statement, breakdown of hours, rationale/feedback mechanism if >10% alternative modalities)
 - Include representative syllabi, with best practice that includes a syllabus statement addressing CHP
 - Describe unit recordkeeping mechanism – after category approval, how will units keep track of CHP compliance for accreditation

- Internships – distribute EPC policy & best practices by the end of Feb.
- Winter study abroad – continue to evaluate on an individual (faculty) basis, since these courses and instructors often rotate
- Units (n = 35) submit the packages via email by March 22, briefly reviewed for completeness, then Curriculum administration handled by KW/BB.

Discussion notes: Consider adding theses as a distinct category here. Concern about a flood of requests coming via email; solution may be a Qualtrics form. Reiterate that this process will bring us in alignment with SACSCOC accreditation guidelines. There was consensus from EPC on the process.

Internship subgroup met to discuss consistent framework and criteria for internships, recognizing the vast diversity of internship experiences that in which students engage. A possible framework for 3-credit internship course:

- Internship hours: 90 (min) – 120 (max) hrs
- Contact hours (classroom or direct faculty instruction): 3 hrs (min)
- Independent student work: 12 hrs (min)
- Required: total => 135 hrs, final product, pre-approval/agreement

Minutes submitted by Jim Barber.