EPC Minutes
August 31, 2022

ATTENDANCE: Vladimir Atanasov, Jim Barber, Annie Blazer, Ben Boone, Susan Bosworth, Michael Cronin, Magali Compan, Jim Deverick, Brennan Harris, Oliver Kerscher, Sallie Marchello, Christy Porter, Cory Springer, and Kristin Wustholz (Chair).

1. Approval of the August 24 minutes

Approved by unanimous consent

2. Consent calendar

BUAD - 433 - Identity, Power, and Profit: Perspectives on DEI Work	COLL 350
ECON - 456 - Economics of Health and Health Care (this is a proposed change)	Course change
ENGL - 465 - Medieval America	COLL 350

Approved by unanimous consent

3. Other proposals

KINE - 458R - Cellular Basis of Neuromuscular Physiology	New course

- Discussion/clarification that this was approval for major writing requirement

Approved

4. Website & Curriculog form updates

- Discussion regarding Curriculog forms
- Confusion regarding indication of new course or change to existing course
    - Suggest separate boxes added to better delineate between these two types of proposals
- Reviewed revised webpages on "Submit Proposals to EPC" and "Proposal Deadlines"
    - Updated information on cross-linking, delinking, and type of instruction
    - Attempt to make deadlines that are more stable year after year
- Reviewed revised COLL200 Curriculog Form
    - Suggestions for correcting hours necessary for summer school
    - Added language at the end to reiterate best practice to include COLL200 language and goals in syllabi
    - Try to clarify between domains or equally anchored domains
    - Change how course type is identified – TOPICS vs PERMANENTLY NUMBERED
    - *Cory made the suggested changes in real-time to current form
- Plan to roll out new forms at the same time, next for discussion/review will be COLL300
- Request from the Dean's Office that EPC consider (marinate) on the idea of setting minimum enrollments to
    - 25 students noting that there will likely be many exceptions
    - Suggestion that the cap be 24 to accommodate better small group divisions
    - Discussed how EPC might partner with the Dean's office such as justification on proposals for smaller classes
    - Need to also consider making better use of space
- Update from team COLL that work on language revisions has begun

Submitted by M. Brennan Harris