

## **MINUTES from EPC meeting of November 16, 2018 (York Room, Sadler Center)**

In attendance: Elizabeth Harbron, Susan Bosworth, Randy Coleman, Mike Deschenes, Cory Springer, Tom Linneman, Sallie Marchello, Elizabeth Mead, Tuska Benes, Brian Kreydatus, Paul Blossom, Matthew Dungan, Katie Brownfiel, Jonathan Glasser

- 1) Minutes from EPC meeting of 11/2/18 were approved.
- 2) No proposals from consent calendar were removed to allow discussion. The following proposals on the consent calendar were approved:

A. BOL 496 – Honors Research	COLL 400
B. BIOL 460 – Engineering Life	COLL 400
C. Comp. & Applied Math. and Stats – Appl. Stats. Track	curriculum change app.
D. JAPN 208 – Anime Fictions	domain application (ALV)
E. Modern Lang. and Literatures – German Studies	curriculum change app.
- 3) Proposals for discussion
  - A. AFST 499 (COLL 400) – proposal was re-written to broaden appeal to disparate audiences and was approved by committee.
  - B. BIOL 460 (COLL 400) – Committee decided to approve if the brief paper written to appeal to lay persons increases its length to 1-1.5 pages (agreed to let Elizabeth approve for cmte – EJH did this on 11/19).
  - C. CSCI 464 (new course app.) – Committee decided it wanted to know if readings were to be assigned to students before voting for approval.
  - D. GOVT 336 (COLL 200 CSI>ALV) – Committee decided the proposal needs to be more specific as to how it reaches out to ALV
  - E. GOVT 470 (COLL 400) – Committee wanted to see more specifics as to how information generated will reach disparate audiences
- 4) New Business
  - A. Reiterated that no pre-requisites are to be adopted for any COLL 100/150 courses. To make this clear for French and Spanish courses, the question asking about pre-requisites currently in Curriculog forms will be removed.
  - B. The new proposal for a B.A. in Linguistics as its own major (rather than concentration under Interdisciplinary Studies) was discussed. It was decided that this was acceptable and that even as its own major Linguistics would remain under purview of the Charles Center.
  - C. At the next EPC meeting (11/30/18) the committee will discuss the new proposal for a B.S. degree in Data Science with Janice Zeman and Matthias Leu.
  - D. It was decided that instructors of topics courses taught five or more times, would be contacted and informed that they must seek permanent number and course status if course is to continue to be offered.

- E. It was determined that the committee would delay the decision on meeting days/times for next semester until the next meeting occurred.
- F. In course box description on Curriculog, it was decided that to improve clarity, the language regarding courses partly taught on-line should read “Will this course replace in-person meetings with alternate modes of teaching/learning such as on-line delivery?”.