

EPC Minutes
4/5/19

Meeting began at 14:05

1. Approval of minutes from 3/29/19

First name spelled wrong (missing E). Approved with correction.

2. Proposals – consent calendar

Approved without discussion

Creative Writing – Minor in Creative Writing	curriculum change application
CRWR 368 – Creative Writing: Fiction	course change application
CRWR 396 – Creative Writing: Poetry	course change application
CRWR 372 – Creative Writing: Nonfiction	course change application
CRWR 465 – Advanced Workshop: Special Topics	course change application
CRWR 468 – Creative Writing: Advanced Workshop in Fiction...	course change application
CRWR 469 – Advanced Workshop in Poetry Writing	course change application
KINE 485 – Cellular Basis of Neuromuscular Physiology	domain application

3. Proposals – for discussion

BUAD 290 – The Financial Services Industry	COLL 200 (CSI>ALV), re-review
--	-------------------------------

Approved

Global Studies – Asian and Pacific Islander American Studies	curriculum change application
--	-------------------------------

Discussion of issue in global studies catalog entry, where particular “concentrations” in global studies are referred to as majors. The major is global studies. Need to correct this in the catalog and any other documents (webpages, etc).

Approved after discussion.

4. Presentation by IAE on COLL 400 assessment

Question for EPC will be do the COLL 400 courses that we have offered meet the requirements. Course offerers will need to construct course portfolios describing their courses and how they meet requirements. Also student work will be collected. The speaker described the rest of the assessment procedure, and how it relates to EPC. What the assessment steering committee (ASC) needs from EPC and what EPC should expect from ASC.

How do departments monitor their COLL 400s? In particular the disparate audiences part?

For departments that have one umbrella COLL 400 and a bunch of independent learning experiences underneath, the discussion converged on just requiring the department to submit a single portfolio. There will also be student work collected.

5. Last week of classes policy

Dean's office (Janice Zeman) hasn't had any complaints from students about the new policy. An exception to the existing policy can be sought out by instructors.

After discussion, EPC decided no changes to the policy are needed at this time.

6. Update on MLSC 495 (presentation coming up on 4/19)

Update planned for the 19th of April to show the Blackboard portion of the student's work (this is the academic portion of this work).

7. New Business

- any new business?
- ongoing issues
 - o COLL 200 Curriculog form
 - o crosslisting policy
 - o COLL 300 for veterans
 - o BA-JD program?

Meeting adjourned at 14:37