

EPC MINUTES

6 OCTOBER 2017

Present: Marc Sher (Chair), Susan Bosworth, John Donahue, Chandos Michael Brown, Brian Kreydatus, Elizabeth Harbron, Alea Al-Aghbari, Julia Wicks, Randy Coleman, Peter Vishton, Marian Taliaferro, Cory Springer, Tuska Benes, Jennifer Taylor, Michele Jackson, Shannon Lewis, Laurie Wolf (scribe)

The meeting was called to order at 11.00, with a quorum, by Marc Sher.

- I. Approval of minutes of 29 September 2017
 - Minutes were approved with no objections
- II. Consent Calendar
 - Consent calendar was approved without objection
- III. Curriculog Proposals
 - KINE 3** - 323 - Approved
 - SOCL 313 – C300 – Approved
- IV. HIPs – High Income Practices/QEP – Quality Enhancement Plan (John Donahue)
 - QEP-HIPs must meet five criteria related to COLL 400:
 - i. Mentored (by W&M faculty or staff)
 - ii. Significant engagement with a problem or project in applied or academic setting
 - iii. Engagement with problem or project [that] requires critical analysis and synthesis
 - iv. This engagement results in original material or scholarship
 - v. The student must communicate about his or her original material or scholarship
 - EPC does not need to approve this attribute
 - Assessment Steering Committee (ASC) is revising the assessment strategy for COLL this year
 - ASC will present strategy and specific plans to EPC later this Fall
 - COLL 400 assessment will tie directly to QEP-HIP assessment

Due by 2022

- V. Faculty Meeting – Common Ground initiative passed unanimously

VI. Topics courses:
NEW VERSION:

Topics courses allow faculty to experiment with new courses before adding them permanently to the curriculum. The general policy is that a specific topic in a topics course may be offered three times without EPC approval. The exceptions include all COLL100 and COLL150 courses. If a course is taken for the fourth time, a permanent number should be requested and approved by EPC. In order to avoid formally changing major/minor requirements, this number could be the usual topics course number followed by a letter (such as 350K) if the department or program so wishes.

- When a specific topic carries a COLL attribute, it must be approved the first time. The same topic will normally retain the same attribute(s) when taught for the second and third time as long as the basic content has not changed. The exception includes all on-campus COLL300 courses; they may not be repeated without EPC approval. Departments and programs should be aware that the retention of this attribute(s) will need to be explicitly requested of the University Registrar. Permanent COLL attributes can be assigned to topics course numbers if the department/program can guarantee that all courses offered under that number will fulfill the requirement specific to the COLL attribute in question. In such cases, the attribute will continue indefinitely once the permanent number is assigned.

VII. COLL 300 Form – incorrect

- Proposed replacement paragraph:
Students may fulfill the requirement through people-to-people, cross-cultural experiences that total at least 3 credits. These experiences may occur through international programs, as long as students register for them through the Reves Center; such programs will receive COLL 300 credits without the need for EPC approval. Additional opportunities to receive COLL 300 credit, all of which do require EPC approval, include: (1) participation in W&M DC programs when they provide students with significant cross-cultural experiences; (2) study-away programs in which, as part of a credit-bearing course on campus, students spend at least a week off-campus involved in cross-cultural or international activities; (3) courses entirely away from campus taught by W&M faculty that provide students with significant cross-cultural experiences in a domestic rather than an international setting.

VIII. Possible feedback from CLA – Next Week

IX. Discussion for next week about last-week-of-classes – Talk to students

Adjourned: 11.40 am