

Educational Policy Committee Minutes, September 2, 2015

Present: Bill Hutton (chair), Susan Bosworth, Chandos Brown, Ryan Corcoran, Martha Higgins, Hiroshi Kitamura, Weizhen Mao, Jack Martin, Alice Nie, Monica Potkay, Diane Shakes, Marc Sher, Cory Springer, Bill Stewart, Jeremy Stoddard, Gene Tracy, and Jenny Taylor.

Scribe: Weizhen Mao

1. The minutes for the EPC meeting held on August 26, 2015 were approved.

2. Housekeeping items:

- Jenny volunteered to be the EPC representative to the CLA meetings, which are on some Mondays from 11 to 12:30.
- Bill will continue to be the EPC representative on the Assessment Steering Committee, although volunteers are welcome.
- The old EPC site <https://epc.wm.edu/EPC/> will still be used to compensate the curriculog site. Dropbox will be gradually phased out, being eventually replaced by Box.
- Bill and Hiroshi will pre-screen proposals on domain/GER designation before bringing them to EPC.

3. CLA proposal for COLL 300

Gene Tracy gave an overview of a scheme developed by CLA to implement the on-campus COLL 300. The key components of the scheme are: selection of a theme, three signature events involving off-campus visitors, two models to choose (colloquium or seminar), and an end-of-semester symposium.

The following summarizes the discussion points raised by EPC members.

- About 500 seats per year are needed.
- Cost for hosting a visitor: \$10K is budgeted for a one-week long stay.
- The themes should emphasize “global and cross-cultural”.
- Teaching /organizing colloquiums and seminars are part of the normal teaching load, so no extra staffing is needed.
- In case of over-enrollment, priority will be given to those who need the COLL 300 credits.
- One-credit module (in Spring 17) and three such modules can be combined into one full course (in 17-18).
- Common theme each year for all but no common book.
- In case of scheduling conflicts, video taping of the signature events can be used for people to make up.
- Grading policy for the final symposium is to be decided by the faculty members teaching the course.
- Each department has flexibility to design its own COLL 300 under the theme pre-selected.
- An addendum is needed in the formal COLL 300 language to coordinate with the CLA proposal, i.e., “a series of lectures” may be replaced by “three signature events”.

- Study the majors of students who are not doing the study abroad program to decide a theme that will be of interest to them.
- EPC has the consensus to adopt the proposed scheme. A formal EPC proposal will have to be written by September 23 for the discussion on the college-wide faculty meeting in early October.

4. Curriculum change applications

- EPC approved the application from Latin American Studies, which is an interdisciplinary concentration within the Global Studies major, to include a thematic or global field as an optional part of their course work in LAS.
- EPC approved the application from Kinesiology and Health Sciences to change the word 'required' to 'recommended' in the second sentence of the paragraph that describes the course requirements for the pre-med concentration in the Kinesiology & Health Sciences Major

5. COLL 200 application

- EPC tabled the COLL 200 application for GSWS 205. Bill will contact the applicant Jenny Putzi about the issues that EPC is concerned with, i.e., graduate student teaching and the active learning attribute.