EPC Minutes
September 18, 2020

In attendance: Jim Barber, Candice Benjes-Small, Susan Bosworth, Magali Compan, Josh Erlich (chair), Jonathan Glasser, Alex Johnson, Tom Linneman, Sallie Marchello, Elizabeth Mead, Christy Porter, Denise Ridley-Johnston, Cory Springer, Nori Thurman, Kristin Wustholz

Minutes from 9-4-20 were approved.
Minutes from 9-10-20 were approved.

Proposals
EDUC 217 - Critical Race Theory and Education   COLL 200
 Approved.
EDUC 260 - "Truthiness" in Education   COLL 200
 Approved
EDUC 301 - Educational Psychology   COLL 200
 Josh Erlich will request more information regarding ALV/CSI components.
EDUC 320 - Social, Phil, Cultural, Historical Foundations of Ed   COLL 200
  Josh Erlich will request more information regarding ALV/CSI components.

Revision of the COLL 350 Curriculog Form
Magali Compan (Chair of the COLL 350 subcommittee) presented a revised COLL 350 curriculog form. The additional details on the revised form will be helpful for the subcommittee to be able to review COLL 350 applications.

The revised COLL 350 curriculog form was approved.

College 350 Curriculog Application

- We encourage you to consider the EPC discussion of College 350, along with the campus resources available to help with course development.

- To launch Help Text, click on the Help icon (white "I" in a blue circle, at the top of this page).

- Items with an * must be completed to launch your proposal.

- If you intend to cross-list this course, see EPC guidance.

Use this form to:

- add a College 350 designation to an existing course
- create a new course with a College 350 designation
- change a course with a College 350 designation

General Course Information

Select One*

- ○ I am creating a new course with a College 350 designation.
- ○ I am adding a College 350 designation to an existing, permanently titled course.
- ○ I am adding a College 350 designation to a section of a topics course.

For the first four years after implementation, the COLL 350 attribute may be applied to COLL 100s, 150s, 200s, 300s, and 400s, and students matriculating in the first four years after implementation who take such courses will earn credit toward both requirements. Beginning in Fall 2025, the COLL 350 attribute may be applied to COLL 200s, COLL 300s, and COLL 400s, but a course may only be used to fulfill one COLL requirement.

Will this course carry an additional COLL attribute?

- ○ COLL 100 or 150
- ○ COLL 200
- ○ COLL 300
- ○ COLL 400

First semester course will be taught:*
- [ ] Fall
- [ ] Spring
- [ ] Summer

First semester and year course will be offered?:*
- [ ] 2020
- [ ] 2021
- [ ] 2022

Department/ Program:* *Select an option*

Course Subject:* *Select an option*

Course Number:*

Credit Hours:*

Maximum Enrollment*

Current Course Title:*

New Course Title (if changing):*

Short Course Title (max 30 char to appear on transcript):*

Current Course Description for Catalog:*

New Course Description for Catalog (if changing):

Pre-Requisite(s):

Co-Requisite(s):

Can this course be repeated for credit?
☐ Course may be repeated if topic varies.

If course is repeatable, what is the limit of credits allowed?

If you are planning a nontraditional arrangement of class times or configurations (e.g., separate lecture and breakout sections), please describe here:*

Instructor who will normally teach this course:*

When this course is taught, will instructor have at least one semester of teaching at W&M?*
○ Yes ○ No

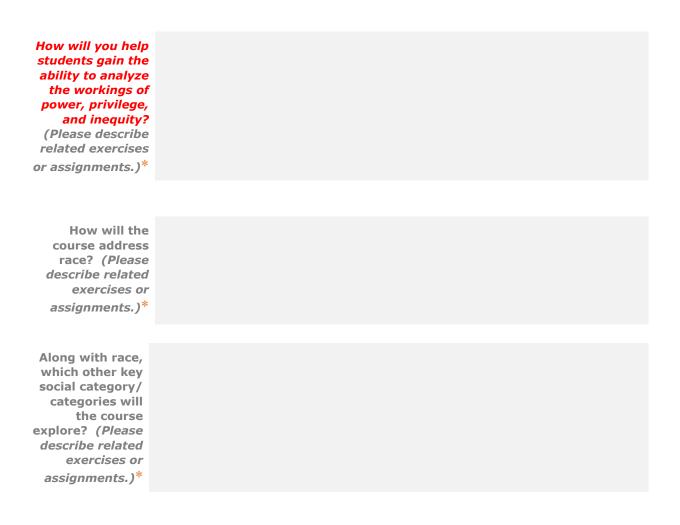## Individual Submitting this Application

Name:*

Department:*

Email:*

Phone: *

Home Department or Program

Chair: *

Curriculum Coordinator (if different than Chair):

Email (use Curriculum Coordinator if applicable):

Phone (use Curriculum Coordinator if applicable):

Cross-List Information (if applicable)

Will the course be cross-listed? If so, you can create a separate, but connected Curriculog form, which is preferable. See instructions on EPC website for that process https://www.wm.edu/as/facultyresources/committees/educationalpolicy/forms/index.php or you can complete the cross-list information below.

