

**EPC Minutes
March 4, 2022**

In attendance:

Jim Barber, Candice Benjes-Small, Annie Blazer, Ben Boone, Magali Compan, Larry Evans, Matt Haug, Josh Erlich, Sallie Marchello Christy Porter, Kristin Wustholz Cory Springer, Amy Xui, Tom Zhang

Approval of the February 25, 2022 Minutes

- Minutes approved.

Consent calendar

Computational & Applied Mathematics and Stats Curriculum Change

FREN - 390 - Advanced Topics in French and Francophone Studies Course change

Global Studies - Asian Pacific Islander American (APIA) Studies Curriculum Change

- Consent calendar approved.

Other proposals

FREN - 316 - Topics in French and Francophone Studies Course change

- FREN 316 proposal approved.

DANC THEA - 350 - Introduction to Physical Theatre COLL 200 (ALV>CSI)

- Following a brief discussion in which EPC members considered details provided by the instructor regarding the content provided in the course in the CSI domain, the proposal was approved for COLL 200.

Discuss EPC-relevant suggestions that have come up in the Sustainable COLL group:
modifications to the COLL 300 Curriculog form, syllabus requirements

- Members discussed whether roadblocks to COLL 300 approval arise from the Curriculog form.
 - Faculty may not understand the new COLL 300 criteria (from fall, 2021) stating the COLL 300 designation is permanent and we don't have themes). The old language for COLL 300 is still visible on W&M student-facing website which could cause confusion for faculty
 - Ben suggests editing the student-facing website to accommodate searches better.

- Larry asked for an update on study abroad demand for fulfilling COLL 300. He notes SA is an excellent way to complete COLL 300, but making many courses into permanent COLL 300s may disincentivize students from travel. Ben says study abroad applications are increasing; students seem to be eager to study abroad.
- Magali suggested the EPC web documents be updated to include a more detail on goals of 300 and an explicit definition of global to help faculty proposing 300s.
- Other ideas to facilitate COLL 300 applications: place link to the COLL 300 website at the top of the Curriculog website and promote the CLA website revisions currently underway.

Discuss whether EPC needs complete or draft syllabi to be uploaded into Curriculog

- Syllabi are helpful to EPC to make decisions and offer feedback on proposed courses.
- To accommodate the faculty proposing new or revised courses, or those who wish to create skeletal student-facing syllabi for pedagogical reasons may submit older syllabi or draft syllabi. EPC can engage in dialog faculty if their syllabi are unclear as needed

Discuss EPC deadlines for Fall 2022 courses

- Registration is 4/22. EPC needs course proposals by Monday, 4/11 to review. This deadline allows Cory to upload for Registration. 100 and 150s do not need review from EPC.
- Ben will ensure that faculty not on fas-d email list will also have information on the Registration dates for A&S and the Curriculog deadline.

EPC to remove email comments from Curriculog so guests cannot see details of conversations between EPC and faculty who propose courses.