

Educational Policy Committee Minutes, October 28, 2015

Attendance: Bill Hutton (chair), Paul Blossom, Susan Bosworth, Chandos Brown, Ryan Corcoran, LuAnn Homza, Michele Jackson, Hiroshi Kitamura, Weizhen Mao, Paul Mapp, Sallie Marchello, Jack Martin, Monika Potkay, Diane Shakes, Marc Sher, Peter Vishton, Jack Zhang

Scribe: Hiroshi Kitamura

The chair called the meeting at 15:31

1. Minutes of October 21, approved with minor emendations

2. Online Course Issue

- The need for separate guidelines for online/remote instruction courses was discussed
- What should be included in the guidelines? What is the best way to prevent academically dishonest practices in online classes? What is EPC's relationship with online courses?
- In exploring these questions, Michele Jackson, Associate Provost for University eLearning Initiatives, introduced the roles and responsibilities of her and her staff
- One of the main responsibilities of University eLearning Initiatives is to work with instructors to formulate and implement eLearning and technology-enhanced projects
- It will provide institutional and technical support, for example, by aiding the establishment of course platforms, connecting the courses with proctoring services, and guiding instructors through bureaucratic processes (e.g. the Dean's office)
- By contrast, EPC's responsibilities concern academic policy
- Currently, eLearning classes are mostly designed for the summer; instructional designs of the course should be formulated by February so that Information Technology can adapt it into appropriate course platforms in time for the summer
- EPC entertained the need to formulate a blanket policy to delink credit hours from contact hours for online courses
- How, then, can we measure their workload?--perhaps by considering "learning objectives" as the measure

3. Foreign Language Proficiency Catalog Language

- EPC made modifications to the catalog language as edited by Jack Martin and Diane Shakes
- EPC voted in favor of adopting the modified language (see below)
- The approved language is a clarification of the current version and does not involve a policy change

4. COLL 300 Issues

- The Center for Liberal Arts reports that it has decided to offer 1-credit topics classes in the spring (e.g. HIST 300, Intellectual Origins of University Unrest) not for COLL 300 credit
- These "pre-pilots" initiated by CLA will be used in part to explore how to put together the on-campus COLL 300 courses
- Should the "300" course number be saved just for COLL 300s? At this point, EPC thinks yes, as it has approved English's request to alter the course number of Contemporary Theory and College Writing from 300 to 399 (EPC had suggested that English submit the course change application in the first place)

5. Curriculog Applications:

COLL 200

- JAPN 320, rejected as ALV & CSI, approved as ALV > CSI
- RELG 203, approved as CSI > ALV
- AMST 350-07, approved as CSI > NQR
- SOCL 361, approved as CSI > ALV & NQR (5% each)

Course Changes, etc.

- CHIN 404, request for Foreign Language Proficiency attribute approved
- ENGL 250, number change from 301 approved
- CSCI 424, change to course description approved
- CSCI 454, prerequisite change approved
- ECON 318, permanent number for topics course approved
- GEOL 312, new title and course description tabled for next meeting
- AFST 210, permanent number for former topics course approved
- WRIT 399, course renumbering (from 300) approved

Meeting adjourned 17:02

Respectfully submitted,
Hiroshi Kitamura (History)

A. Foreign Language Proficiency

Students are required to demonstrate proficiency in a foreign language commensurate with the 202 level at William and Mary. A foreign language is understood to mean a natural language other than English. Completion of the foreign language requirement is accomplished in several ways.

1. completion of Level IV in high school of an ancient or modern foreign language;
2. a score of at least 600 in a modern foreign language or 650 in Latin on the College Board SAT II subject test taken prior to matriculation at the College;

3. completion of a college language course taught in the original language at or above the 202 level;
4. graduation from a high school where the main language of instruction was not English;
5. a score of "intermediate" or higher on the ACTFL standardized test for a language other than English.

Students seeking to demonstrate proficiency at W&M by means of options 3, 4, or 5 may petition the Registrar. Petition forms may be obtained at the Registrar's website. Petitions for fulfillment of the FLP should be completed by the end of the junior year.

Among the ancient languages in which one may demonstrate proficiency at William and Mary are Latin, Greek, and Biblical Hebrew. Students who wish to take a placement examination in Classical Greek or Biblical Hebrew should contact the Department of Classical Studies. Students may discuss with the Chair of Classical Studies the possibility of demonstrating proficiency in other ancient languages.