Cross-List Department:

Cross-List Course Subject:

Cross-List Course Number:

Chair or Program Director:

Email:

Phone:

College 350 Course Criteria

Note: To better understand and review your proposal, the committee **requires you to provide a final or draft course syllabus.** To attach your syllabus, click on the Attach File icon (white page with a green plus sign located at the top right of this page).

COLL 350 courses will examine social norms, institutional practices, and patterns of belonging and marginalization by exploring race and at least one other key social category including, but not limited to: class, disability, ethnicity, gender expression, gender identity, immigration status, language, religion, sex, and sexual orientation.

*How will you help students gain the ability to analyze the workings of power, privilege, and inequity? (Please describe related exercises or assignments.)**

*How will the course address race? (Please describe related exercises or assignments.)**

*Along with race, which other key social category/ categories will the course explore? (Please describe related exercises or assignments.)**

How will students deepen their understanding of justice, equity, and processes of social inclusion and exclusion that are historical or ongoing? *(Please describe related exercises or assignments.)**

COLL 350 courses emphasize respectful dialogue among students as an integral component of the course.
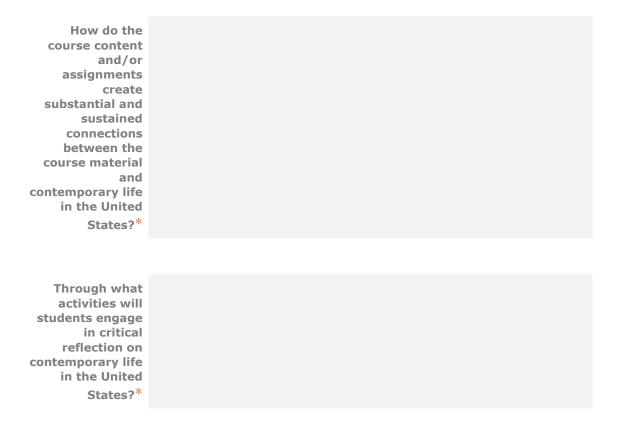
The ability to discuss and engage complex, sensitive subjects is an essential life skill. In COLL 350 courses, faculty members should be prepared to model and manage dialogue that engages the course material in meaningful intellectual ways while respecting the personal boundaries and experiences of the students.

How will the course establish ground rules and expectations for class discussion? *

What are the primary modes of discussion for this course? Where and how will discussion take place? *

What strategies will be used to resolve conflict and mediate difficult conversations? *

COLL 350 courses will enable critical reflection by requiring students to make substantial and sustained connections between COLL 350–related course material and contemporary life in the United States.

These connections are intended to situate COLL 350 issues within the students' present-day and lived experiences. Where the course topic and course material are focused primarily on the contemporary United States, the connection is implicit.

Opportunities for critical reflection help students to better understand and internalize new knowledge.

How do the course content and/or assignments create substantial and sustained connections between the course material and contemporary life in the United States? *

Through what activities will students engage in critical reflection on contemporary life in the United States? *

College 350 Support

The University recognizes that teaching courses about difference, equity, and justice may be difficult and unfamiliar to many faculty members. The Center for the Liberal Arts (CLA) has taken the lead in developing faculty-based discussion groups, workshops, and one-on-one consulting to help build faculty knowledge and confidence in developing COLL 350 courses. Faculty members are encouraged to tap these resources as they design, adapt, and propose courses.

Please note that these questions are for information purposes to respond to faculty interest and will not be part of evaluating the course proposal

Throughout the year, the Center for the Liberal Arts, the Studio for Teaching and Learning Innovation (STLI), and the Libraries conduct many workshops, discussion groups, and other teaching and learning seminars.

Have you participated or do you plan to participate in any of the workshops, discussion groups, or other teaching and learning seminars provided by the Center for the Liberal Arts (CLA), the Studio for Teaching and Learning Innovation (STLI), or the Library? Y/N

◯ Yes   ◯ No

If yes, please list these or other equivalent workshops or seminars.

So that appropriate units, such as CLA and the library, can best assist you, please indicate below any activities or assignments that may involve 1) materials such as books, journals, databases, films or recordings that may need to be acquired, or 2) additional instruction or training (for you or for students).

Assignments/Activities:

The EPC COLL 350 subcommittee will review your proposal and may have recommendations to improve your course.

Proposal Completed?

Scroll back to the top of this pane and click the right-directional triangle located at the top-left of this pane to LAUNCH your proposal.
If any required fields are incomplete, the form will highlight the required fields with a contrasting orange font color. Complete the required fields and again click the arrow to LAUNCH your proposal.

Have you attached your syllabus? (scroll up to top right in Proposal Toolbox, click "file" icon to attach)	○ Yes ○ No